

MEETING: CABINET
DATE: Thursday 4th February, 2010
TIME: 10.00 am
VENUE: Town Hall, Bootle

Member

Councillor

Robertson (Chair)
Brodie - Browne
P Dowd
Fairclough
Lord Fearn
Griffiths
Maher
Parry
Porter
Tattersall

COMMITTEE OFFICER: Steve Pearce
Head of Committee and Member Services
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

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A G E N D A

Items marked with an * involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>	
1.	Apologies for Absence		
2.	Declarations of Interest Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.		
3.	Minutes Minutes of the meeting held on 14 January 2010		(Pages 7 - 12)
4.	Revenue Budget and Medium Term Financial Plan 2010/11 to 2012/13 Report of the Chief Executive	All Wards	(Pages 13 - 56)
5.	Treasury Management 2009/10 - Third Quarter Update Report of the Acting Finance and Information Services Director	All Wards	(Pages 57 - 72)
* 6.	Building Schools for the Future Programme - Update and Financial Implications Joint report of the Strategic Director - Children, Schools and Families and Strategic Director - Communities	All Wards	(Pages 73 - 90)
7.	School Access Initiative - Proposed Scheme Report of the Strategic Director - Children, Schools and Families	Ford	(Pages 91 - 94)
8.	Playbuilder Capital Grant 2009/10 - Additional Scheme Report of the Strategic Director - Children, Schools and Families	All Wards	(Pages 95 - 98)

9.	Hillside High School, Bootle - Specialist Schools Programme Capital Grant Report of the Strategic Director - Children, Schools and Families	Derby	(Pages 99 - 104)
* 10.	Davenhill Primary School, Aintree - Proposed Extensions and Alterations Report of the Strategic Director - Communities	Molyneux; Netherton and Orrell;	(Pages 105 - 110)
* 11.	Birkdale High School - Proposed World of Work Extension Report of the Strategic Director - Communities	Birkdale; Dukes; Kew;	(Pages 111 - 116)
12.	Meols Cop High School, Southport - Dining Room Conservatory Report of the Strategic Director - Communities	Kew; Norwood;	(Pages 117 - 122)
13.	Funding Opportunities - Progress Report 3 Report of the Strategic Director - Communities	All Wards	(Pages 123 - 134)
14.	'Shop Sefton 2010' – Supporting Our Town Centres Joint report of the Planning and Economic Regeneration Director and Leisure and Tourism Director	All Wards	(Pages 135 - 144)
15.	Frank Hornby Centre - Lease Agreement Joint report of the Planning and Economic Regeneration Director and the Leisure and Tourism Director	Park	(Pages 145 - 150)
* 16.	Royal National Lifeboat Institution Beach Safety Partnership Report of the Leisure and Tourism Director	Ainsdale; Blundellsands; Cambridge; Church; Dukes; Harington; Manor; Ravenmeols;	(Pages 151 - 168)
17.	Carbon Reduction Commitment Scheme Joint report of the Neighbourhoods and Investment Programmes Director and the Acting Finance and Information Services Director	All Wards	(Pages 169 - 182)

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| 18. | General Licensing - Fees and Charges 2010/11
Report of the Environmental Protection Director | All Wards | (Pages 183 - 190) |
| 19. | Executive Response to Overview and Scrutiny Final Reports
Report of the Assistant Chief Executive | All Wards | (Pages 191 - 200) |
| 20. | Selection of the Deputy Mayor for 2010/11
Report of the Legal and Democratic Services Director | All Wards | (Pages 201 - 204) |
| 21. | Cabinet Member Reports | All Wards | |
| | a) Cabinet Member - Children's Services (Pages 205 - 206) | | |
| | b) Cabinet Member - Communities (Pages 207 - 212) | | |
| | c) Cabinet Member - Corporate Services (Pages 213 - 218) | | |
| | d) Cabinet Member - Environmental (Pages 219 - 220) | | |
| | e) Cabinet Member - Health and Social Care (Pages 221 - 222) | | |
| | f) Cabinet Member - Leisure and Tourism (Pages 223 - 226) | | |
| | g) Cabinet Member - Performance and Governance (Pages 227 - 230) | | |
| | h) Cabinet Member - Regeneration (Pages 231 - 234) | | |
| | i) Cabinet Member - Technical Services (Pages 235 - 236) | | |
| 22. | Exclusion of Press and Public
To consider passing the following resolution:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public. | | |
| 23. | Local Land Charge Searches
Report of the Legal Director | All Wards | (Pages 237 - 242) |

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THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON TUESDAY, 26 JANUARY 2010. MINUTE NO. 262 IS NOT SUBJECT TO "CALL IN"

CABINET

MEETING HELD AT THE TOWN HALL, SOUTHPORT ON THURSDAY 14TH JANUARY, 2010

PRESENT: Councillor Robertson (in the Chair)
Councillors Brodie - Browne, P Dowd, Fairclough,
Lord Fearn, Griffiths, Maher, Parry, Porter and
Tattersall

ALSO PRESENT: Councillor Hands

253. APOLOGIES FOR ABSENCE

No apologies for absence were received.

254. MINUTES

RESOLVED:

That the Minutes of the Cabinet Meeting held on 17 December 2009 be confirmed as a correct record.

255. DECLARATIONS OF INTEREST

No declarations of interest were received.

256. SOUTHPORT CULTURAL CENTRE - TEMPORARY LIBRARY SERVICE

In accordance with Paragraph 2.5(ii) of the Cabinet Procedure Rules, Councillor Tattersall (as a Cabinet Member) reported on the resolution passed by the Southport Area Committee at its meeting held on 6 January 2010 with regard to a petition submitted by local residents requesting the provision of a temporary Southport town centre library during the work on the Southport cultural Centre.

The resolution of the Southport Area Committee (Minute No. 113) which had been circulated to the Members of the Cabinet, called upon the Cabinet to reverse its previous decision not to provide a temporary Town Centre library for Southport residents.

Councillor Hands also reported on the content of the public petition submitted to the Southport Area Committee.

RESOLVED: That

(1) the resolution of the Southport Area Committee be noted;

Agenda Item 3

CABINET- THURSDAY 14TH JANUARY, 2010

- (2) the Cabinet wishes to provide an affordable temporary replacement for the Southport Town Centre library for the duration of the Southport Cultural Centre works and recognises the urgency of this matter; and
- (3) officers be requested to review options for a temporary library facility that would be contained within the current revenue budget and, that reports are made regularly to the Cabinet Member designated to oversee the Cultural Centre project.

257. LOCAL AREA AGREEMENT 2007- 2010 - PERFORMANCE REWARD GRANT OPTIONS

The Cabinet considered the report of the Assistant Chief Executive on the proposed Performance Reward Grant option for Sefton's Local Area Agreement for 2007-2010. The report indicated that Performance Reward Grant would be paid on performance against the 29 stretch targets in the Local Area Agreement in accordance with the model for distribution set out in Annex 1 of the report following consultations with the Sefton Borough Partnership Board.

Members of the Cabinet expressed the view that the matter should be considered in further detail during the Budget Process and that its impact upon the Area Based Grant resources should be taken into account.

RESOLVED:

That the report be deferred for further consideration during the Budget Process and a further report be brought back to the Cabinet if necessary.

258. SETTING THE COUNCIL TAX BASE 2010/11

The Cabinet considered the report of the Finance and Information Services Director on the requirement for the Council to set its Council Tax Base for 2010/11.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED:

That, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 1992, as amended, the amount calculated by Sefton Council as the Council Tax Base for Sefton and for each Parish Area for 2010/11 shall be as follows:

In the Metropolitan Borough of Sefton	93,050.25
In the Parish of Aintree Village	2,277.05
In the Parish of Ince Blundell	191.26
In the Parish of Little Altcar	286.52
In the Parish of Lydiate	2,249.07

CABINET- THURSDAY 14TH JANUARY, 2010

In the Parish of Maghull	7,138.85
In the Parish of Melling	1,093.54
In the Parish of Sefton	232.79
In the Parish of Thornton	817.97
In the Parish of Hightown	892.27
In the Parish of Formby	9,528.00

259. COMMON FINANCIAL ASSESSMENT PROJECT

Further to Minute No. 48 of the meeting of the Cabinet Member - Health and Social Care held on 23 December 2009, the Cabinet considered the report of the Strategic Director - Social Care and Well-Being on the capital funding received from the North West Improvement and Efficiency Partnership for the purpose of improving the efficiency of Financial Assessments.

RESOLVED:

That approval be given to the inclusion of the funding of up to £150,000 in the Health and Social Care Capital Programme 2009/10 and it be noted that financial commitment will only be entered into as and when grant approval is gained for each phase of the project.

260. DISABLED FACILITIES GRANT PROGRAMME

Further to Minute No. 49 of the meeting of the Cabinet Member - Health and Social Care held on 23 December 2009, the Cabinet considered the report of the Strategic Director - Social Care and Well-Being on the proposed virement of monies within the Health and Social Care Capital Programme to ensure that there is adequate funding for Disabled Facilities Grant to support increased spending commitments.

RESOLVED:

That approval be given to the virement of £250,000 from the Social Care SPC (C) 2008/09 - 2010/11 Capital Grant provision for 2009/10 in the Health and Social Care Capital Programme to the Disabled Facilities Grant budget.

261. BUILDING SCHOOLS FOR THE FUTURE - UPDATE AND STAFFING

The Cabinet considered the report of the Strategic Director - Children, Schools and Families which provided an update on the Building Schools for the Future (BSF) Programme and sought approval for the establishment of additional posts to support the Programme.

RESOLVED: That

- (1) the progress of the BSF programme be noted;

Agenda Item 3

CABINET- THURSDAY 14TH JANUARY, 2010

- (2) approval be given to the establishment of additional posts as detailed in the report to support the programme; and
- (3) it be noted that all costs will be contained within the approved budget of £300,000 for 2009/10 and that a further report will be presented to the next meeting updating the total cost, benefits and risks of programme entry.

262. JOINT WASTE DEVELOPMENT PLAN - CONSULTATION ON PREFERRED OPTIONS

This item was withdrawn from the agenda at the request of the Planning Committee, as the Overview and Scrutiny Committee (Regeneration and Environmental Services) had not had the opportunity to consider the report following the cancellation of its meeting on 5 February 2010 due to the extreme weather conditions.

The report will be re-submitted to the Cabinet in due course, following consideration by the Overview and Scrutiny Committee and the Planning Committee.

263. ARTICLE 4(2) DIRECTION FOR MOOR PARK CONSERVATION AREA

Further to Minute No. 139 of the meeting of the Planning Committee held on 13 January 2009, the Cabinet considered the report of the Planning and Economic Regeneration Director which sought approval to make an Article 4(2) Direction within Moor Park Conservation Area so that planning permission will be required for a greater range of alterations to properties, helping to ensure that the character of the Conservation Area is maintained.

RESOLVED:

That the Council be recommended to authorise the making of a Direction under Article 4(2) of the Town and Country Planning (General Permitted Development) Order 1995 (as amended) in respect of the Moor Park Conservation Area.

264. SOUTHPORT CYCLE TOWN 2009/10 - REVISED WORK PROGRAMME

Further to Minute No. 111 of the meeting of the Cabinet Member - Technical Services held on 13 January 2010, the Cabinet considered the report of the Planning and Economic Regeneration Director on the award of additional funding by Cycling England/Department for Transport for the Southport Cycle Town Work Programme for 2009/10.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

CABINET- THURSDAY 14TH JANUARY, 2010

RESOLVED:

That approval be given to the inclusion of the additional funding of £250,000 in the Capital Programme 2009/10.

265. PATHFINDER FUND

Further to Minute No. 87 of the meeting of the Cabinet Member - Environmental held on 13 January 2010, the Cabinet considered the report of the Head of Regeneration and Technical Services and the Leisure Director on the award of funding by DEFRA for the Pathfinder Fund Project, in connection with the Coastal Change Policy.

RESOLVED:

That approval be given to the capital elements of the project in the Capital Programme as set out in Appendix A of the report totalling £145,000 to be fully funded from the DEFRA grant.

266. CROSBY COASTAL PARK - DRAFT MASTER PLAN & PHASE 1 WORK

Further to Minute No. 74 of the meeting of the Cabinet Member - Leisure and Tourism held on 6 January 2010, the Cabinet considered the report of the Leisure Director which provided an update on progress with the Master Plan for Crosby Coastal Park and to the procurement of the Phase 1 works.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED:

That approval be given to the increased provision of £26,879 in the capital programme, to be funded from Section 106 deposits, bringing the total scheme costs of the Phase 1 works for Crosby Coastal Park to £226,879.

267. PROPOSED HEALTH AND SOCIAL CARE DIRECTORATE OFFICE (DAT FACILITY) - 221 TO 223 KNOWSLEY ROAD, BOOTLE

The Cabinet considered the report of the Strategic Director - Communities which sought approval to the acceptance of specific funding for the provision of a Sefton Drugs Action Team facility at 221-223 Knowsley Road, Bootle.

Agenda Item 3

CABINET- THURSDAY 14TH JANUARY, 2010

RESOLVED: That

- (1) approval be given to the inclusion of specific grant funding of £80,000 in the Health and Social Care Capital Programme for the provision of the facility; and
- (2) the Head of Technical Services and Regeneration be authorised to proceed with the works as proposed.

268. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the press and public.

269. THORNTON TO SWITCH ISLAND LINK ROAD - EXCHANGE OF LAND

Further to Minute No. 114 of the meeting of the Cabinet Member - Technical Services held on 13 January 2010, the Cabinet considered the report of the Strategic /Director - Communities on the proposed terms for the exchange of land required for the Thornton to Switch Island Link Road.

RESOLVED: That

- (1) the terms and conditions for the exchange of the land set out in the report be accepted;
- (2) the Strategic Director - Communities be given delegated powers to agree any other terms; and
- (3) the Legal Director be authorised to complete the necessary documentation.

Agenda Item 4

REPORT TO: Cabinet
Overview and Scrutiny Committee
(Performance and Corporate Services)

DATE: 4 February 2010
16 February 2010

SUBJECT: Revenue Budget and Medium Term Financial Plan
2010/11 to 2012/13

WARDS AFFECTED: All

REPORT OF: Margaret Carney - Chief Executive

CONTACT OFFICER: Lynton Green - Acting Finance & IS Director
0151 934 4096
Bill Milburn – Transformation Director
0151 934 4395

EXEMPT/CONFIDENTIAL: No

PURPOSE/SUMMARY:

To update the Authority's Medium Term Financial Plan (MTFP) for 2010/11 to 2012/13 and to approve a budget scenario for consideration by Overview and Scrutiny Committee (Performance and Corporate Services).

REASON WHY DECISION REQUIRED:

The Council is required to set a budget and Council Tax for 2010/11 by 10 March 2010. Under legislation, the Cabinet's recommended budget has to be scrutinised independently (prior to approval by full Council). The budget proposals are to be considered by Overview and Scrutiny Committee (Performance and Corporate Services) on 16 February 2010.

RECOMMENDATION(S):

Cabinet is recommended to:

1. Note the latest position for the 2010/11 – 2012/13 Medium Term Financial Plan following Council on 14 January 2010;
2. Note the final Revenue Settlement position;
3. Recommend a budget scenario to Overview and Scrutiny Committee (Performance and Corporate Services);
4. Note that the Chief Executive will report on the robustness of estimates and the adequacy of financial reserves to Overview and Scrutiny Committee and full Council;
5. Note that £2.360m is available from ABG and to confirm its application to the 2010/11 budget;
6. Note that the comments of the Overview and Scrutiny Committee on the budget proposal will be referred back to the next Cabinet meeting for consideration;
7. Note the intention to present an updated Medium Term Financial Plan to the Cabinet meeting in March 2010;

Agenda Item 4

8. Identify which, if any, of the SBR options detailed in Annex B, Table 1 can be recommended to Council for progression;
9. Agree the Action Points identified for each SBR option in Annex B, Table 2 and recommend their acceptance to Council; and,
10. Welcome the progress being made in Terms & Conditions negotiations with the Trade Unions and agree to conclude consideration of the remaining "Amber/Red" SBR options, detailed in Annex B, Tables 3 & 4, at the 4 March Cabinet meeting.

Overview and Scrutiny Committee is asked to:

1. Consider the content of the budget scenario referred by Cabinet, and;
2. If appropriate, pass any comments on the budget or any associated issues for Cabinet to consider as part of their deliberations on 4 March 2010.

KEY DECISION:

No. This report is not a key decision in itself but forms part of the process for setting the Council's budget and Council Tax.

FORWARD PLAN:

No. Setting the Council's budget and Council Tax is included on the forward plan.

IMPLEMENTATION DATE:

Following the expiry of the call-in period for this meeting.

ALTERNATIVE OPTIONS: The Cabinet could choose not to approve an updated MTFP, or any of the specific items suggested for inclusion in the budget. However, a budget must be set by 10 March 2010 at the latest.

IMPLICATIONS:

Budget/Policy Framework:

The MTFP sets the policy framework for future years financial planning.

Financial:

Whilst there is uncertainty around external revenue support from Government beyond 2010/11, it is important not to under estimate the budget issues in future years. This report aims to provide a fuller picture across the period of the Medium Term Financial Plan, rather than just 2010/11. Cabinet will need to consider the items contained in the MTFP over the coming months to determine the actual budget and Council Tax implications for future years.

Agenda Item 4

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure	N/a	N/a	N/a	N/a
Funded by:				
Sefton Capital Resources	N/a	N/a	N/a	N/a
Specific Capital Resources	N/a	N/a	N/a	N/a
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure	N/a	N/a	N/a	N/a
Funded by:				
Sefton funded Resources	N/a	N/a	N/a	N/a
Funded from External Resources	N/a	N/a	N/a	N/a
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: The Council is required to set a Budget and Council Tax level by 10 March 2010.

Risk Assessment: The Chief Executive is required to make a risk based statement on the robustness of the Council's budget. This report will be presented to Overview and Scrutiny Committee on 16 February 2010.

Asset Management: None

CONSULTATION UNDERTAKEN/VIEWS

Members of Overview and Scrutiny have been consulted and kept informed of the budget situation throughout the current financial year.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Jobs and Prosperity	√		
3	Environmental Sustainability	√		
4	Health and Well-Being	√		
5	Children and Young People	√		
6	Creating Safe Communities	√		
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening local Democracy	√		

Agenda Item 4

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Initial Medium Term Financial Plan 2010/11 – 2012/13

Cabinet Budget Away Day papers July 2009

Cabinet report 1 October 2009

Cabinet report 25 November 2009

Cabinet report 3 December 2009

Cabinet report 17 December 2009

Agenda Item 4

1. Background

- 1.1. At its meeting of 17 December 2009, Cabinet received two reports concerning the Council's Budgets for 2010/11 – 2012/13. The first provided an update of the Medium Term Financial Plan (MTFP) and identified amendments to the assumptions contained within the Plan as well as identifying additional unavoidable pressures within Children's Services and Health and Social Care. The second report identified further budget options from the Strategic Budget Review. The decisions from these reports were considered and approved by Council on 14 January 2010. The resultant projected budget gaps as a result of these changes are as follows:

	2010/11 Budget Gap £m	2011/12 Budget Gap * £m	2012/13 Budget Gap * £m	TOTAL Budget Gap £m
Budget Gap as presented to Cabinet 17 December 2009	8.443	8.324	5.527	
Budget changes endorsed at the 17 December Cabinet **				
- MTFP Report	+1.961	-0.566	-1.302	
- Strategic Budget Review Report	-1.695	-0.508	0.000	
Amended budget gap after 17 December Cabinet	8.709	7.250	4.225	20.184

* Assumes the previous year's budget gap has been addressed.

**Agreed by Council on 14 January

2. Requirement to set a budget for 2010/11

- 2.1. The Council is legally required to fix its budget and set a Council Tax for 2010/11 by 10 March 2010. A special budget Council has been arranged for 4 March 2010. Prior to that meeting, the Council's Constitution requires an independent review of the budget proposals by Overview and Scrutiny. This meeting is timetabled for 16 February 2010. This Cabinet report presents all relevant budget issues to allow Cabinet to recommend a budget (or budgets) for Overview and Scrutiny Committee to consider in accordance with the Council's Constitution.
- 2.2. Members should note that any comments on the budget scenario from Overview and Scrutiny Committee will be referred back to the next Cabinet meeting for consideration, prior to a final recommendation to the special budget meeting of the Council on 4 March 2010.

Agenda Item 4

3. Further Updates on the MTFP

3.1. Paragraph 1.1 details the previously approved position on the MTFP. Since that date extensive work has been undertaken to find options to balance the MTFP whilst maintaining a sustainable position. The paragraphs below detail the outcomes of that work and its potential implications on the Councils financial position. In summary it is now possible for members to consider the following issues:

- Government Funding
- Area Based Grant
- Voluntary Early Retirement / Voluntary Redundancy
- Transformation Programme
- Remaining Options from the Strategic Budget Review
- Review of One-off Sources of Funding

3.2. Formula Grant

3.2.1. Department for Communities and Local Government announced the final Revenue Settlement figures on 20 January 2010. The final Formula Grant figures confirm those announced in December 2009; hence there is no change to the figures contained in the Medium Term Financial Plan.

3.3. Council Tax Base

3.3.1. Cabinet on 14 January 2010 approved the Council Tax Base for 2010/11. The impact of this is an anticipated increase in the number of properties where Council Tax can be collected; an additional £0.131m in Council Tax receipts in future years is projected.

3.4. Area Based Grant

3.4.1. A review led by the Assistant Director- Neighbourhoods, has been carried out on the existing area receiving ABG funding. A short term piece of work has been undertaken to assess the scope for any reduction in ABG alongside the implications of that reduction. This has identified it is possible to maintain the reduction of £2.360m applied in 2009/10 in 2010/11 and beyond (subject to ABG funding continuing beyond 2011/12). This position will be kept under review and any national reductions in ABG will be reflected immediately in the MTFP.

3.4.2. Moving forward it is proposed that the Assistant Director- Neighbourhoods as the lead on ABG will undertake the following tasks, subject to Members being comfortable with this as an approach for future ABG post 2011. These will all be timelined into an action plan and reported back into Cabinet who will take the decisions on ABG and its future direction.

- Use existing data and intelligence gathered through the State of the Borough Report and local intelligence to inform the development of evidence based key priorities, which ABG could be used against.
- Develop a strategic commissioning framework aligned with existing commissioning arrangements set up for example by NHS Sefton.

Agenda Item 4

- Ensure that ABG is aligned with mainstream expenditure from within the Council and partner organisations to deliver shared outcomes for local communities.
- Identify where ABG resources fund essential statutory provision and “ringfence” resources for these services.
- Develop appropriate communication and engagement mechanisms with elected members, key partners and the wider community to enable them to inform the approach taken and to be able to influence delivery and feedback on performance.
- Test out innovative approaches to tackle the challenges that Sefton faces.

3.4.3. Members are asked to note that £2.360m is available from ABG and to confirm its application to the 2010/11 budget, (This funding will be available to continue supporting Local Targets without an impact on existing projects), and to confirm the process for the further review to reported back to Cabinet.

3.5. Voluntary Early Retirement/Voluntary Redundancy

3.5.1. As part of this ongoing exercise 158 staff have expressed an interest. In total 82 have already been agreed to leave the Council, and this has generated annual savings of £1.767m, as follows.

	£m	£m
Against Strategic Budget Review savings	-0.905	
General	-0.412	
Transformation Programme	-0.250	
Senior Management Structure	<u>-0.200</u>	
Total VER/VR Savings		-1.767

3.6. Senior Management Restructure/Transformation Programme

3.6.1. In addition to Senior staff volunteering through the above exercise, it is anticipated that further savings of £0.200m will be achieved during 2010/11. A Further £1m is already planned from the Transformation Programme in 2011/12.

3.7. Taking the above adjustments into account the Budget Gap would be as follows:

	2010/11 Budget Gap £m	2011/12 Budget Gap * £m	2012/13 Budget Gap * £m	TOTAL Budget Gap £m
Amended budget gap after 17 December Cabinet	8.709	7.250	4.225	20.184
Council Tax Base Amendment	-0.131	-0.004	-0.004	
Area Based Grant	-2.360			
VER/VR Savings	-1.767			
Senior Management Transformation Programme	-0.200	-1.000		
Revised budget gap	<u>4.251</u>	<u>6.246</u>	<u>4.221</u>	14.918

Agenda Item 4

4. Possible Uses of One-Off Funding

- 4.1. Members may recall when the parameters of the MTFP were being considered that the issue of the sustainable use of one off funding was raised. In effect it was agreed that the Council should only use one off funding to cover one off items of spending. The Council should not be reliant on one-off funding to balance the budget as this would merely transfer a bigger problem to a future year. In effect it is recommended that one-off resources should be used to fund:
- Non recurring revenue spending
 - Unfunded capital items
 - The implementation period of savings proposals to allow the full value of approved savings to be realised immediately.
- 4.2. A review of one-off sources of funding available to the Council has been undertaken during the past few weeks, in particular this has allowed for the outcome of the actuarial valuation of the Council's Insurance Fund. The initial findings of the review have identified a significant amount of funding which could be used in line with the recommended approach. Work is continuing on this area and an update will be provided at the meeting. Possible uses of one-off resources are detailed further below.
- 4.3. Phasing of savings built into the MTFP for 2010/11
- 4.3.1. The current MTFP includes savings proposals totalling £1m, which have a part-year impact on 2010/11; the full year effect will be achieved in 2011/12. **Annex A** provides a breakdown of the phasing. However, in order to ensure that the full effect can be reflected in 2010/11 (and thereby reduce the budget gap for the year), an option could be to utilise one-off resources.
- 4.4. Pay & Grading – Pay Protection Costs
- 4.4.1. The current MTFP includes the anticipated costs of Pay Protection for staff who may lose out as part of this review. The costs of 12 months pay protection could be funded from £1.260m of one-off resources (spread over the two financial years).
- 4.5. Ongoing Use of Insurance Fund
- 4.5.1. A recent actuarial valuation of the Insurance fund has identified a potential surplus on the Fund. Whilst this figure is still being evaluated there is potential to use the surplus to make an annual contribution to the revenue budget in the next three years. This would comply with the criteria above around financial sustainability and would enable further reviews of the fund to consider if this contribution could be made permanent.
- 4.6. A report elsewhere on the agenda considers the implementation of the BSF programme in Sefton. Should this report be approved £1.7m of one off resources would need to be identified from the review outlined at para 4.2. In addition Cabinet was advised at its last meeting that the condition of the Councils roads has deteriorated significantly following the recent bad weather. Should any additional investment be required then this would have to be funding from these one-off resources.

- 4.7. **Cabinet is reminded that the Council's financial position is based on a 3% Council tax increase. A 1% variation on this figure is equivalent to £1.148m.**

5. **Joint Authority Levies**

- 5.1. The budget gap of £4.251m referred to above excludes the impact of any increases from levying authorities. In order to calculate Sefton's overall budget, and therefore, the overall Council Tax payable by Sefton taxpayers, increases in external levies need to be included. The overall level of Council Tax (with levies included) will be assessed by the Secretary of State in applying any capping restrictions (see paragraph 7.1).
- 5.2. In accordance with the approved budget guidelines for 2010/11 the draft Base Budget includes levies of £36.521m, the same level as in 2009/10. Any increased costs from the Levying Bodies are funded from Sefton's Formula Grant and Council Tax. The Formula Grant allocated to Sefton does not specifically identify an amount to fund these costs but this has been estimated by the Finance Department to be £0.548m.
- 5.3. Actual levies are currently being considered by the individual levying bodies and initial indications suggest an increase of around £1.051m (or 2.88%) over 2009/10. This exceeds the Grant estimated for this increase by £0.503m, which will produce an increase in Council Tax due to Levying Bodies of 0.44%.
- 5.4. Any further information relating to the Levying Bodies will be circulated at the meeting.

6. **Council Tax And Precepts 2009/10**

- 6.1. The Medium Term Financial Plan assumes a 3% increase in Council Tax for Sefton services. If the latest estimates for levying bodies demands (referred to above) were added to that "planning" increase for Sefton, the overall Council Tax increase would be 3.44%.
- 6.2. The actual level of payment and increase for individual Council Taxpayers will depend on any relief, rebates or transitional reductions applicable in individual cases. In addition, additional amounts are chargeable for Joint Authority and Parish Precepts.
- 6.3. It is understood that the Merseyside Police Authority will meet on 18 February 2010 and the Merseyside Fire and Civil Defence Authority will be meeting on 18 February 2010. Members are reminded that the 2009/10 Council Tax, inclusive of the Joint Authority precepts, was as follows:

Agenda Item 4

Band D Council Tax	Approved 2009/10
	£ p
Sefton	1,234.45
Merseyside Fire and Civil Defence Authority	62.37
Merseyside Police Authority	140.61
Council Tax Band D 2009/10	1,437.43

- 6.4. With regard to Parish Precepts, not all parishes have yet set their figures for 2010/11. Those bodies that have set their figures are noted below: -

Parish	2009/10		2010/11		
	Precept £	Addition to Council Tax (Band D) £ p	Precept £	Addition to Council Tax (Band D) £ p	Change in Band D %
Aintree	125,000	54.67	125,000	54.90	0.41
Formby	35,000	3.69	40,000	4.20	13.67
Hightown	3,750	4.19	3,750	4.20	0.26
Ince Blundell	1,450	7.59	1,500	7.84	3.35
Little Altcar	2,500	8.70	2,500	8.73	0.35
Lydiate	149,862	66.64	N/A		
Maghull	636,678	88.84	634,279	88.85	0.01
Melling	18,000	16.50	18,000	16.46	- 0.23
Sefton	3,500	14.95	N/A		
Thornton	4,500	5.52	4,500	5.50	- 0.30
	980,240				

- 6.5. Any further updated figures available will be reported at the meeting.

7. **Budget and Council Tax Capping**

- 7.1. Members are reminded that the Government has signalled its intention to cap any excessive Council Tax increases. The Government has not yet set the capping criteria, therefore, the definition of what level will be acceptable remains unclear. The Local Government Minister, Barbara Follett, stated on 26 November 2009:

“The Government remains prepared to take capping action on excessive increases set by individual authorities if necessary.

The average Band D council tax increase has been steadily falling in recent years and this year’s average increase of three per cent was the lowest since 1994-95. Further falls are expected next year while councils protect and improve front line services. Already many councils have indicated that they plan to freeze or cut council tax next year.

As a result of the extra £8.6bn made available in this settlement I expect to see the average council tax increase fall to a sixteen year low next year while councils protect and improve front line services. Already many councils are predicting freezes or cuts so this can be done.

Agenda Item 4

In the current economic climate, the public expects government to be acting smarter with their money. Keeping council tax under control is a top priority for government which is why it will not hesitate to use its capping powers again to protect taxpayers from excessive increases.”

7.2. The capping assessment for Sefton will be the Council Tax increase, inclusive of levies (e.g. Waste Disposal and Passenger Transport) but before the addition of precepts from Parishes, the Police and Fire Authorities.

8. **Responsibilities Of the Section 151 Officer**

8.1. Under Part 2 of the Local Government Act 2003, the Authority’s Section 151 Officer is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its Budget Requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

8.2. There is also a requirement for the Authority to have regard to the report of the Section 151 Officer when making decisions on its Budget Requirement and level of financial reserves.

8.3. In Sefton, for the purposes of the Act, the appropriate officer is currently the Chief Executive. To fulfil this requirement, the Chief Executive should know with some certainty what is being proposed by way of Budget proposals and the levels of financial reserves.

8.4. Following the consideration of a 2010/11 Budget at today’s meeting (for deliberation by Overview and Scrutiny), the Chief Executive will report on that budget (or more than one budget should that be the case), having regard to her responsibilities, at Overview and Scrutiny Committee on 16 February 2010 and Council on 4 March.

8.5. To fully satisfy the Chief Executive, as to the robustness of any estimates, any proposed Budget or amendment should meet the following criteria:

- Be fully based upon the advice of Service officers (supported by finance officers) – or based upon or supported by information the Chief Executive considers reasonable to accept
- Provide only for Budget proposals that are fully costed to service level and where the implications – both financial and upon service performance – are estimated and identified.
- Provide for all known future developments either through direct service Budget allocations or the establishment of specific reserves for such purposes.
- Provide for the full revenue implications of the Capital Programme.
- Establish clear targets for income collection in respect of key income streams.
- Ensure there are no significant unidentified savings targets.
- Where appropriate ensure that the consequences of current over and underspendings have been taken into account.

Agenda Item 4

- 8.6. Under the 2003 Act the Secretary of State may enact Regulations that define certain types of “controlled reserves” and the minimum level for those Reserves. At the time of preparing this report the Secretary of State has not enacted any such Regulations. The forecast level of Balances as at April 2010 (assuming an in-year break-even situation) would be £3.640m, supplemented by resources from reserves and the Modernisation Fund.
- 8.7. The Cabinet should be reasonably sure that the portfolios have adequate budgets that can accommodate anticipated budget pressures. The Chief Executive will review the proposed budget to assess that estimates are sufficiently robust and comprehensive so that balances are not drawn upon during the financial year, unless to fund currently unforeseeable financial events.
- 8.8. The need for adequate unallocated balances is underlined by the uncertainty faced in previous years regarding the increasing pressures on Children Services and Health and Social Care. However the additional provision made as part of the current budget proposals has helped to address this concern.

9. **Remaining Options available from Strategic Budget Review**

- 9.1. At the 17 December 2009 Cabinet meeting Members deferred making a decision on a number of “Amber/Red” SBR options, without redundancy implications, pending the submission of further details. Further information has been requested from the relevant departments and this is summarised in **Annex B Table 1**. Cabinet are now asked to identify which, if any, of these options should be recommended to Council for progression.
- 9.2. **Annex B Table 2** identifies those remaining “Amber/Red” SBR options where, by default, the VER/VR exercise has wholly or partially achieved the savings proposed, or where an alternative method of achieving the savings target has been achieved without the need for redundancy. Cabinet are asked to endorse the Action Points identified for each option and recommend acceptance to Council.
- 9.3. **Annex B Tables 3 & 4** identify those remaining “Amber/Red” SBR options, which have redundancy implications.
- 9.4. At the 3 December 2009 Cabinet meeting Members agreed that Officers should continue and if possible conclude negotiations with the Trade Unions on changes to a range of employment Terms & Conditions identified in the report. Negotiations have progressed in a positive manner with the Trade Unions to the extent that they are now balloting their memberships over the changes proposed, which, if accepted, would result in savings of over £1.3m in 2010/11. The Trade Union’s stance regarding these savings is based upon there being no action, during 2010/11, in relation to the compulsory redundancies identified in the remaining SBR “Amber/Red” options.

Agenda Item 4

- 9.5. The value of the savings achieved by the changes to employment Terms & Conditions is directly comparable to the value of the compulsory redundancies identified in the remaining SBR “Amber/Red” options. The negotiations with the Trade Unions in relation to the Terms & Conditions changes would be for one year only whilst further work was undertaken to identify longer-term solutions. As the outcome of the Trade Union ballot will not be known until mid February, Members are asked to conclude their consideration of the remaining “Amber/Red” SBR options at the 4 March Cabinet meeting.

10. **Conclusion**

- 10.1. The development of the MTFP accompanied by the Transformation Programme has enabled the Council to make significant progress on the achievement of sustainable savings. The continued emphasis on the three-year position will enable an ongoing process to identify further savings and embed a culture of efficiency.
- 10.2. It is highly likely that a savings gap will remain in years two and three at this stage and this will be addressed on an ongoing basis and will be a key outcome of the Transformation Programme. The Council will need to continue to downsize in areas of transformation or lower priority and this process will need to be managed to ensure staffing implications are minimised whilst achieving sustainable savings.
- 10.3. The Council is required to set a budget and Council Tax for 2010/11 by 10 March and this report builds on previous approvals to identify a range of potential options, which could support this process. Cabinet and individual Political Groups will need to consider which options it will recommend to Council and the resulting Council Tax increase. In making these recommendations Members will need to ensure that that proposals are robust and sustainable. Significant resource risks remain from 2011/12 onwards with potential reductions in public spending yet to be quantified. It is important that any decisions for 2010/11 do not significantly impact in future years as we aim to deliver a sustainable medium term financial position that can meet Council priorities.

11. **Recommendations**

11.1. **Cabinet is recommended to:**

1. Note the latest position for the 2010/11 – 2012/13 Medium Term Financial Plan following Council on 14 January 2010;
2. Note the final Revenue Settlement position;
3. Recommend a budget scenario to Overview and Scrutiny Committee (Performance and Corporate Services);
4. Note that the Chief Executive will report on the robustness of estimates and the adequacy of financial reserves to Overview and Scrutiny Committee and full Council;
5. Note that £2.360m is available from ABG and to confirm its application to the 2010/11 budget;
6. Note that the comments of the Overview and Scrutiny Committee on the budget proposal will be referred back to the next Cabinet meeting for consideration;
7. Note the intention to present an updated Medium Term Financial Plan to the Cabinet meeting in March 2010;

Agenda Item 4

8. Identify which, if any, of the SBR options detailed in Annex B Table 1 can be recommended to Council for progression;
9. Agree the Action Points identified for each SBR option in Annex B Table 2 and recommend their acceptance to Council; and,
10. Welcome the progress being made in Terms & Conditions negotiations with the Trade Unions and agree to conclude consideration of the remaining “Amber/Red” SBR options, detailed in Annex B Tables 3 & 4, at the 4 March Cabinet meeting.

11.2. **Overview and Scrutiny Committee is asked to:**

1. Consider the content of the budget scenario referred by Cabinet, and;
2. If appropriate, pass any comments on the budget or any associated issues for Cabinet to consider as part of their deliberations on 4 March 2010.

SAVING PROPOSALS PHASING – IN-YEAR SHORTFALL ON FULL YEAR EFFECT

Saving Option	2010/11 £'000	Effective date
Savings Options approved at Council 17 December 2009		
Review of Management Accounting	-16,700	June 2010
Review of Civic Facilities (Civic Operations Service)	-10,000	June 2010
Review of Building Control	-16,700	June 2010
Review of Southport Pier Staffing	-3,200	June 2010
Beach safety partnership with the RNLI	-8,750	July 2010
Review Advertising Strategy etc	-166,700	Dec 2010
PEPS - Cease discretionary service	-169,000	April 2011
Review of Equalities Partnership	-100,000	April 2011
Savings Options approved at Council 14 January 2010		
Recreation Management - Charge schools for use of all pools	-100,000	April 2011
Children's Services Grants - Reduce activity	-50,000	April 2011
Gifted & Talented - Cease programme	-208,800	April 2011
CAMHS - Reduce grant spend	-150,000	April 2011
	999,850	

Table 1
Deferred Items Further Information Requested

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
1 (CS4)	Children, Schools & Families Student Support	Rationalisation of Travel Costs - post 16	Budget £367,350 Saving £107,100 (2011/12)	<p><i>Discretionary service. Approximately 1000 students receive travel pass following £30 contribution with a value of £250 and £500. The total gross cost of providing passes to eligible students in 2008/09 exceeded £390,000 however student contributions towards passes (£30 per student) brought expenditure down to within the existing budget provision.</i></p> <p>Most other Merseyside LA s do not support this discretionary initiative, or only provide support to students from families with low household income (students who are accessing EMA) and this support is only for students accessing further education within the host local authority establishments.</p> <p><u>Potential Impact.</u></p> <p>Remove current policy completely (i.e. for new first year students from Sep 2010) but continue to allow 2nd year and returning students to complete courses and qualifications already commenced in Sep 2009.</p> <p>Contingency would be needed to support exceptional cases. In Sep 2011 there would be no new first year students and there would be no budget requirement apart from the contingency.</p> <p>If there was a move to change to new eligibility criteria (EMA) then it will impact on the administration of this provision and new procedures will need to be put in place.</p> <p>For the introduction of new eligibility criteria, a further review will need to take place within 12 months to see if this funding should be reduced further or even ceased in future years.</p> <p><i>The removal of this grant funding could have negative impact on the NEET figures for the Local Authority.</i></p> <p><i>For proposal detail see below</i></p>

1. CS4 - Annual Contribution to post-16 Travel Passes

Budget £367,350 Saving £107,100 (2011/12)

Background

Sefton Council currently operates a discretionary transport policy, which allows assistance with travelling expenses for post-16 students within Sefton. The existing policy for post-16 students travelling to either a school sixth form or a Further Education College stipulates that an annual travel pass will be issued to eligible* students.

The current Policy allows eligible students to be issued with an annual travel pass by the Local Authority. The pass allows students to use public transport (bus and train) to attend any FE college of their choice. The current policy also allows a panel of Senior Officers (that act as an appeals process/ panel) to issue travel passes under exceptional circumstances.) This is approx 20 post 16 students per annum

The Council adopted a change to policy in 2006 that introduced an **annual** compulsory contribution to the cost of a travel pass for all eligible students and removed the element of means testing from the contribution. At that time the contribution was increased from £22 to £25. This contribution was increased again in 2009 to £30 due to the rising purchase costs of the passes to the Authority.

The travel passes range in price from approx £200 up to £500 each per student.

There are approximately 1000 eligible* students per annum who pay the current contribution of £30.

*Eligible post-16 students are those who live more than three miles walking distance from the school sixth form or Further Education College and are undertaking a full time course, demonstrating progression each year.

Financial Costs

The budget provision for post-16 public transport travel costs in 2008/09 was £367,350. The budget has remained at this level during 2009/10.

The total gross cost of providing passes to eligible students in 2008/2009 is expected to be in the region of £390,000. The student contribution to passes therefore helps to keep net spend within available resources. Estimated income from contributions is expected to be in the region of £30,000

CURRENT POST 16 TRANSPORT POLICIES FOR NORTH WEST LOCAL AUTHORITIES

Local Authority	Current Policy	Means Tested	Attend Out of LA	Contribution
Sefton	Eligible post-16 students in attendance	No	Yes	£30
Liverpool	Eligible post-16 students with 85% attendance	Yes	No	
St Helens	No Post 16 Provision			Some individual colleges provide travel passes directly to students
Knowsley	Refund up to 80% of cost of annual solo pass to student	Yes If student eligible for EMA	No	
Wirral	No Post 16 Provision			

To increase the price of issuing a standard duplicate pass to a student (where the pass has been lost) from £10 to £20. This increase is requested in order to offset the growing administration costs associated with cancelling original passes and re-issuing new passes.

Policy options

Retain current policy – The budget £367,350 with estimated income of £30,000

Retain current policy with adjustment to allow travel passes Sefton Students attending Sefton Institutions. As the travel passes for students travelling outside Sefton cost the most this could potentially save an estimated £30,000 per annum

Keep the current policy and adjust policy to increase contribution to £60. The total gross cost of providing passes to eligible students in 2009/2010 is expected to be in the region of £390,000. This would mean a greater student contribution with expected income to be £60,000

Remove current policy completely for first year students but continue to allow only 2nd yr students to access a travel pass (in order to complete 2 yr courses such as A level courses already commenced the year before)- This would mean a budget costing to support 2nd year students of £190,000 with income of £15,000 in the first year if the (contribution is still at £30), and leaving just an annual budget of £50,000 for subsequent years to support for exceptional cases requiring transport eg Children in care travelling further to a new school

Adjust policy to support students from low- income households only. This would mean only students entitled to EMA, that are travelling more than 3 miles away would be eligible for a travel pass. This policy would also only include students attending institutions in Sefton.

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
2 (LS21)	Leisure Recreation Management	<i>Reduce number of pitches maintained by 6 (rationalising pitches which are currently under-used). Plus increase fees and charges for the use of pitches</i>	Budget £125,000 Saving £6,000	<p>This will be a mixture of Saving on maintenance and Income generated = £6,000</p> <p>This is likely to be resisted by the football leagues. However some rationalisation could still be usefully undertaken. Along with, a review of fees and charges so that the leagues (and ultimately the footballers) pay a more appropriate fee for the facilities that are provided.</p> <p><i>At present the leagues are paying less than 10p per adult footballer per game for the use exclusive use of the pitch, changing rooms, hot showers etc.</i></p> <p><i>A full list of all senior pitch locations is given below</i></p>

Reduce number of pitches maintained by 6 (rationalising pitches which are currently under-used). Plus increase fees and charges for the use of pitches

Site	Senior Pitches	Area	Managed By
Rufford rd. recreation ground	1	Southport	Southport and district football league
Bank End recreation ground	1	Southport	Southport and district football league
Preston new rd.rec. ground	2	Southport	Southport and district football league
Devonshire rd. recreation ground	2	Southport	Southport and district football league
Russell rd. recreation ground	1	Southport	Southport and district football league
Meols park recreation Ground	5	Southport	Southport and district football league
Portland Street rec.ground	4	Southport	Southport and district football league
Bedford park recreation ground	2	Southport	Southport and district football league
Carr In. recreation ground	3	Southport	Southport and district football league
Sandbrook rd. recreation ground	2	Southport	Southport and district football league
Deansgate In.rec.ground	1	Formby	Southport and district football league
Smithy green recreation ground	2	Formby	Southport and district football league
K.G.V. (Formby) rec. ground		Formby	Southport and district football league
Duke street (Formby) rec.grnd.	2	Formby	Southport and district football league
Chaffers rec grnd	2	Crosby	Crosby and district football league
Brookvale rec grnd	3	Crosby	Crosby and district football league
Buckley hill rec grnd	12	Netherton	Crosby and district football league
Orrell Mount park	1	Bootle	Leisure Landscape Management
Netherton activity centre	2	Netherton	Leisure Recreation Management
Bootle stadium	2	Bootle	Leisure Recreation Management
Litherland Sports Park	3	Litherland	Leisure Recreation Management
GRAND TOTALS	53		

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
3 (PD1)	PERD	Cease support to Opportunities Shop	Budget £69,000 Saving £69,000	<p>No effect on Council payroll, as the contract is with an independent provider. But in the absence of replacement funding, approximately 3 jobs are at risk in The Opportunities Shop. The outputs associated with the contract will be lost. In 2009-10 the target values are:</p> <p>150 starts for Workless Sefton Residents 50 participants securing employment of at least 16 hours per week or more 25 Sefton Residents from a specialist group entering and sustaining employment (of 16 hours per week or more) for 13 consecutive weeks.</p> <p>The Q3 claim (unverified) from Opp Shop shows that in the nine months to 31 December 2009, they started 107 residents in employment, of which 31 were at least 16 hours pw, and 3 were from a specialist group. This is broadly in line with profile but depends on good performance to Q4 to hit targets.</p> <p>If the Opp Shop funding was allocated to an alternative provider there would be comparable outputs but no overall savings. The elimination of the funding altogether would result in lost outputs, principally impacting NI 153 (reduction of worklessness in deprived SOAs). This is obviously a significant indicator at a time of high unemployment (34% of working age population in NI 153 SOAs are on out of work benefits).</p>

<u>Ref</u> (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
4 (PD9)	Planning WNF Option b remove barriers to ill health programme	Support only those services that address worklessness.	Budget £460,000 Saving £460,000	<p style="text-align: center;">Current activities</p> <p>The Working Neighbourhoods programme has been developed to provide comprehensive solutions to tackling and preventing worklessness and includes approaches to:</p> <ul style="list-style-type: none"> • Job creation within real mainstream services • Provision of training, volunteer and placement opportunities • Job brokerage support providing a link between unemployed residents and jobs • Business support to encourage unemployed and workless residents to explore self employment and new business creation • Encouraging investment in Sefton's more deprived neighbourhoods to generate the economy and provide employment opportunities • Support for parents to access practical childcare support to enable them to go to work or attend training <p>Investing in the future through work with young people to develop skills, ambition and aspirations to minimise the risk of future worklessness.</p>

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
5 (PD10)	PERD	Reduce the value of payments made to organisations providing activities/services that contribute to our performance targets.	Budget £200,000 Saving £80,000	<p>This funding stream provides support to Community/Voluntary Organisations in Sefton to deliver activities/services that contribute to our performance targets.</p> <p>The funding is quite unique as it enables organisations to apply for running costs funding, costs towards maintenance as well as revenue projects, and can be available for 3 years. The loss of this funding would put a strain on services in the borough and has the potential to reduce the services provided by some organisations as they would not be able to access funding of this kind from other sources.</p> <p>The risk involved in making this saving are linked to the services this funding enables to continue and thrive. In terms of performance there would be a reduction in evidence to meet LAA targets such as NI 7 (environment for a thriving third sector) and NI 4.</p> <p>In terms of CAA requirements the provision of this fund ensures that we can evidence that we understand local communities and provide funding that empowers them to access services etc.</p>

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
6 (TS4)	Tech Services Structural Maintenance	Reduce activity	Budget £1,981,500 Saving £200,000	<p>Note – it needs to be remembered that there is currently a £580k deficit on the Highways budget that needs to be resolved first. Highway condition reported as NI 168 and 169 that will both be adversely affected by budget cuts.</p> <p>Maintenance of the Highway is a statutory function of the Council and if not done to an appropriate standard will result in the Council being liable to prosecution and 3rd party claims.</p> <p><i>Reduction in structural maintenance will increase 3rd party claims and result in increasing insurance costs (by way of example the current regime enabled the insurance fund to be reduced by £1.2m in the current year and £1m the previous year.</i></p> <p><u>Additional Information</u></p> <p>After two years of budget freezes and successive bad winters the highway network is under significant stress. To cope with the demand of an increase in reactive maintenance (fixing pot holes) caused by the cold weather we are having to reduce the amount of planned maintenance work (which improves the long term resilience of the network). It is necessary to carry out the reactive work to ensure the highway is safe for users (a statutory duty) and to minimise the potential for 3rd party claims, however, this is at the expense of long-term serviceability and durability. This is not a sustainable approach to maintenance as the weakness in the durability of the network will make it vulnerable to frost and vehicle loading and cause it to deteriorate at an accelerated rate; this will require more reactive maintenance and therefore less planned work in order to stay within budget.</p> <p>National performance indicators for highway condition are deteriorating as a consequence of budget reductions over the past few years, and this is set to continue unless there is investment in the highway infrastructure. Further reductions will exacerbate this position and it is highly likely that the insurance fund will need to be significantly increased. This has been discussed in detail with the Cabinet Member for Technical Services.</p>

Ref (original reference)	Dept & Work Area	Option	Budget & Savings information	Further Detail/ Comment
7 (CX1a & b)	Democracy	Option 1 - Dispense with Mayoralty and twinning . Option 2 - Reduce scope of Mayoralty to daytime events only. this budget.	Budget £318,050 (includes £79,600 support services charges which would need to be reallocated plus £3000 lease charges for the Mayoral Limousine) Option 1 £235,450 Option 2 £44,000	Option 1 - The saving , after taking out support services etc. would be £216k, plus a further £18k if we decided to cease all twinning activity . This equates to £234k in total and the red option shows it as slightly more as £235,450. Further information will follow from the Legal department.
8 (T4)	Tourism	Consider bringing Live Nation In House	Budget £285,450 Saving £250,000 (2012/2013)	<i>Potential saving in 2012/13 To be investigated and detailed report to follow.</i>

Table 2

The table below identifies the “amber” options where Officers have proposed another method to secure the saving presented or expressions of interest have removed or reduced the number of anticipated redundancies.

<u>Ref (original reference)</u>	<u>Dept & Work Area</u>	<u>Option</u>	<u>Potential Redundancy Implications</u>	<u>Budget & Savings information</u>	<u>Further Detail/ Comment</u>
9(CS5)	Children, Schools & Families Music Service	Review staffing	Anticipated 5 Expressions 2 (accepted) 3 (declined as specialist area of teaching)	Budget Council Grant £62,600 £123,800 KS 2 (Wider Opportunities) Grant (1.11) £596,540 Music Standards Fund Grant (1.11) Saving £62,600 Savings achieved through VER/VR £25,800	<p>Music Services are discretionary. Savings could be delivered in a way that will not directly impact on the level of provision to schools. Given that the service is at the “upper limit” of what it can charge schools for provision– it would be unwise to meet the shortfall in the service budget through increasing the cost of provision. Similarly, reducing (the grant funded) “allocated” hours to schools would not be recommended until the service has addressed the fundamental issue of unit cost.</p> <p>The proposal would be to have an alternative administration structure. Savings in relation to these areas will not directly impact on the level of provision to schools.</p> <p>Given that the service is at the “upper limit” of what it can charge schools for provision– it would be unwise to meet the shortfall in the service budget through increasing the cost of provision. Similarly, reducing (the grant funded) “allocated” hours to schools would not be recommended until the service has addressed the fundamental issue of unit cost.</p> <p>Full saving not deliverable until September 2010. 44 posts to be considered. 10 members of staff between 50-55.</p> <p><i>Action point for Cabinet – Accept savings achieved and note impact on service – continue review with a view to achieving full savings target.</i></p>

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
10 (CS11)	Children, Schools & Families Student Support University Grant		Dec 2009 Anticipated 2 Now 0 Expressions 0	Budget £150,789 Saving £60,500 2011/2012 Redundancies could be avoided by using an alternative funding stream from Extended Schools Sustainability Fund and by charging schools to register with the Children's University. The use of sustainability funding would mean a reduction in school based projects.	Children's University co-ordinator works with teachers, classroom assistants, and other support staff in schools to provide out of school activities, and is responsible for the co-ordination, development and implementation of an efficient and effective Sefton's University programme. The co-ordinator provides on going support to schools associated with the programme and maintains a manageable and effective monitoring system. Children's University links to HE establishments to provide an opportunity for young people to aspire to higher education, often in areas of deprivation where this route would not be seen as a possible option. Currently 40 primary schools provide modules for CU and a pilot for Youth University is being trialled in 2 secondary schools. This year over 900 young people will graduate from CU and receive their graduation certificate at Edgehill University. Over 4,000 children are participating in this initiative at KS1, KS2 and KS3 <i>Action point for Cabinet – Accept alternative method to achieve saving and note impact on service.</i>

<p><u>11 (CS28)</u></p>	<p>Children, Schools & Families City Learning Centre Project</p>	<p>Cease City Learning Centre Project</p>	<p>Anticipated 8 Expressions 2</p>	<p>Budget £506,000 Saving £506,000 Savings achieved through VER/VR £100,109</p>	<p>The 2 CLCs have traditionally provided support and curriculum development for schools predominately in the area of ICT. In the past this has been mainly secondary schools but increasingly primary schools are making use of the facilities and resources available at both centres. Children’s Services staff are making increased use of the centre.</p> <p>As this has traditionally been a resource for secondary schools then they should fund it. There is no enthusiasm from schools to do this. It is not incumbent on the LA to provide this service and they make a limited contribution to the LAs responsibilities in relation to school improvement. Although the CLCs contribute to school support and development this is not the responsibility of the LA.</p> <p>Alternative Funding As this is a resource used mainly by schools it may be appropriate to ask schools to fund this. Discussion with headteacher representative earlier this year indicated this would not be a viable option.</p> <p>Impact on the support available to develop ICT in schools especially secondary in schools. BSF transformation should include a strategy for integration of the CLCs in the Strategy for Change (Part 2). Funding to support the up-keep of the old Ainsdale High School lost. The loss of a total of £300,000 per year of capital grant (through BECTA) to invest in the development of the buildings and learning resources and hardware. Loss of the CLCs to the community.</p> <p>8 posts to be considered 2 expressions of interest 1 member of staff between 50-55</p> <p><i>Action point for Cabinet – Accept savings achieved and note impact on service – continue review with a view to achieving full savings target.</i></p>
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Page 42	<p><u>12(CS30)</u> Children, Schools & Families Area Based Grant SEN</p>	<p>Reduction in headcount</p>	<p>Anticipated TBC review required</p> <p>Expressions 1</p>	<p>Budget £269,702</p> <p>Saving £65,000</p> <p>Savings achieved through VER/VR £44,000</p>	<p>Sefton performs well in these areas and marginal reduction in performance will be acceptable.</p> <p>There may be posts funded by schools that would be at risk if the saving is introduced. Other savings will impact upon our ability to deliver the inclusion Development programme as part of the National strategies.</p> <p>It is difficult to reduce those elements of the budget that have been long term commitments – Resourced nursery places, a Quality Protects post and a contribution towards Waterloo Nurture Base (Total £150k) – though it could be argued that these should be part of our core budget.</p> <p>There is more flexibility over the remainder of the funding which supports training and projects (the inclusion development programme – cuts here may impact upon the inclusivity of schools and lead to pressure on other budgets.</p> <p>Action point for Cabinet – Accept savings achieved and note impact on service – continue review with a view to achieving full savings target.</p>
	<p><u>13 (EP2)</u> EPD Regulatory Enforcement</p>	<p>Reduction in staffing</p>	<p>Anticipated 4</p> <p>Expressions 4</p>	<p>Budget £100,000</p> <p>Saving £100,000</p> <p>Savings achieved through VER/VR</p>	<p>Can be achieved through VR/VER. There will be a reduction in the level of statutory service provided however, minimum standards will still be maintained.</p> <p>Action point for Cabinet – Accept full savings target achieved and note impact on service.</p>

14 (HS2)	Health & Social Care	Review senior management structure – reduce number of posts.	Anticipated 2 Expressions 4	Budget £13,465,000 Saving £200,000 Savings achieved through VER/VR	Savings achieved through VER/VR being validated. Rationalisation of support services will make the posts of Head of Central Services and Principal Manager (Human Resources), along with a senior management secretary post, superfluous to requirements. In addition structural changes will enable the deletion of a service manager post. New Adult Social Care Director post will be established plus the disestablishment of a Service Manager (Hay 6) post which will become vacant at the end of this financial year. Action point for Cabinet – Accept full savings target achieved and note impact on service.
15 (HS4)	Health & Social Care	Review financial processes for efficiencies.	Anticipated TBC Review to be undertaken Expressions 4	Budget £13,465,000 Saving £100,000 Savings achieved through VER/VR	Savings achieved through VER/VR being validated. Action point for Cabinet – Accept full savings target achieved and note impact on service.

<p><u>16 (LS7)</u></p>	<p>Leisure Arts & Cultural Services</p>	<p>Reduction in the programme</p>	<p>Anticipated 2 Expressions 2</p>	<p>Budget £119,841 Saving £46,000 Savings achieved through VER/VR</p>	<p>Can be achieved through VR/VER. This programme affects both individuals and community groups including those assessed as 'hard-to-reach'. Some of the ground breaking work undertaken during the Capital of Culture, especially in identifying and supporting new community groups interested in arts activities will be discontinued. Some work will have to be delivered via commissions and be subject to funding from external sources.</p> <p>Action point for Cabinet – Accept full savings target achieved and note impact on service.</p>
<p><u>17 (LS8)</u></p>	<p>Leisure</p>	<p>Box Office staff</p>	<p>Anticipated 2 Expressions 0</p>	<p>Budget £27,754 Saving £18,500</p>	<p>Superseded by Cabinet decision on 17th Dec to agree an Interim Arts Service for the Cultural Centre</p>
<p><u>LS15)</u></p>	<p>Leisure Nurseries, Bedding and Hanging Baskets</p>	<p>Option 1 - Reduce bedding in Resort area Option 2 - Reduce bedding ACROSS ALL AREAS by 30% and grass over. Reduce baskets by 30%. Scale down Nursery operations accordingly.</p>	<p>Anticipated 2 Expressions 1</p>	<p>Budget £591,000 Saving £123,000 Savings achieved through VER/VR £16,447</p>	<p>Option 1 - Reduce bedding in Resort area (Prom, Town centre, Hesketh, Botanics) by 20% and in rest of Borough by 50% and grass over. Reduce baskets by similar percentages. Scale down Nursery operations accordingly. Option 2 - Reduce bedding ACROSS ALL AREAS by 30% and grass over. Reduce baskets by 30%. Scale down Nursery operations accordingly.</p> <p>Will result in Loss of colour and attractiveness to a limited extent in Resort, much more significantly in other areas. Potential negative impact on tourism / regeneration / neighbourhood pride. Possible impact on Green Flag / In Bloom quality awards.</p> <p>11posts to be considered. 5 members of staff between 50-55.</p> <p>Action point for Cabinet – Accept savings achieved and note impact on service – continue review with a view to achieving full savings target.</p>

<u>19 (LS18)</u>	Leisure Parks Quality	Delete Park Repairs Team, leaving only Rapid Response Team.	Anticipated 2 Expressions 2	Budget £35,000 Saving £25,000 Savings achieved through VER/VR	Potentially longer response times and more time / cost in getting essential work carried out by contractors. Possible impact on Green Flag quality awards. 4 posts to be considered. 3 members of staff between 50-55. <i>Action point for Cabinet – Accept full savings target achieved and note impact on service.</i>
<u>20 (LS35)</u>	Leisure Recreation Management - Leisure Centre Operations	Reduction in opening hours	Anticipated 4 Expressions 1	Budget £1,977,000 salary costs Saving £70,000 Savings achieved through VER/VR £11,234	Reduction in opening hours of Leisure Centres will result in staffing savings. Staffing hours saved from individual sites will be amalgamated to provide post savings. Netherton Activity Centre to reduce Friday and Saturday opening hours due to cancellation of YOZ programme. Also to close all day Sunday due to the majority of the activities being non-fee paying on this day. This proposed savings takes into account lost income from sports halls and swimming pools due to reducing opening hours of leisure centres. Redundancy locations – either Dunes Splash World, Bootle Leisure Centre, Litherland Sports Park, Netherton Activity Centre or Maghull Leisure Centre. There may be an additional loss as customers transfer memberships to private sector fitness facilities due to extended opening hours of these facilities compared to Sefton Council facilities. Reducing opening hours will make it difficult to achieve expected outcomes for the more ‘social’ elements of facility programmes. No income will be lost from activities which are currently free to customers but community safety and social inclusion programmes will be compromised if facility opening hours are reduced. 22 posts to be considered. 11 members of staff between 50-55. 1 expression of interest received <i>Action point for Cabinet – Accept savings achieved and note impact on service – continue review with a view to achieving full savings target.</i>

<p><u>21 (PD2)</u></p>	<p>Planning Traffic Unit</p>	<p>Reorganisation of Team Management</p>	<p>Anticipated 1 Expressions 2</p>	<p>Budget £200,000 Saving £100,000 2010/11 & 2011/12 Savings achieved through VER/VR</p>	<p>Proposal is based on reducing the level of service to statutory regulatory duties, were level provided is at the authorities discretion. Other areas that are time limited i.e. licences, temporary orders, PCN processing etc. would not be affected.</p> <p>Would require priorities to be determined and potentially staffing duties amended across Units/Teams to target resources at priority functions, eg less critical LTP programmes, resources that support corporate issues.</p> <p>3 vacant posts to be deleted 1 post to be considered. 2 expression of interest received</p> <p><i>Action point for Cabinet – Accept full savings target achieved and note impact on service.</i></p>
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Table 3

The table below identifies the “amber” options where there are anticipated redundancies and no expressions of interest have been received. The table also includes the current accepted expressions of interest and the related savings.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
22 (PD7)	Neighbourhoods and Investment Programmes Department and Children, Schools & Families	Review Area Management Arrangements	Anticipated 3 Expressions 0	Budget £375,000 (does not include CSF staffing) Saving £375,000 (2011/2012) Additional Potential Saving (Staffing) £216,000 (2011/2012) Anticipated Redundancies 3 Expressions of interest 0	Work is ongoing to ensure that the model adopted for area management meets the needs of all areas within Sefton. Three Area Co-ordinators are in the process of being appointed to support the interim area management arrangements until March 2011. The costs of these are £130,000 in 2010/11. There may be potential redundancy costs in 2011/12 if members wished to not proceed with area management. The budget for area management agreed by Cabinet was £375,000 per annum. Reduction of this budget will impact on the Council's ability to implement a key corporate project. Separate although connected are the area management arrangements within Children, Schools and Families. A review of these arrangements is included within the wider area management work stated above. 6 posts to be considered. 0 members of staff between 50-55.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
23 (CS23)	Children, Schools & Families Family Support Workers		Anticipated 3 Expressions 0	Budget £90,000 (relates to 3 posts) Saving £90,000	<p>Discretionary service: these Family Support workers are deployed to provide basic literacy and numeracy support for parents in those schools identified as needing intensive support and/or will be receiving funds to implement 1:1 Tuition. Their work would complement the school's efforts in raising standards. Within the range of school improvement services available it will have a limited impact on overall standards in schools when compared with some other school improvement services.</p> <p>Alternative Funding As this is a resource used mainly by schools they may wish to pay for this service. This could involve a group of schools employing a Family Support Worker.</p> <p>3 posts to be considered 1 employee 50-55</p>
Page 48 EP5)	EPD Public Conveniences	Delete all static Toilet Attendant posts (4 staff) and close the facility at Market St Southport	Anticipated 4 Expressions 0	Budget £259,350 Saving £100,000	<p>Loss of a free-to-use facility in Southport market. New pay-to-use facility provided nearby (Eastbank St). The frequency of cleansing at remaining facilities may reduce.</p> <p>4 posts to be considered. 1 member of staff 50-55</p>
25(LS10)	Leisure Community Arts Programme	Review Staffing	Anticipated 1 Expressions 0	Budget £125,909 Saving £28,400	<p>See comment above. NB. In order to absorb the impact of these proposed savings, the Section will need to undergo a radical change in both its staff structure and the manner in which it delivers some services.</p> <p>11 posts to be considered. 3 members of staff between 50-55.</p>

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
26 (LS14)	Leisure Coast Management	Review staffing	Anticipated 1 Expressions 0	Budget £17,000 Saving £17,000	Reduced visible staff presence on the coast. Reduction/ non-enforcement of byelaws relating to e.g. dog fouling, litter, motorbikes etc. Reduced capacity to respond to public and elected members Effect will be Coast wide due to loss of flexibility in staff deployment, but mainly at Birkdale /Ainsdale but will have a knock on effect in Crosby. 26 posts to be considered. 7 members of staff between 50-55. A Green option saving to transfer out the Lifeguard service has already been taken, which will necessitate the transfer of core and seasonal staff, hence reduction in staff numbers.
27 (LS25)	Leisure Libraries Facilities Team	Review staffing	Anticipated 2 Expressions 0	Budget £110,782 Saving £37,800	The facilities team are responsible for security providing staff with support when there is anti social behaviour; opening and locking up for hire of libraries outside normal opening hours; health and safety checks such as legionella and fire risk assessments; the library delivery service (transporting new books, reserved books etc); cover for driving the mobile library when the mobile driver is absent; removal of broken furniture, repositioning of furniture and movement of equipment for events; routine maintenance such as clearing of gutters, replacement of toilet seats. Frequency of checks and controls would be changed to ensure that minimum standards are met. 6 posts to be considered. 1 member of staff between 50-55. 1 vacant post to be deleted.
28 (LS33)	Leisure Sport & Recreation Development Management Team	Review staffing	Anticipated 1 Expressions 0	Budget £207,000 salary costs Saving £25,000	The Development Section management team co-ordinate a range of functions including performance management, marketing and promotions, monitoring of KPI's and facilities, contract management for PFI and Trust partners, information collation for external quality management award schemes. 12 posts to be considered. 0 members of staff between 50-55.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
29 (PD3)	Planning Out of Hours Service	Delete Service	Anticipated 2 Expressions 1 (declined)	Budget £100,000 Saving £100,000 Savings that could be achieved through VER/VR £38,091	Alternative arrangements would be required, incurring a cost hence potential saving would not be realised. No viable alternative identified to provide same level of service through 'Best Value' reviews etc. Lose of evidence for insurance claims – hence potential lose of income. Not recommended in isolation from a wider review of capacity. Possible area of service to be considered within wider corporate review of 'out of hours' services.
30 (PD4)	Planning	Delete School Crossing Patrol Service were formal crossings provided (zebras, pelicans etc)	Anticipated TBC Expressions 0	Budget £500,000 Saving £30,000	Review required to consider road safety and confirm locations of patrols to be deleted.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
31(LS23)	Leisure Library and Information Service	Management and support	Anticipated 2 (post now vacant) Expressions 0	Budget £262,377 Saving £33,000	<p>PDM Lifelong Learning post is a senior managerial role responsible for borough wide services and developments of the local history service, the reference and information service, adult education within libraries, basic skills, and library pages on Sefton’s website plus general managerial responsibilities. Downgrading the post of PDM Lifelong Learning to a middle management post, together with the deletion of the research and performance officer will mean that some of the duties of the PDM post and research and performance officer will continue to be performed within that post. The post will interpret data from statistical returns and surveys collected to help inform plans for the service and how to improve; it will research opportunities for external funding and develop working with partner organisations such as adult education providers; it will maintain the currency and accuracy of the library pages on the website.</p> <p>The remaining duties and the senior management overview would need to be shared amongst the other PDMs. It would result in no local history publications plus “status quo” of the local history and reference and information services. With the development of the cultural centre, it is vital that the local history service is enhanced within the new facility. The reference and information service is stagnating – it is an important service that needs transforming to be fit for purpose for the 21st century. Although the new post would take on some of the work with external providers there needs to be senior management direction.</p> <p>The current post of administrative assistant will need to take on some of the duties of the research and performance officer e.g. data inputting which will effect the admin work, leading to delays in orders, publicity material, delivery of Bookstart packs.</p> <p>Both of these posts are vacant. Much of the gaps in service that have been outlined are already taking place.</p>

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
32 (LS28)	Leisure Libraries	Reduce Opening Hours	Anticipated 15 (7.5 FTE) Expressions 5 (declined)	Budget £1,591,276 Saving £140,000	<p>The difference in the total number of opening hours per week across Sefton's libraries in 2001, compared to the current hours is an increase of 76 hours. The savings would result in a total loss of 46 hours.</p> <p>The pattern of opening hours in 2001 was for all libraries except 3 to open for 33 hours per week. Crosby, Bootle, Southport were open for 39 hours. The savings have been worked out so that they will not take the service as far back as the level in 2001 meaning that all libraries will be open a minimum of 36 hours per week. It will result in reverting back to the pattern of opening hours in 2001. The main differences between what happens currently and what would happen are:</p> <ul style="list-style-type: none"> • Bootle, Crosby, Formby, Maghull, Southport - would close on Thursday afternoon • Bootle, Crosby, Formby, Maghull, Southport - would have only one late night opening • Formby and Maghull would close at lunchtime (1-2) • Bootle would open until 5pm instead of 6pm, as was the case prior to 2001. <p>To achieve the same amount of savings across the smaller libraries would result in these only open for 2-3 days per week.</p> <p>The new opening hours for Meadows Leisure Centre and library will mean a change of pattern of hours and will include Saturday afternoon and part of Sunday. The savings will mean that the library will only open on Saturday mornings at the weekend and will also close at lunchtime each day.</p> <p>Due to a number of staff working part time, it is not possible to state how many individual members of staff could be made redundant. The reduction in staffing hours is equivalent to 7.5 FTE and could therefore vary from 7.5 to approximately 15 individuals.</p> <p>91 posts to be considered. 21 members of staff between 50-55.</p>

<u>Ref</u> <u>(original</u> <u>reference)</u>	<u>Dept & Work Area</u>	<u>Option</u>	<u>Potential</u> <u>Redundancy</u> <u>Implications</u>	<u>Budget & Savings</u> <u>information</u>	<u>Further Detail/ Comment</u>
33 (LS34)	Leisure Recreation Management	Staffing review - Duty Managers	Anticipated 2 Expressions 0	Budget £1,977,000 salary and wages costs Saving £50,000	Discretionary service (although some statutory elements). Saving could be achieved by reducing the number of Duty Managers. There are four existing Senior Operations Managers (SOM) across six sites. If each SOM was put onto a 'shift' and acted as Duty Manager for 2.5 shifts per week the hours saved would equate to two full time Duty Manager posts. Such action would 'demote' the Senior Operations Managers and result in a 50% reduction in their capacity to develop business, generate income, and ensure continued compliance with the nationally awarded standards of service achieved by Sport & Rec in recent years. All remaining Duty Managers would be required to work split shifts and across a number of sites to cover operational and Health & Safety requirements of the facilities Reduction in Duty Managers and 'demotion' of Senior Operations managers will reduce the ability of Sport & Rec to meet challenging national participation targets, and maintain nationally recognised partnership delivery programmes. 15 Duty Managers (12 full time, 3 part time) 0 in 50-55 age bracket.
34 (LS36)	Leisure Recreation Management	Changes in operating times of the Fitness Suites, coupled with reorganisation of staffing rotas.	Anticipated 2 Expressions 0	Budget £1,977,000 salary and wages costs Saving £50,000	3 posts to be considered. 1 member of staff between 50-55.
35 (T2)	Tourism Visitor Services	Cultural Centre & TIC relocation Review staffing.	Anticipated 1 Expressions 0	Budget £306,00 Saving £32,000 Not available until new Cultural Centre opens in 2012	Cabinet's decision on 17 th Dec 2009 to progress the Cultural Centre means that these savings cannot be progressed until at least 2012. An operational review of the future combined box office/Visitor Services function will inform a future proposal. 8 posts to be considered. 2 members of staff between 50-55.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail/ Comment
36(T3)	Seafront Operations	Non-statutory. Reduce opening times/days.	Anticipated 1 Expressions 0	Budget £306,000 Saving £23,000	<p>This reference originally related to a potential Visitor Services saving that will now be progressed in 2012.</p> <p>However a saving may be able to be delivered via a review of the wider seafront operational staffing, which includes Pier, seafront cleansing and Market Hall staff. Cabinet's December 09 decision to progress the Market Hall project now allows this review to take place.</p> <p>6 posts to be considered. 1 member of staff between 50-55.</p>

The table below identifies the “red” options where there are anticipated redundancies. The table also includes the current accepted expressions of interest and the related savings.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail /Comment
37(LS27)	Leisure Libraries	Option 1 - Close 2 Libraries Option 2 - Close 1 Library plus mobile library.	Anticipated 6 Expressions 5 (declined)	Budget £200,000 Saving £144,000 Each library costs a different amount to run, depending on its size, utilities, maintenance and staffing levels. The average cost (excluding Southport and Crosby) is £100,000 per library	Review to be undertaken to determine detail. TBC posts to be considered. TBC members of staff between 50-55.
EP4a)	EPD Good Neighbour Skips	Cease	Anticipated 1 Expressions 0	Budget £50,000 Saving £50,000	Discretionary service. External funding exists for part of service until March 2011, subject to continued funding via ABG. Probable increase in fly tipping & adverse effect on NI 195. Service is popular with residents and Cllrs. Reduction in service will be contested by service users. 1 post to be considered. Natural wastage.

Ref (original reference)	Dept & Work Area	Option	Potential Redundancy Implications	Budget & Savings information	Further Detail /Comment
39 (LE4)	Legal Electoral Services	Review of area	Anticipated 2 Expressions 0	Budget £67,200 Saving £40,000 Note that this is for 09/10 only as there is no election. For 10/11 the budget returns to the 08/09 level of £270,000 due to the requirement for temporary staff.	If members opted to have elections every 4 years, it would be feasible to rationalise the processing team. The consequences of this could only be identified once a review had taken place although there is likely to be some staff displacement. 4 posts to be considered. 0 members of staff between 50-55.
40	Corporate Strategic Directors	Disestablish role	Anticipated 3 Expressions 0	Budget £414,000 Saving £414,000	3 posts to be considered. 0 members of staff between 50-55.

Agenda Item 5

REPORT TO: Cabinet

DATE: 4 February 2010

SUBJECT: Treasury Management 2009/10 – Third Quarter Update

WARDS AFFECTED: All

REPORT OF: Lynton Green
Acting Finance and Information Services Director

CONTACT OFFICER: Jeff Kenah
0151 934 4104

EXEMPT/CONFIDENTIAL: No

PURPOSE/SUMMARY:

To inform members of Treasury Management Activities undertaken in the second quarter of 2009/10.

REASON WHY DECISION REQUIRED:

To comply with the requirements of the Council's Treasury Management Policy Statement.

RECOMMENDATION(S):

Cabinet is requested to note the Treasury Management update for the second quarter of 2009/10.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: Following the expiry of the 'call-in' period for the minutes of this meeting.

Agenda Item 5

ALTERNATIVE OPTIONS:

This report is put before Cabinet in order to comply with the Treasury Management Policy and Strategy document 2009/10 that was approved by Cabinet in February 2009.

IMPLICATIONS:

Budget/Policy Framework: Compliance with the Policy and Strategy Documents, incorporating appropriate reporting, will enable the Council to secure the most favourable terms for raising funds, maximise returns on investments whilst at all time minimising the level of risk to which it is exposed.

Financial: There are no additional Financial implications as a result of the report.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure	---	---	---	---
Funded by:	---	---	---	---
Sefton Capital Resources	---	---	---	---
Specific Capital Resources	---	---	---	---
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure	---	---	---	---
Funded by:				
Sefton funded Resources	---	---	---	---
Funded from External Resources	---	---	---	---
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Agenda Item 5

Legal: None.

Risk Assessment: Compliance with the Policy and Strategy Documents minimise the level of risk to which the Council is exposed.

Asset Management: None.

CONSULTATION UNDERTAKEN/VIEWS

Discussion with the Council's Treasury Management Advisor – Sector Treasury Services.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None.

Agenda Item 5

1. BACKGROUND

- 1.1 The Treasury Management Policy and Strategy document for 2009/10 (approved by Council on 26 February 2009) included a requirement for quarterly reports to be provided to Cabinet on the investment activity of the Authority. This report is the third of such documents and presents relevant Treasury Management information for the period ending 31 December 2009.
- 1.2 The report includes information on the investments held / entered into during the period and the interest rates obtained (with a comparison of performance against a standard benchmark figure). In addition, the report highlights whether there has been any variance from the Treasury Management Policy Strategy and the Prudential Indicators (the operational boundaries within which we aim to work).
- 1.3. The technical nature of this report is recognised by officers and in order to help Members a glossary of terms is attached at Annex B.

2. INVESTMENTS HELD

- 2.1 Investments held at the end of December 2009 comprise the following:

Overnight deposits

Institution	Deposit £m	Rate %	Maturity date	On current counterparty list?
Clydesdale	2.920	0.75	N/A	Yes
NatWest	13.810	0.80	N/A	Yes
Abbey National	25.000	0.80	N/A	Yes
Total	<u>41.730</u>			

Fixed term deposits

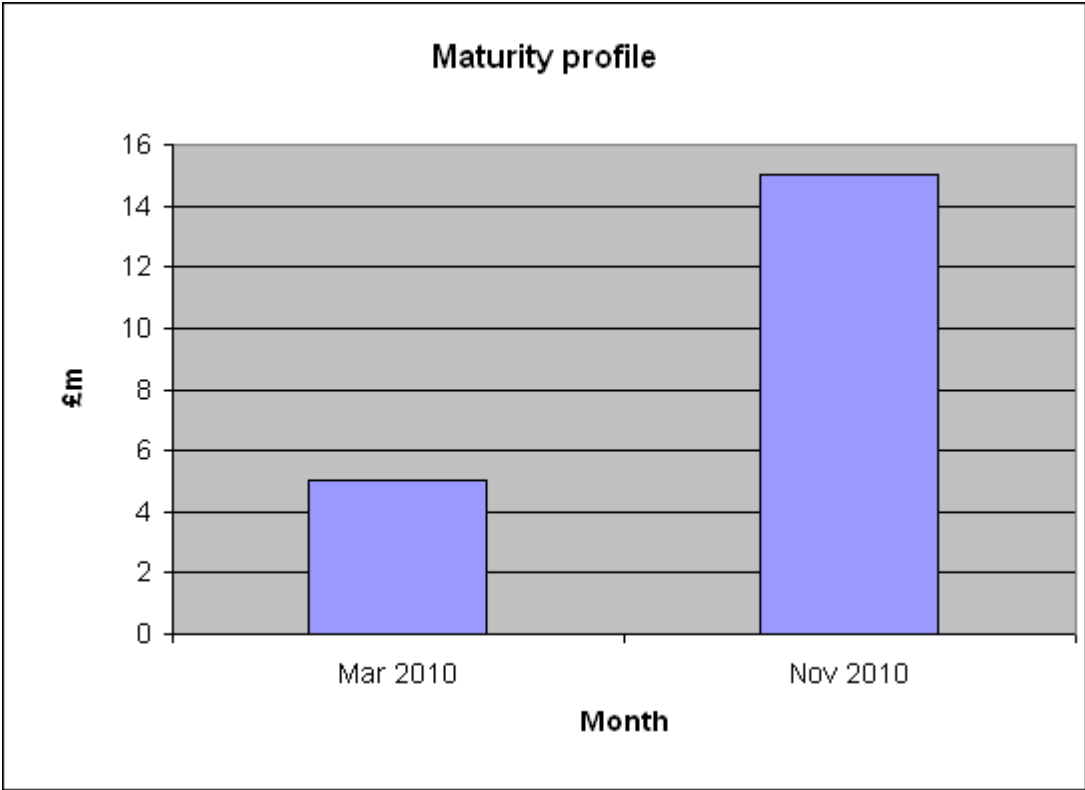
Lloyds TSB	5.000	1.82	30/11/10	Yes
NatWest	10.000	1.32	30/11/10	Yes
Skipton	5.000	5.58	11/03/10	No
Total	<u>20.000</u>			
TOTAL	<u><u>61.730</u></u>			

- 2.2. All of the organisations are on the current counterparty list, with the exception of Skipton (who were on the counterparty list when the investment was made). Current market conditions are improving and the range of institutions with which the Council can invest, and receive reasonable return has increased. The maximum level of investment in any one institution, or banking group, is currently £25m. Whilst the maximum should be retained, in case conditions worsen, a day to day operational

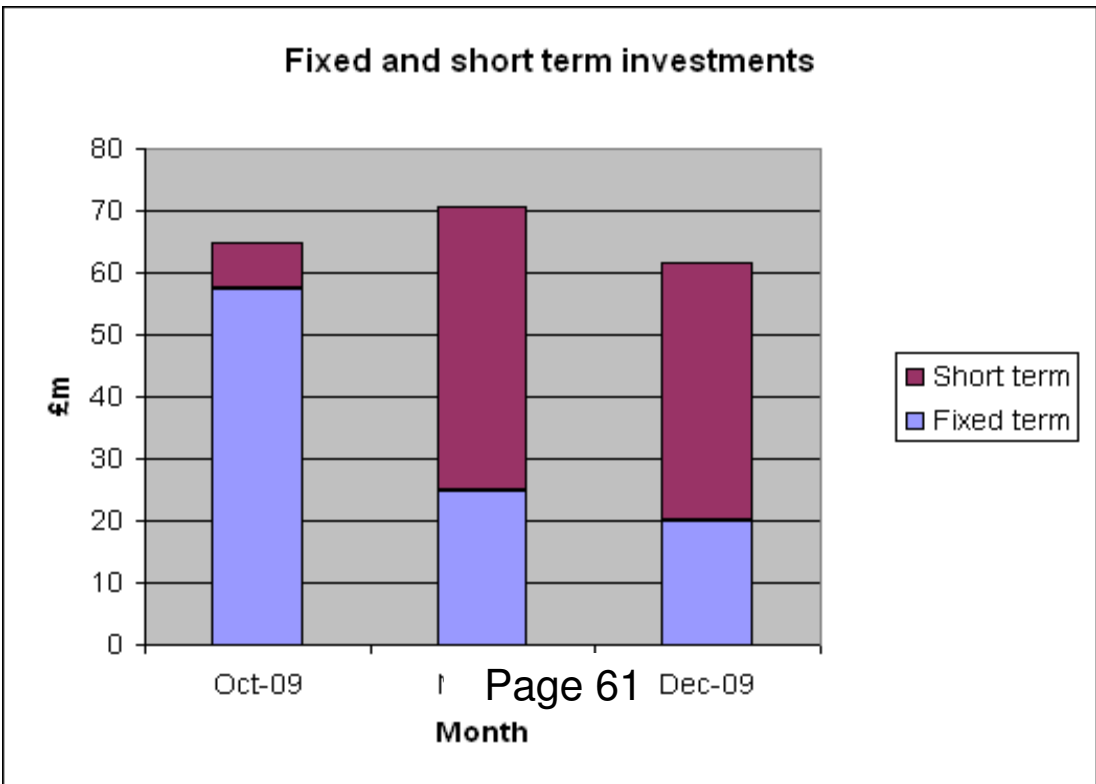
Agenda Item 5

maximum of £15m is currently being imposed. This will spread the risk of investments for the Council, but will have a small detrimental impact on the returns the Council will receive in the future.

2.3 The maturity profile of the above investments is illustrated in the bar chart below. This highlights the need for forward planning of investment opportunities prior to maturity date.



2.4. The ratio of overnight deposits (i.e. short term) to fixed term investments is illustrated below:



Agenda Item 5

- 2.5 The current economic situation has provided problems for the Council with regard to its investment strategy. The report presented to Cabinet on 11 June 2009 explained the difficulties in identifying banking institutions to invest in (which provided reasonable investment returns), whilst remaining within the deposit limit of £15m. Consequently, Cabinet agreed to increase the deposit limit from £15m to £25m. Since the approval of the new limit, the Council has remained within that boundary. At present, it is not expected that there will be any need to review this limit.

3 INTEREST EARNED

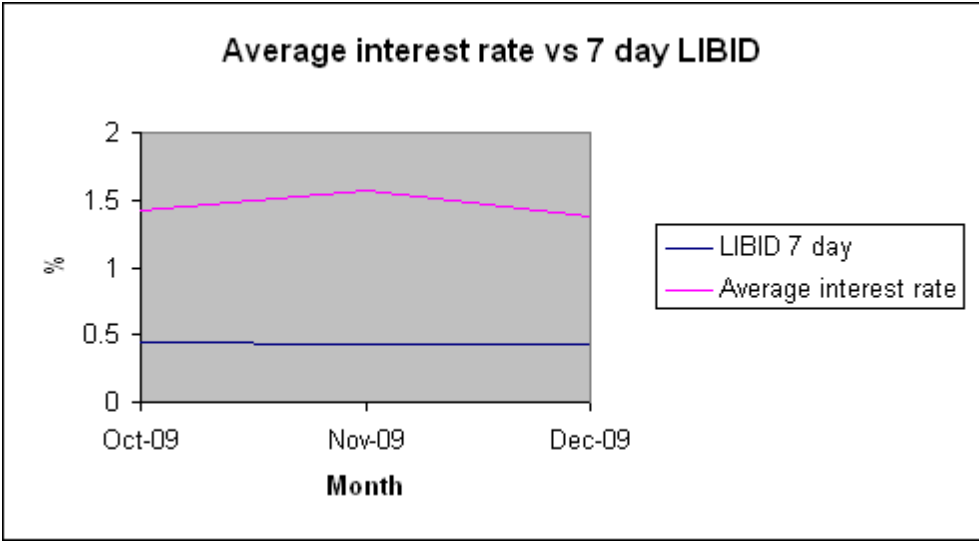
- 3.1 The performance of investments against budget for the first three quarters of the year is shown below:

2009/10 Quarterly Investment Income

Full year budget £'000	Budget for Qtr 1 £'000	Actual for Qtr 1 £'000	Variance £'000
699	258	402	144
	Budget for Qtr 2 £'000	Actual for Qtr 2 £'000	Variance £'000
	143	324	181
	Budget for Qtr 3 £'000	Actual for Qtr 3 £'000	Variance £'000
	143	271	128

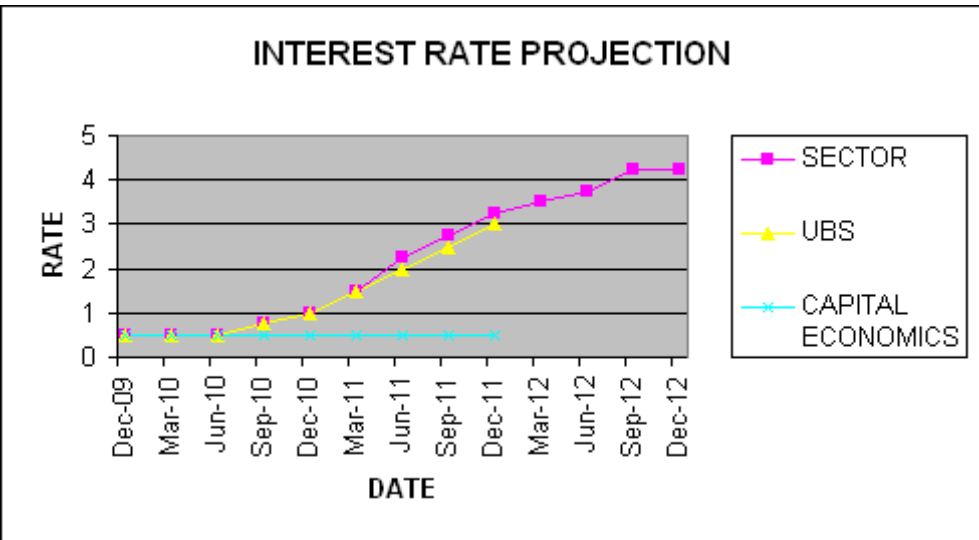
- 3.2 The budgeted investment average interest rate for 2009/10 is 1.15%, which equates to £0.699m income for the year. This figure assumes the income from investments already in place at 1st April 2009 and new returns based upon Bank of England's Base Rate projection as supplied by SECTOR.
- 3.3 The investment income achieved during the third quarter is £0.271m, which in conjunction with qtr 1 and qtr 2 equates to an average interest rate to date of 1.8%. As noted in the qtr 2 report, the increase in investment income over budget is due to higher than anticipated cash balances, and higher than projected returns from fixed rate investments. As the existing longer term investments mature and are reinvested this will be at the lower prevailing rates, hence the year end average rate will reduce from its current position.

We have outperformed the 7 day LIBID average as follows:



4 LATEST BASE RATE FORECAST – HAS THIS BEEN REVISED?

- 4.1 SECTOR’s base rate projection has been recently revised down slightly from December 2010 onwards. This is based upon the view that the economic recovery will be slower than expected.
- 4.2 SECTOR’s revised base rate projection is detailed in the graph below. It compares Sector’s base rate projection with those of UBS and Capital Economics.



Agenda Item 5

5 COUNTERPARTY LIST

- 5.1 The current counterparty list is detailed in **Appendix A**. There is no change to the composition of the list when comparing the position at the end of Qtr 2 and Qtr 3, which does suggest that some stability is returning to the banking sector.

6 REVISED SECTOR CREDIT RATING METHODOLOGY

- 6.1 Given the recent turmoil in the banking sector, SECTOR has revised its' methodology which we use as the basis for producing our counterparty list. It now uses a simple mathematical calculation to produce a score which is then used to categorise an institution in terms of the duration of an investment, a spread of scores defining each duration period. Each duration period is classified by a colour as follows

•	Green	3 months
•	Red	6 months
•	Orange	12 months
•	Purple	24 months

- 6.2 The calculation involves taking a simple weighted average across the main three credit ratings agencies, for the key factors of long term ratings, short term ratings, individual support, and external support rating. This gives a final score attributed to the institution. Overlaid over this are rating watches, which can either improve or worsen the score, depending upon whether the rating watch is positive or negative.
- 6.3. Credit default swap data (CDS) is then taken account of as part of the process. If the CDS causes the institution to be classed as being monitored, it is dropped to the next shortest duration. If it is considered to be out of range, it will no longer be considered credit worthy.

7 PRUDENTIAL INDICATOR MONITORING

- 7.1 Prudential indicators are an integral component of measuring how prudently a Council is acting with regard to its finances. They were introduced into all local authorities (by CIPFA) following the Local Government Act 2003. A number of measures/limits/parameters including capital financing, external debt, impact on council tax, and treasury management are set prior to the start of the year and are monitored on a monthly basis.

7.2 It should be noted that the indicators set by the Council in February 2009 for Interest Rate Exposure have been exceeded:

- The limits for fixed rate interest rate exposure expressed as a percentage of net outstanding debt were set to remain between 160% and 85%.
- The limits for variable rate interest rate exposure expressed as a percentage of net outstanding debt were set to remain between 15% and -60%.

7.3 The above indicators are there to prevent either too much investment in fixed (or variable) interest rate arrangements. This is to ensure a reasonable balance between fixed rate investments where cash is locked away, and variable rate investments that earn a lower rate of interest but give more immediate access to funds.

7.4 The variance in both of these indicators is due to the higher level of overnight deposits being held than originally envisaged. As noted in paragraph 2.5, the problem of identifying institutions with which to invest has meant higher levels of investments in liquid funds. Although these deposits do not earn as much income as fixed term deposits, they are felt to be safer in current economic conditions due the immediate access to funds that they allow. Hence, this breaching of these indicators may continue over coming months, and no corrective action is considered necessary.

8 MEMBERS TRAINING

8.1. The Treasury Management Code of Practice and Cross-Sectoral Guidance Notes (Fully Revised Second Edition 2009), requires that council members tasked with treasury management responsibilities, including those responsible for scrutiny, have access to training relevant to their needs and those responsibilities.

8.2. A treasury management training session for Audit and Governance Committee, and Corporate Services Committee was presented in November 2009, and delivered by SECTOR. This was timely, as the recent Cabinet report to Audit and Governance Committee highlighted the likely inclusion, in a revised Treasury Management Code of Practice by CIPFA due in the autumn, of the need for training in treasury management to be made available to relevant Council Members with responsibility in this area.

9 STAFF TRAINING

9.1. The Treasury Management Code of Practice and Cross-Sectoral Guidance Notes (Fully Revised Second Edition 2009), requires that treasury management staff will have training provided to enable them to acquire and maintain an appropriate level of expertise, knowledge and skills.

Agenda Item 5

- 9.2. CIPFA has recently joined forces with the Association of Corporate Treasurers in order to produce a course that delivers core knowledge, technical and practical skills. It is the only course that provides a fundamental understanding of all aspects of treasury management for public services. It has now been agreed that the Treasury Management Group Accountant should obtain this qualification.

10 RECOMMENDATION

Cabinet is asked to note the Treasury Management update for the third quarter 2009/10.

APPENDIX A

SEFTON COUNCIL

STANDARD LENDING LIST

**UK and
International
Banks
(including
Nationwide
Building Society**

**United
Kingdom
AAA**

	RATING	Negative rating watch?	Individual rating	Support rating	CDS
Abbey National (part of Santander)	F1+ / AA-	Yes	B	1	In range
Alliance & Leicester (part of Santander)	F1+ / AA-	Yes	B	1	In range
Barclays	F1+ / AA-	Yes	B	1	Monitoring
Clydesdale Bank	F1+ / AA-	Yes	C	1	N/A
HSBC	F1+ / AA	Yes	A/B	1	In range
Lloyds TSB/HBOS – nationalised	F1+ / AA-		C	1	N/A
RBS Group – nationalised	F1+ / AA-		E	1	N/A
Nationwide	F1+ / AA-	Yes	B	1	Monitoring

Canada AAA

Bank of Montreal	F1+ / AA-	Yes	B	1	N/A
Bank of Nova Scotia	F1+ / AA-		B	1	N/A
Canadian Imperial Bank of Commerce	F1+ / AA-	Yes	B	1	N/A

Agenda Item 5

**UK and
International
Banks
(including
Nationwide
Building Society**

	RATING	Negative rating watch?	Individual rating	Support rating	CDS
Royal Bank of Canada	F1+ / AA	Yes	A/B	1	N/A
Toronto Dominion Bank	F1+ / AA-	Yes	B	1	N/A

Finland AAA

Nordea Bank	F1+ / AA-		B	1	N/A
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France AAA

BNP Paribas	F1+ / AA	Yes	B	1	In range
CNCE Calyon Corporate & Investment	F1+ / AA-	Yes	C	1	Monitoring
Credit Industriel et Commercial	F1+ / AA-		B/C	1	N/A

**Germany
AAA**

Deutsche Bank	F1+ / AA-	Yes	B/C	1	Monitoring
Landwirtschaftliche retenbank	F1+/AAA		W/D	1	N/A

**Netherlands
AAA**

Bank Nederlandse Gemeenten	F1+ / AAA		A	1	N/A
Coop Centrale Raiffeisen – Boerenleenbank BA	F1+ / AA+	Yes	A	1	In range

Agenda Item 5

UK and International Banks (including Nationwide Building Society)

Singapore AAA

	RATING	Negative rating watch?	Individual rating	Support rating	CDS
DBS	F1+ / AA-	Yes	B	1	In range
Overseas Chinese Banking Corporation	F1+ / AA-	Yes	B	1	In range
United Overseas Bank	F1+ / AA-	Yes	B	1	In range

Spain AAA

Banco Bilbao Vizcaya Argentaria	F1+ / AA-	Yes	A/B	1	Monitoring
Banco Santander Central Hispano (parent of Abbey National)	F1+ / AA	Yes	A/B	1	Monitoring
Confederacion Espanola de Casas de Ahorros	F1+ / AA-	Yes	B/C	2	N/A

Sweden AAA

Nordea Bank	F1+ / AA-	Yes	B	1	N/A
Svenska Handelsbanken	F1+ / AA-	Yes	B	1	In range

Switzerland AAA

Agenda Item 5

<u>UK and International Banks (including Nationwide Building Society)</u>	RATING	Negative rating watch?	Individual rating	Support rating	CDS
Credit Suisse	F1+ / AA-	Yes	B/C	1	In range
USA AAA					
Bank of New York Mellon	F1+ / AA-		A/B	2	N/A
Deutsche Bank Trust Company Americas	F1+ / AA-	Yes	N/R	1	N/A
HSBC Bank USA	F1+ / AA	Yes	B/C	1	N/A
JP Morgan Chase Bank	F1+ / AA-	Yes	B	1	In range
Wachovia	F1+ / AA-	Yes	B	1	N/A
Wells Fargo	F1+ / AA-	Yes	B	1	Monitoring

ANNEX B

GLOSSARY OF TERMS

FIXED TERM INVESTMENT	Cash on deposit that is locked away for a fixed term at a fixed rate of interest
SHORT TERM INVESTMENT	Cash on deposit that can be accessed on a daily basis, and which gives a variable rate of interest that is typically less than for fixed term investments
BANK OF ENGLAND BASE RATE	This is the rate at which the Bank of England lends to other financial institutions
LIBID	London Interbank Bid Rate is the rate at which banks borrow from each other for periods ranging from overnight to 5 years.
7 DAY LIBID	Average of LIBID over the last 7 days. This is the benchmark for investment performance
MMF	A fund that invests in a range of investments in order to spread the risk of any one institution failing, whilst giving daily access to funds invested
IMMFA	This is the International Money Market Fund Association, which is a voluntary code of practice issued in 1992 that regulates MMFs.
AAA RATING	The rating given to the most secure MMFs. It denotes superior capacity to maintain the principal invested and limits exposure to loss
MR1/V1+	This is the rating given to those MMFs that have the greatest stability in their value

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Agenda Item 6

REPORT TO: LEADERS GROUP
CABINET
OVERVIEW & SCRUTINY (CHILDREN'S SERVICES)

DATE: 21 JANUARY 2010
4 FEBRUARY 2010
9 FEBRUARY 2010

SUBJECT: BUILDING SCHOOLS FOR THE FUTURE - UPDATE AND FINANCIAL IMPLICATIONS

WARDS AFFECTED: ALL WARDS

REPORT OF: PETER MORGAN
STRATEGIC DIRECTOR - CHILDREN, SCHOOLS & FAMILIES
ALAN MOORE
STRATEGIC DIRECTOR COMMUNITIES

CONTACT OFFICER: LYNTON GREEN, ACTING FINANCE & INFORMATION SERVICES
DIRECTOR (0151 934 4096)
CHRIS DALZIEL (0151 934 3337)

**EXEMPT/
CONFIDENTIAL:** NO

PURPOSE/SUMMARY:

The purpose of this report is to update Members on the BSF programme and to seek approval for the proposed budget to the completion of Outline Business Case.

REASON WHY DECISION REQUIRED:

Approval for funding must be agreed in order to proceed with Strategy for Change and the Outline Business Case.

RECOMMENDATION(S):

Cabinet is recommended to:

- (i) note the update to BSF;
- (ii) endorse the draft Communications and Engagement Strategy;
- (iii) agree to the advance allocation from one-off resources of £200,000 for 2009/10 and up to £1.681m for 2010/11 to complete work on the SfC and OBC.

KEY DECISION: Yes.

FORWARD PLAN: 13 January 2010

IMPLEMENTATION DATE: Following the expiry of the "call-in" period for the Minutes of the Cabinet meeting.

Agenda Item 6

ALTERNATIVE OPTIONS:

Not applicable.

IMPLICATIONS:

Budget/Policy Framework: None

Financial: Financial implications are fully explained in section 5 of the report.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £'000	2010/ 2011 £'000	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure	200	1,681		
Funded by:				
Sefton Funded Resources	200	1,681		
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: Not appropriate.

Risk Assessment: A full risk register has been developed to support the programme and this is available for members if requested. There are financial risks of additional capital and revenue expenditure commitments for the Council associated with the BSF process. These have been assessed and will continue to be reviewed during the preparation of the Outline Business Case and be the subject of future reports to Cabinet. Comments on the risks, relating to future government spending plans, is given at paragraph 6 of the report including comments from PFS.

Asset Management: BSF represent a significant opportunity to renew and improve inappropriate school buildings and create community assets.

Agenda Item 6

CONSULTATION UNDERTAKEN/VIEWS

FD 294 – the comments of the Acting Finance and Information Services Director have been incorporated into this report.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	✓		
2	Creating Safe Communities	✓		
3	Jobs and Prosperity	✓		
4	Improving Health and Well-Being	✓		
5	Environmental Sustainability	✓		
6	Creating Inclusive Communities	✓		
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People	✓		

LINKS TO ENSURING INTEGRATION:

The BSF programme will be a key driver to ensuring integration in Sefton schools.

IMPACT UPON CHILDREN, SCHOOLS & FAMILIES TARGETS AND PRIORITIES:

The BSF programme will have a positive impact on all targets and priorities both for Children, Schools & Families and across a wider corporate agenda.

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Report to Cabinet: 14 January 2010 - BSF: UPDATE AND STAFFING.

Agenda Item 6

BUILDING SCHOOLS FOR THE FUTURE: UPDATE AND FINANCIAL IMPLICATIONS

1. Background and Update

- 1.1 The Chief Executive, Strategic Directors for Children, Schools & Families and Communities and senior officers attended a pre-engagement meeting on 11 January 2010 with representatives from Partnerships for Schools (PFS), the Department for Children, Schools & Families (DCSF) and the Office of the Schools Commissioner (OSC). Sefton was congratulated on providing all of the additional information for Readiness to Deliver (RtD) and it was noted that PFS would recommend approval of this document. The date for the Remit Meeting, which represents the official entry into the BSF programme, was discussed with a recommendation that this would be in March 2010. Confirmation of RtD approval and the Remit date are awaited.

2. Benefits of BSF

- 2.1 Members will recall that BSF is a national programme to transform teaching and learning in the 21st century and to provide buildings which will facilitate this transformation.
- 2.2 BSF will bring significant capital investment (approximately £80 million in phase one) to schools and communities in Sefton. This investment will improve the life chances of children and young people by transforming learning and providing stimulating environments and facilities that can enable every young person to develop their talents and achieve their very best.
- 2.3 BSF will enable us to raise standards and aspirations through a personalised approach to learning to meet the needs of all young people, including those who are vulnerable. This approach to learning will be supported by modern, sustainable buildings designed with input from young people themselves and modern technologies. Through BSF, schools will have the flexible space to support a variety of approaches to learning, including e-learning, and the Information and Communication Technology (ICT) infrastructure to communicate effectively with pupils, parents and the community.
- 2.4 BSF will enable Sefton to progress its Every Child Matters (ECM) agenda by integrating services and building teams of services around children and their families. It will also place schools at the heart of their community by enhancing and providing new opportunities for community use of sports, cultural and leisure facilities.
- 2.5 Sefton has developed a robust Transformation Vision, which sets out how BSF will transform the Borough. It also communicates how BSF forms a vital part of our Integrated Investment Strategy which will ensure the provision of appropriate levels of new and affordable housing, an adequate supply of industrial land and workspaces, assist us to tackle worklessness and generate job creation by linking housing supply with economic opportunities. The BSF programme will enhance the desirability of currently deprived areas with joined up strategy ensuring that former school sites and the provision of new schools are part of effective land use plans which encourage the development of sustainable communities. The Integrated Investment Strategy also seeks to ensure alignment between the Local Education partnership (LEP) and delivery team for housing/commercial/industrial regeneration in order to ensure effective implementation, alignment of programmes and thus really ensure that we deliver a transformational vision for the people and communities in Sefton.

3. **Key Milestones in the BSF Programme**

- 3.1 The BSF process follows a national standard and is overseen by Partnerships for Schools (Pfs) with input from the Department for Children Schools and Families (DCSF) and Her Majesty's Treasury (HMT). The key milestones are summarised as follows:

Deliverables	Key Dates
Approval of Readiness to Deliver Document	January 2010
Signed agreement to procure a joint LEP with WMBC	February 2010
Remit Meeting (Official Start)	March 2010
Strategy for Change - Submission to Members	September 2010
Outline Business Case – Member Approval	February 2011
OJEU notice placed	March 2011
Invitation to Participate in Dialogue - 1	May 2011
Invitation to Participate in Dialogue - 2	October 2011
Invitation to Submit Final Bids	January 2012
Preferred Bidder Announced – Member Approval	March 2012
Financial Close	August 2012

4. **Communications and Engagement Strategies**

- 4.1 The Sefton BSF Team have drafted a Communication and Engagement Strategy to support the project for review and approval. Please refer to Annex B for a copy of the Draft Communication Strategy. This strategy is key to engaging key stakeholders - school, young people, parent, communities and partners - in shaping the BSF programme to:-

- Transform teaching and learning across the Borough
- Develop integrated services
- Enhance community access and provision

This approach will not only shape phase 1 of the programme but provide the foundation in terms of vision, priorities and strategy to develop future phases of the BSF programme

- 4.2 It is important that Members are fully engaged in the development of this programme as well as being informed of its progress. Accordingly it is intended to develop a strand of the communication and engagement strategy to ensure such involvement and this could potentially include:-

- Member briefings and workshops
- Bi-monthly progress report
- Member Reference Group
- Area Committees

5. **Financial Implications**

- 5.1 In April 2009, Cabinet agreed to provide £300,000 from the Modernisation Fund as the budget for the production of the Council's 'Readiness to Deliver' document supporting the bid to enter the BSF programme; the report also indicated that the total cost of procuring BSF could be of the order of £3.2 over a four year period. The RtD work was completed in November and the latest indication is that the budget has been under spent by some £140,000. As a result of this good progress, the Council has moved some 3 months ahead of the timetable originally envisaged.

- 5.2 Work is currently progressing, in-house, to prepare for the Strategy for Change (SfC) and Outline Business Case (OBC) stages of the programme and this has included the appointment of (Pfs required) external Financial, ICT, Legal and Technical advisors to assist the delivery of these and later stages of the BSF procurement process. The time

Agenda Item 6

limit for completing SfC and OBC are prescribed by PfS as being maxima of 28 and 52 weeks after the Remit Date. It will, therefore, shortly become necessary to start incurring costs associated with the SfC and OBC stages. Details of the budget plans for completing the SfC by October 2010 and OBC by March 2011 are attached at Annex A.

- 5.3 Members will recall that the BSF procurement costs, as indicated in paragraph 5.1, were to be funded from one-off funding sources rather than present additional budget pressures to the Council during the process. Whilst a number of potential one-off sources have been identified (including Performance Reward Grant and the Council's Modernisation Fund) any final decision will need to take account of other demands on these funds identified during the budget process. The good progress to date means that the call upon those funding sources needs to be, in part, advanced by some £200,000 in the current year and increased to a maximum of £1.681m for 2010/11 compared to the illustrative figures presented in April 2009. This increase in previously estimated costs is due to Partnerships for Schools non negotiable requirements that detailed technical surveys are undertaken as part of the Outline Business Case at all of the Phase 1 sites and warranted to a financial level acceptable to funding bodies, and also the costs associated with obtaining satisfactory Outline Planning approvals.
- 5.4 Work to conclude the establishment of the joint Local Education Partnership (LEP) with Wirral MBC for BSF is progressing; the Memorandum of Understanding (MoU) is being prepared which will incorporate arrangements for sharing the costs of preparing for the LEP and the later stages of the BSF procurement process. There may be some scope to share a proportion of the cost referred to in paragraph 5.3, however, at this stage until the details of the agreement are finalised the amount cannot be quantified, hence the indication of a maximum budgetary requirement of £1.681m for 2010/11. An update report will be presented to Cabinet when the MoU is completed.
- 5.5 Cabinet have previously been advised that entering the BSF will require a financial commitment from the Council in terms contributing to the costs of construction and refurbishment of the schools in the programme and any additional running costs associated with the community use of the facilities upon completion. The extent of these commitments after the Council enters the full BSF programme cannot be accurately assessed at present but will become more clear during the preparation of the OBC in the coming months and will be reported to Cabinet in due course. Schools will be expected to absorb significant costs in terms of facilitating staffing resources to support the BSF programme and in particular the development of the strand relating to transforming teaching and learning.

6. The Government's Future Spending Plans and the General Election

- 6.1 Partnerships for School have provided the following comment relating to the Government's future spending plans and the General Election:-

"The issue of spending plans post the General Election remains in the headlines and is likely to continue to feature over the coming months. It was announced this week that the Secretary of State Ed Balls has challenged his opposite numbers to a TV debate in the run up to the General Election.

PfS is a delivery agency and as such it is not for us to comment on future governments' spending plans. However, all the major political parties recognise the need to invest in the schools estate, but it is too early to say what these plans will mean for individual capital programmes.

More generally, it should be noted that public sector budgets are set for each of three years in a spending review period. The current spending review period is from 2008-09 to

Agenda Item 6

2010-11. This does not mean that budgets for capital programmes will not be set beyond March 2011 and the expectation is clear that the programmes will continue to be funded beyond this point. The allocation of funding in the next spending review period will reflect the government's priorities for public expenditure and its agenda for public service delivery."

- 6.2 Members must be aware that in making this decision there is a risk that the Council will invest these resources in preparing for BSF and this may not result in the allocation of Government resources. This may happen because of changes in government spending plans, local delivery issues and/ or national and local policy changes. However what is certain is that if we do not invest the resource there is little or no chance that this scale of investment could ever be delivered for Sefton. The opportunity to transform communities and education through the programme is massive and at this stage there are no other alternative plans that would realise these outcomes.

7. **Recommendations**

- 7.1 Cabinet is recommended to:

- (i) note the update to BSF;
- (ii) endorse the draft Communications and Engagement Strategy;
- (iii) agree to the advance allocation from one-off resources of £200,000 for 2009/10 and up to £1.681m for 2010/11 to complete work on the SfC and OBC.

Sefton MBC Building Schools for the Future – Estimated Procurement Budgets

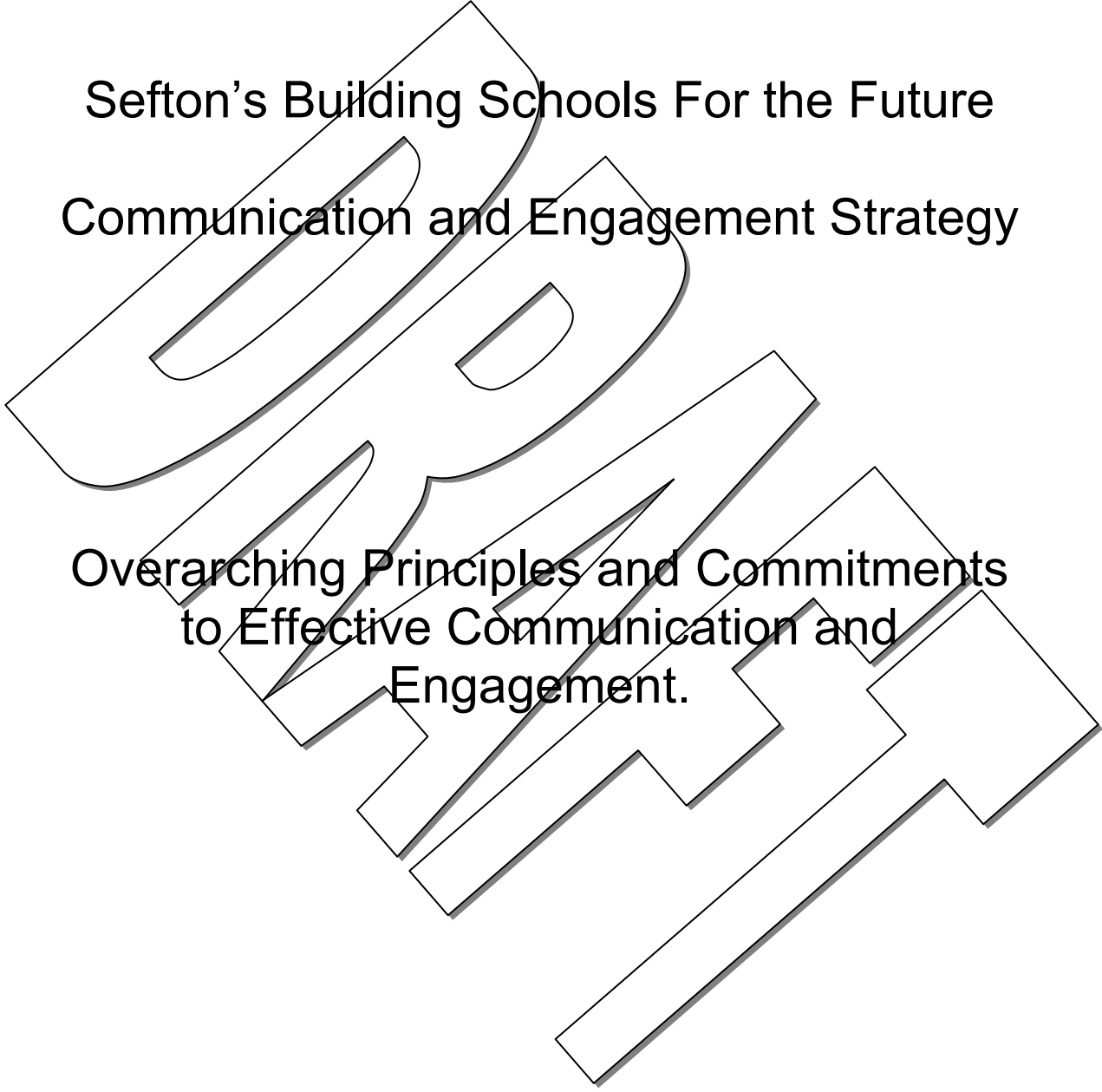
BSF Stage:	RtD	SfC	SfC/OBC				
Year:	2009/10	2009/10	2010/11				
	Actual	Estimate	Estimate				
	£'000	£'000	£'000				
Interim Project Management	66	93					
Feasibility Studies	78						
Other	16						
Core Management			272				
Recruitment costs		65					
Site surveys (maximum potential cost)			700				
Change management & engagement		50	200				
Marketing etc		29	24				
Technical advice		50	275				
ICT advice		10	55				
Legal advice		16	50				
Financial Advice		8	44				
Client Design advice		3	6				
5% Contingency		16	55				
Sub Total	160	340	1,681				
Less Approved Budget	300						
Forecast Under spend	140						

Legend of BSF Stages:

RtD = Readiness to Deliver

SfC = Strategy for Change

OBC = Outline Business Case



Sefton's Building Schools For the Future
Communication and Engagement Strategy

Overarching Principles and Commitments
to Effective Communication and
Engagement.

Jan 2010

1. Introduction

The Sefton Building Schools For the Future (SBSF) Communication and Engagement Strategy details the underlying principles and methodology that will be used to provide information, consult and engage with children, young people, schools, Parents and key stakeholders involved in the SBSF programme.

The strategy will be developed in three parts.

1. Overarching strategic principles and commitments to effective communication and engagement.
2. Projected communication and engagement activity with associated timescales, milestones and implementation proposals
3. Development of individual school communication and engagement plans developed in partnership with schools involved in the SBFS Programme.

This document is the first part of the overall strategic development of the Communication and Engagement Strategy

The strategy aims to:

- Facilitate a process of open, honest and ongoing communication with children, young people, schools, Parents and other stakeholders who are or will be affected by the BSF programme.
- Ensure that children, young people, schools, Parents and other stakeholders are afforded meaningful opportunities to engage in the SBSF programme at a level and pace, which is appropriate.
- Make sure that barriers to engagement are recognised and that proactive and positive steps are put in place to enable every one to be involved and contribute to the SMBC proposals.
- Generate a positive image and raise awareness of SBSF as a major change programme that will help transform secondary education and the delivery of services in Sefton.
- Encourage good communication and engagement practice based on principles of equality and inclusion.
- Meet the requirements of the Pfs to ensure the SBSF progresses as efficiently as possible.

2. What is BSF?

Building Schools for the Future (BSF) represents a new approach to capital investment. It is bringing together significant investment in buildings and in ICT (Information and Communications Technology) over the coming years to support the Government's educational reform agenda.

The Government is committed to devolve significant funds about £3 billion in 2005-06 to local authorities (LAs) and schools to spend on maintaining and improving their school buildings. But it also wants to promote a step-change in the quality of provision. That is the focus of Building Schools for the Future (BSF).

BSF, worth £2.2 billion in its first year (2005-6) aims to ensure that secondary pupils learn in 21st-century facilities. Investment will be rolled out to every part of England over 15 waves, subject to future public spending decisions.

By 2011, every LA in England will have received funding to renew at least the school in greatest need, many will have major rebuilding and remodelling projects (at least three schools) underway through BSF and the remainder will have received resources through the Academies programme or Targeted Capital Fund.

By 2016, major rebuilding and remodelling projects (at least three schools) will have started in every LA.

Through this investment, BSF aims to drive reform such as Academies, new options at 14-19, provision for special needs and extended schools. Innovation in delivery, through the creation of a national delivery partner for schools and LAs, Partnerships for Schools will bring greater value for money, as well as effective implementation.

This is an exciting and inspirational programme. It is based on strategic partnership between all sections of the educational community.

What is the Vision for Sefton?

BSF will bring significant capital investment (approximately £80 million in phase one) to schools and communities in Sefton. This investment will improve the life chances of children and young people by transforming learning and providing stimulating environments and facilities that can enable every young person to develop their talents and achieve their very best.

BSF will enable us to raise standards and aspirations through a personalised approach to learning to meet the needs of all young people, including those who are vulnerable. This approach to learning will be supported by modern,

sustainable buildings, designed with input from young people themselves, and modern technologies. Through BSF, schools will have the flexible space to support a variety of approaches to learning, including e-learning, and the Information and Communication Technology (ICT) infrastructure to communicate effectively with pupils, parents and the community.

BSF will enable Sefton to progress its Every Child Matters (ECM) agenda by integrating services and building teams of services around children and their families. It will also place schools at the heart of their community by enhancing and providing new opportunities for community use of sports, cultural and leisure facilities.

3. Why should BSF Sefton engage with Stakeholders?

The SBSF Programme believes that true and proactive engagement of our schools, young people, parents, their communities and other stakeholders is crucial to developing a programme that is both responsive to local need and aspiration and able to deliver sustainable new opportunities for students to grow, develop and learn in encouraging and exciting environments to transform teaching and learning and act as a catalyst for regeneration within some of Sefton's most deprived communities. In addition it puts schools at the heart of communities and neighbourhood regeneration encouraging extensions of the traditional school role to one that can provide additional neighbourhood resources in partnership with other key services providers.

It will also ensure we comply and surpass the requirements of Pfs, DCSF and central government as part of the BSF programme. The engagement of schools and other stakeholders brings benefits that cannot be underestimated, most notably

- Local knowledge and information, perspectives and experiences.
- Access to community and social networks that are not immediately obvious or accessible to outsiders.
- Local influence
- Opportunities to develop trust, relationships and partnership working
- An opportunity to develop joint visions and plans and avoid parachuting top down approaches and solutions that are not owned by stakeholders and could be resented.
- Resources

In addition

- Schools and stakeholders who feel involved and valued for that involvement are more likely to be positive about proposals that are developed and presented, reducing the likelihood of conflict.
- Schools and stakeholders bring creativity allowing new and exciting ideas to emerge.
- Involvement can build trust and confidence that has longer-term benefit, which ultimately builds community cohesion.

- Commitment and ownership to ensure the sustainability to the SMBC proposals.

4 Links to the Sefton Borough Partnership Public Engagement and Consultation Framework.

The SBSF programmes commitment to communicate and engage people from the outset using methods, which are as inclusive as possible, will ensure synergy and compliment the Corporate Engagement and Consultation Framework – Your Sefton, Your Say which lays out minimum standards for the way Sefton MBC and its partners will:

- Speak and listen to it's communities
- Identify stakeholders
- Ensure value for money in it's engagement activities
- Make sure information is provided in appropriate formats.
- Record all responses accurately and fairly
- Use information gained from engagement with communities to shape policy and plans
- Evaluate consultation and engagement processes

(Work in progress- Draft Note - Insert reference to Get Involved- Get Informed Strategy to support the participation of children and young people)

5. Who are we trying to communicate with and engage?

School Community

- **Head teachers**
- **Governors**
- **Educators**
- **Other staff**
- **Present students**
- **Future students**
- **Diocese**
- **Current Parents and Carers**
- **Future Parents and Carers**
- **Elected Members**
- **Cabinet member**
- **Council officers – work stream leads**
- **Council officers (others)**
- **Trade Unions**

Officers/Elected members

Community

- **Residents**
- **Area Committee's**
- **Neighbourhood Forums**
- **Church**
- **Vol sector organisations**

Partnerships?

- **Partnership Board**
- **Partnerships for Schools**
- **LSP**

Media

- PCT
- Public Service providers

Any Others

- Local Press
- Community Publications
- Trade/ professional publications
- Workstream leads to advise on their specialist workstreams

6 Our commitment to good practice in communication and engaging people

This strategy recognises that communication and engagement processes cannot be prescriptive but they should be appropriate, targeted and use a range of appropriate methods with which people feel comfortable and able to participate. That is why this document does not seek to impose a particular method or delivery mechanism. Our schools and stakeholders are diverse and as such have the right to expect that communication and engagement structures and methods will be tailored to individual communities.

Using a widely accepted model of stakeholder engagement, the Communication and Engagement Strategy will adopt a set of principles and good practice to ensure that barriers, which may prevent people from engaging in the Sefton BSF programme, are recognised and overcome.

Those principles are based on how we will:

- Provide information and communicate
- Consult
- Decide together

Information Provision – Our Commitment

Information provision is the cornerstone for the engagement process. Without it we cannot expect or plan for effective engagement, which in the long term can threaten the successful delivery and sustainability of the BSF programme and the development of Sefton's Local Education Partnership.

In some circumstances information provision on its own is appropriate, however, most people will expect and demand a higher level of involvement. Information on its own provides very little opportunity for involvement but it is appropriate when;

- There is little room for manoeuvre and a particular piece of action has to be followed, for example, when it's a legal requirement.
- An engagement process has just begun and there is promise of more involvement later

Methods that the Sefton BSF Programme will use would include, leaflets mentioning newsletters, posters, presentations, press releases, briefings,

adverts and film, personal contact, letters, email, website, meetings and other ways that maybe developed in response to local need during the lifetime of the programme.

The Sefton BSF Programme will:

- Be open and honest with the information we give.
- Ensure that the information we give uses language and ideas that are familiar to the people we are communicating with. This means we will avoid jargon, and use everyday language.
- Make information available in a range of formats where practical and reasonable, including the use of translation and interpretation services if required.
- Make sure that the information we give is correct, timely and targeted properly
- Recognise that information alone is **not consultation**.
- Provide mechanisms to encourage two way communication and information sharing processes between the BSF Programme, children, young people, schools and wider stakeholders.
- Consider and act upon the responses we receive

Consultation – Our Commitment

This approach will be used when the BSF programme consults on problems or potential solutions and encourage comment and feedback. However, it must be made clear that the decisions that will be made will not rest solely with those people we have consulted.

Consultation has parameters and it's important that this is explained to those people we are wishing to consult with from the outset. Mistrust and misunderstandings will arise unless we are absolutely clear, about the reasons we are consulting and the amount of influence that people are able to have. Consultation will be appropriate if:

- We are looking to improve the services we or our partners deliver
- There is a vision or plan with limited options to change
- There is an opportunity to let the feedback-received influence the choices made.

But consultation is not appropriate when decisions have already been taken and there is no scope for people's feedback to influence or modify things. Methods used to consult people would include (but are not exclusive to), focus groups, surveys, workshops, design groups or consultative meetings.

The Sefton BSF Programme will:

- Consider all those that should be involved and proactively remove barriers that may prevent peoples engagement, This will mean

identifying and meeting the needs of those sections of our community that have been marginalised or excluded because of race, sex, age, religion, sexual orientation, disability, etc

- Before consulting, be clear and honest about why consultation is taking place and explain the level of influence that people can have then and in the future.
- Explain to those people being consulted about how decisions will be made and the timescales for feedback.
- Ensure that there is full and easy access to all venues and rooms used for consultation purposes.
- Take account of dates and times of meetings and strive to find suitable times to encourage greatest involvement.
- Recognise the time, resources and commitment that is needed to fully engage people and plan accordingly.
- Ensure that there are plans and resources in place to report back to those people that have been consulted and demonstrate how peoples input has influenced the final outcome.

Deciding Together – Our Commitment

Deciding Together is a process that encourages different SBSF stakeholders to work together to generate ideas and options, choose between them and decide a course of action. Deciding Together techniques are more complex and will require additional time and resources. People may not have the right information or confidence to get involved at the level they wish unless additional support and capacity building measures are put in place. The timescales involved will of course be much longer and should not be underestimated.

Deciding Together is appropriate if

- It's important that stakeholders own the solutions associated with the Sefton BSF Programme
- Fresh ideas and perspectives are needed
- There is enough time to allow people to participate in a real and non-tokenistic way.
- People are willing to value and respect different backgrounds, experiences and views.

Deciding Together is not appropriate if there is little room for manoeuvre and you cannot implement the decisions taken. Methods that could be used include information giving to start the process, identifying who the stakeholders are, discussion groups, focus groups, discussion boards, Planning For Real© and action planning.

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Agenda Item 7

REPORT TO: CABINET MEMBER, CHILDREN, SCHOOLS & FAMILIES
CABINET

DATE: 19 JANUARY 2010
4 FEBRUARY 2010

SUBJECT: SCHOOLS ACCESS INITIATIVE: PROPOSED SCHEME

WARDS AFFECTED: FORD WARD

REPORT OF: PETER MORGAN
STRATEGIC DIRECTOR - CHILDREN, SCHOOLS & FAMILIES

CONTACT OFFICER: CHRIS DALZIEL (0151 934 3337)

**EXEMPT/
CONFIDENTIAL:** NO

PURPOSE/SUMMARY:

The purpose of this report is to seek approval for a proposed capital scheme.

REASON WHY DECISION REQUIRED:

The Cabinet Member has delegated powers to approve the proposed scheme and to refer it to Cabinet for inclusion in the Children, Schools & Families Capital Programme.

RECOMMENDATION(S):

The Cabinet Member is recommended to:-

- i) approve the proposed scheme;
- ii) refer the expenditure to Cabinet for inclusion in the Children, Schools & Families Capital Programme 2009/10 and 2010/11.

KEY DECISION: No.

FORWARD PLAN: Not appropriate.

IMPLEMENTATION DATE: Following the expiry of the "call-in" period for the Minutes of the Cabinet meeting.

Agenda Item 7

ALTERNATIVE OPTIONS:

Not appropriate.

IMPLICATIONS:

Budget/Policy Framework: None.

Financial: There are no financial implications for the Council's general resources as all funding is from specific resources (School Access Initiative Allocation). If the proposed scheme is approved then £352,790 will remain from the 2010/11 allocation to support further schemes.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton Funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: Not appropriate.

Risk Assessment: There are no financial risks associated with this report as all funding is from specific resources.

Asset Management: The proposed scheme is in line with the Schools Asset Management Plan.

CONSULTATION UNDERTAKEN/VIEWS

The Finance and Information Services Director has been consulted and has no comments on this report. FD 279.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		✓	
2	Creating Safe Communities	✓		
3	Jobs and Prosperity		✓	
4	Improving Health and Well-Being	✓		
5	Environmental Sustainability		✓	
6	Creating Inclusive Communities		✓	
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People	✓		

LINKS TO ENSURING INTEGRATION:

Not applicable.

IMPACT UPON CHILDREN'S SERVICES TARGETS AND PRIORITIES:

Not applicable.

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Report to Cabinet Member, Children, Schools & Families and Cabinet - 27/29 October 2009 – Schools Access Initiative Funding 2009/10.

Agenda Item 7

SCHOOLS ACCESS INITIATIVE: PROPOSED SCHEME

1. Background

- 1.1 Sefton MBC has received a School Access Initiative capital allocation of £400,790 in 2009/10 and a further £400,790 for 2010/11. A balance of £22,000 remains from the 2009/10 funding to support new schemes.
- 1.2 Rowan Park Special School has 117 children on roll all of whom have severe learning difficulties and complex needs. The majority of pupils are transported to and from school by minibus with a small proportion travelling by car.
- 1.3 The current arrangements, within the school grounds, to drop off and pick up children at the beginning and end of the school day have become increasingly congested particularly since the larger, Sefton owned buses have been used rather than the smaller commercial vehicles. Buses arriving to pick up pupils from the senior area of the school have to reverse towards the school entrance as there is insufficient space for them to turn in a complete circle and there are serious health and safety concerns with these arrangements.

2. Proposals

- 2.1 It is proposed to extend an area of the existing car park to allow the minibuses better access around the site and to provide more disabled car parking spaces, near to the main entrance, for parents dropping off and collecting their children.
- 2.2 The estimated cost of the proposed scheme is £70,000 with £22,000 being funded from the 2009/10 balance and the remaining £48,000 from the 2010/11 allocation. The scheme would be progressed during the school Easter holiday period so none of the 2010/11 allocation would be expended in 2009/10.
- 2.3 If the proposed scheme is approved then a balance of £352,790 would be available to support further schemes in 2010/11.

Agenda Item 8

REPORT TO: CABINET

DATE: 4 FEBRUARY 2010

SUBJECT: PLAYBUILDER CAPITAL GRANT 2009/2010 - ADDITIONAL SCHEME

WARDS AFFECTED: ALL WARDS

REPORT OF: PETER MORGAN
STRATEGIC DIRECTOR - CHILDREN, SCHOOLS & FAMILIES

CONTACT OFFICER: CHRIS DALZIEL (0151 934 3337)

**EXEMPT/
CONFIDENTIAL:** NO

PURPOSE/SUMMARY:

The purpose of this report is to provide an update on schemes to be funded from the Playbuilder Capital Grant and to seek approval for an additional scheme and for a change to a previously approved scheme.

REASON WHY DECISION REQUIRED:

The Cabinet Member, Children, Schools & Families, has delegated powers to approve the additional proposed scheme.

RECOMMENDATION(S):

The Cabinet Member, Children, Schools & Families, is recommended to:-

- (i) note the update to previously approved schemes;
- (ii) approve the additional scheme;
- (iii) approve the change to and reallocation of funding from a previously approved scheme as detailed in this report.

KEY DECISION: No.

FORWARD PLAN: Not appropriate.

IMPLEMENTATION DATE: Following the expiry of the "call-in" period for the Minutes of the Cabinet Member meeting.

Agenda Item 8

ALTERNATIVE OPTIONS:

IMPLICATIONS:

Budget/Policy Framework: None.

Financial: There are no financial implications for the Council's general resources as all funding is from the Playbuilder Grant 2009/2010.

CAPITAL EXPENDITURE	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
REVENUE IMPLICATIONS				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton Funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: Not appropriate.

Risk Assessment: There are no financial risks associated with this report as all funding is from specific resources.

Asset Management: Not appropriate.

CONSULTATION UNDERTAKEN/VIEWS

The proposals have been fully considered by the Playbuilder subgroup.

FD 293 - The Finance and Information Services Director has been consulted and has no comments on this report.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	✓		
2	Creating Safe Communities	✓		
3	Jobs and Prosperity		✓	
4	Improving Health and Well-Being	✓		
5	Environmental Sustainability		✓	
6	Creating Inclusive Communities	✓		
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People	✓		

LINKS TO ENSURING INTEGRATION:

The proposals will all contribute towards the Every Child Matters agenda and in particular towards the CYPP targets of:-

- ❖ Reduce health inequalities.
- ❖ Create and maintain an environment where people feel safe.
- ❖ Implement the Integrated Youth Support Service to maximise opportunities for young people in Sefton and support transition to adult life.
- ❖ Create a culture and an environment where people can make a positive contribution to their community.

IMPACT UPON CHILDREN, SCHOOLS & FAMILIES TARGETS AND PRIORITIES:

The proposals will also contribute towards the LAA targets of:-

- ❖ Improved health and reduced inequalities.
- ❖ Looked After Children.
- ❖ The health of children and young people.
- ❖ Making a positive contribution.
- ❖ Changing perceptions.
- ❖ Crime.
- ❖ Community involvement.

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Report to Cabinet Member, Children's Services, Cabinet Member, Leisure Services and Cabinet 12/25 August and 3 September 2009 – Playbuilder Capital Grant: 2009/2010.

Agenda Item 8

PLAYBUILDER CAPITAL GRANT 2009/2010: ADDITIONAL SCHEME

1. Background

- 1.1 Members will recall that schemes totalling £381,295 of the 2009/2010 Playbuilder Grant were approved by Cabinet on 3 September 2009, leaving £9,204 uncommitted.
- 1.2 Five of the approved schemes are being managed by Sefton Leisure Services at Deerbarn Park, Netherton, Victoria Park, Crosby, Bedford Park, Southport, South Park, Bootle and The Botanic Gardens, Southport.
- 1.3 Three further schemes were approved, to be managed by Hightown Parish Council (Thornbeck Road, Hightown), One Vision Housing (Elswick Road Estate, Marshside) and Parenting 2000 (Alchemy Site, Mornington Road, Southport).

2. Update

- 2.1 The Leisure Services schemes are progressing well and will be completed by the end of the financial year.
- 2.2 The scheme at Thornbeck Road, Hightown will now be managed by Leisure Services with the agreement of the Hightown Parish Council and this scheme is progressing well.
- 2.3 The Parenting 2000 scheme has encountered some delays but their representatives have given assurances that this scheme will be completed by 31 March 2010.
- 2.4 The One Vision Housing scheme has not been sufficiently developed to be progressed and it is proposed to redirect the £30,000 of £50,000 funding for this scheme to refurbish and develop the existing 'traditional' play area at North Park, Bootle (which was allocated as a 'reserve scheme' in the Year 2 Play Builder assessments) and other minor works to play areas in Sefton.

The remaining £20,000 will be used to improve and enhance the Year 2 Leisure Services play builder sites. These amendments to the original programme have been approved by the Play Council.

- 2.5 It is proposed to allocate the remaining unallocated £9,204 to further develop the proposals at Victoria Park, Crosby and South Park, Bootle.

3. Recommendations

- 3.1 The Cabinet Member, Children, Schools & Families, is recommended to:-
 - (i) note the update to previously approved schemes;
 - (ii) approve the additional scheme;
 - (iii) approve the change to and reallocation of funding from a previously approved scheme as detailed in this report.

Agenda Item 9

REPORT TO: CABINET MEMBER, CHILDREN, SCHOOLS & FAMILIES
CABINET

DATE: 19 JANUARY 2010
4 FEBRUARY 2010

SUBJECT: SPECIALIST SCHOOLS PROGRAMME CAPITAL GRANT: HILLSIDE
HIGH SCHOOL

WARDS AFFECTED: DERBY WARD

REPORT OF: PETER MORGAN
STRATEGIC DIRECTOR - CHILDREN, SCHOOLS & FAMILIES

CONTACT OFFICER: CHRIS DALZIEL (0151 934 3337)

**EXEMPT/
CONFIDENTIAL:** NO

PURPOSE/SUMMARY:

The purpose of this report is to seek approval for the capital expenditure detailed in this report.

REASON WHY DECISION REQUIRED:

The Cabinet Member has delegated powers to approve the scheme detailed in this report and to refer it to Cabinet for inclusion in the Children, Schools & Families Capital Programme.

RECOMMENDATION(S):

The Cabinet Member is recommended to:-

- i) approve the proposed scheme;
- ii) refer the proposed expenditure to Cabinet for inclusion in the Children, Schools & Families Capital Programme 2009/10.

KEY DECISION: No.

FORWARD PLAN: Not appropriate.

IMPLEMENTATION DATE: Following the expiry of the "call-in" period for the Minutes of the Cabinet meeting.

Agenda Item 9

ALTERNATIVE OPTIONS:

Not appropriate.

IMPLICATIONS:

Budget/Policy Framework: None.

Financial: There are no financial implications for the Council's general resources as all funding is from specific resources. The £25,000 Capital Grant for Redesignating Specialist Schools will increase the Children, Schools & Families Capital Programme as detailed in the table below.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure	25,000			
Funded by:				
Sefton Capital Resources				
Specific Capital Resources Redesignating Specialists School Grant	25,000			
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton Funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: Not appropriate.

Risk Assessment: There are no financial risks associated with this scheme as all funding is from specific resources.

Asset Management: The funding will improve specific areas at Hillside High School and the proposal is in line with the Schools' Asset Management Plan.

CONSULTATION UNDERTAKEN/VIEWS

The Finance and Information Services Director has been consulted and has no comments on this report. FD 278.

The Department for Children, Schools and Families (DCSF) has been consulted on, and has approved, the proposals.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	✓		
2	Creating Safe Communities		✓	
3	Jobs and Prosperity		✓	
4	Improving Health and Well-Being		✓	
5	Environmental Sustainability		✓	
6	Creating Inclusive Communities		✓	
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People	✓		

LINKS TO ENSURING INTEGRATION:

The proposals will create highly effective, inclusive learning environments for all age groups where learners can enjoy and achieve and will help to create a culture and an environment where people can make a positive contribution to their community.

IMPACT UPON CHILDREN'S SERVICES TARGETS AND PRIORITIES:

The proposal will have a positive impact on the following LAA targets:-

- ❖ Educational achievement and training.
- ❖ Making a positive contribution.
- ❖ Changing perceptions.
- ❖ Statutory Education Targets.

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None.

Agenda Item 9

SPECIALIST SCHOOLS PROGRAMME CAPITAL GRANT: HILLSIDE HIGH SCHOOL

1. Background

- 1.1 Hillside High School became a Specialist School for Science in September 2004 and later achieved a second specialism for languages. An Ofsted Section 5 inspection was carried out at the school in October 2007 and Hillside was judged to be an outstanding school.
- 1.2 A school's most recent Ofsted Section 5 inspection is used to review progress and performance and to kick start the process of redesignation. This enables a school to extend their designation for a further period and thereby qualify for a further phase of funding.
- 1.3 To be redesignated, a specialist school must demonstrate at least adequate progress in meeting the requirements of the Specialist School Programme. This includes setting and achieving challenging targets for whole-school improvement, raising standards in their specialist subjects and delivering purposeful support for partner schools and community-based activities.

2. Funding

- 2.1 From September 2008, specialist schools that have successfully redesignated will have the opportunity to access a £25,000 capital grant if they can match this with £25,000 of sponsorship. This provides the school with an opportunity to renew facilities and equipment as well as improving and sustaining relationships with business/employer partners. Hillside High School has been allocated such a grant.
- 2.2 The £25,000 sponsorship can be secured in cash or in kind (either as goods or services such as curriculum support, mentoring etc) from businesses and employers. A portion of the sponsorship can also come from charitable donations, including money raised by parent organisations.
- 2.3 The school has provided details of the sponsorship contributions from two businesses and the Hillside Community Fund which have been approved by the DCSF.
- 2.4 The school proposes to use the £25,000 Capital Grant as detailed below, and again these proposals have DCSF approval.

Proposal	Estimated Cost £
Refurbishment of existing ICT room to provide a dedicated science/maths ICT suite	3,900
IT equipment and software (HP IPAQ – Mini Notebooks)	3,600
Computers	5,000
Furniture	6,000
Specialist physics equipment to support teaching and learning at KS3 to KS4	6,500
Total	25,000

Agenda Item 9

3. **Recommendation(s)**

3.1 The Cabinet Member is recommended to:-

- i) approve the proposed scheme;
- ii) refer the proposed expenditure to Cabinet for inclusion in the Children, Schools & Families Capital Programme 2009/10.

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Agenda Item 10

REPORT TO: Cabinet

DATE: 4th February 2010

SUBJECT: Proposed Extensions and Alterations
Davenhill Primary School, Aintree

WARDS AFFECTED: Molyneux, Netherton and Orrell

REPORT OF: Alan Moore
Strategic Director - Communities

CONTACT OFFICER: David Kay
Architecture and Buildings Manager
Tel No. 0151 934 4527

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

This report is to advise Members of tenders received in respect of the proposals to provide extensions and alterations at Davenhill Primary School, Aintree

REASON WHY DECISION REQUIRED:

To enable acceptance of tenders and to thereby allow the timetable for implementation and expenditure to be met.

RECOMMENDATION(S):

It is recommended that:

- (i) Cabinet approves the allocation of £2,612,000 in the Children's Services Capital programme for this scheme, funded from the Primary Capital budget (£2,000,000), Modernisation Programme (£522,000 and the schools Devolved Formula Capital funding (£90,000).
- (ii) Subject to (i) above Cabinet approves acceptance of the lowest tender received.
- (iii) Subject to (i) and ii) above the Legal Director be requested to enter into a formal contract with the successful tenderer.

KEY DECISION: Yes

FORWARD PLAN: Yes

IMPLEMENTATION DATE: Immediately following expiry of the call in period

Agenda Item 10

ALTERNATIVE OPTIONS:

All alternative options have been considered and have been discounted.

IMPLICATIONS:

Budget/Policy Framework:

The Primary Capital Strategy for Change funding allocation for 2009/10 of £3,618,029 is included in the Children's Services Capital Programme.

Funding of £2,000,000 is included within this total allocation to address the proposals for Davenhill Primary School, Aintree. Additional funding for this project is also available within the Modernisation Programme (£522,000) and from the schools Devolved Formula Capital allocation (£90,000).

Financial

Tenders for the main contract works are due to be received on the 27th January 2010.

Details of the tenders received and the overall financial considerations will be reported on the day of the meeting.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	N/A			
How will the service be funded post expiry?	N/A			

Legal: Not appropriate

Risk Assessment: Not appropriate

Asset Management: Not applicable

CONSULTATION UNDERTAKEN / VIEWS

The Children's Services Department have been consulted and any comments have been taken into account in preparing this report.

FD 299 The Finance and Information Services Director has been consulted and has no comments on this report.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being	√		
5	Environmental Sustainability	√		
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People	√		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Children's Services Capital Programme

Agenda Item 10

1.0 BACKGROUND

1.1 Members will recall that the Authorities Primary Capital Strategy has been approved and funding released. One of the approved schemes is the first phase of the proposals to partially rebuild and refurbish Davenhill Primary School, Aintree.

1.2 It is proposed to replace all of the teaching accommodation and ancillary areas with purpose built, flexible spaces that will be suitable for teaching and learning in the 21st Century. The majority of the school is constructed of steel and glass and is completely unsuitable for purpose, with many outstanding condition defects, but the two brick built halls and dining room will be retained and the new accommodation will be constructed around these buildings.

2.0 TENDER ACTION

2.1 Tenders to carry out the works have been invited from suitably qualified and experienced contractors, as follows (in alphabetical order):

Lockwoods Construction (Liverpool) Ltd	Bootle
Morgan Ashurst	Manchester
ROK Build Ltd	Rochdale
HH Smith & Sons Co Ltd	Manchester
Watkin Jones & Son Ltd	Manchester

2.2 Tenders are due to be received on Wednesday 27th January 2010. Details of the tenders received will be reported on the day of the meeting.

2.3 Tenders received will be subject to technical and arithmetical checking. Acceptance of a tender will be subject to such checking

3.0 FINANCIAL IMPLICATIONS

3.1 Funding totalling £2,612,000 is currently available for this project; this is provided through the Primary Capital Strategy for change (£2,000,000), the Schools Modernisation Programme (£522,000) and from the schools Devolved Formula Capital allocation (£90,000).

3.2 The total financial implications of the scheme will be established following receipt of the tenders and will be reported on the day of the meeting.

3.3 Subject to the total scheme cost not exceeding the funding available Cabinet is requested to give consideration to accepting the lowest tender received.

4.0 RECOMMENDATIONS

It is recommended that:

- (i) Cabinet approves the allocation of £2,612,000 in the Children's Services Capital programme for this scheme, funded from the Primary Capital budget (£2,000,000), Modernisation Programme (£522,000) and the schools Devolved Formula Capital funding (£90,000).
- (ii) Subject to (i) above Cabinet approves acceptance of the lowest tender received.
- (iii) Subject to (i) and (ii) above the Legal Director be requested to enter into a formal contract with the successful tenderer.

Agenda Item 10

Alan Moore
Strategic Director for Regeneration and Deputy Chief Executive

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Agenda Item 11

REPORT TO: Cabinet
DATE: 4th February, 2010
SUBJECT: Birkdale High School, Southport -
Proposed World of Work extension

WARDS AFFECTED: Birkdale, Dukes & Kew

REPORT OF: Alan Moore
Strategic Director Communities

CONTACT OFFICER: David Kay
Architecture and Buildings manager
Tel No. 0151 934 4527

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

This report is to advise Members of tenders received in respect of the proposals to provide a new World of Work extension at Birkdale High School, Southport

REASON WHY DECISION REQUIRED:

To enable acceptance of tenders and to thereby allow the timetable for implementation and expenditure to be met.

RECOMMENDATION(S):

It is recommended that:

- i) Cabinet approves the allocation of £346,286.00 in the Children's Services Capital programme for this scheme, funded entirely from the 14-19 Diplomas budget and school's DFC contribution
- ii) Subject to checking and (i) above Cabinet approves acceptance of the lowest tender as submitted by Lyjon Co.Ltd. in the sum of £261,054.00 tender figure as revised.
- iii) Subject to (i) and (ii) above the Legal Director be requested to enter into a formal contract with the successful tenderer

KEY DECISION: Yes

FORWARD PLAN: Yes

IMPLEMENTATION DATE: Immediately following expiry of the call in period

Agenda Item 11

ALTERNATIVE OPTIONS:

All alternative options have been considered and have been discounted.

IMPLICATIONS:

Budget/Policy Framework:

There is funding totalling £8,000,000 currently included within the Children’s Services capital programme for the delivery of the Proposed schemes for 14-19 Diplomas. Proposals for the SEN facilities are still to be developed and £5,000,000 is designated to the 14-19 diploma delivery schemes.

An allocation of £347,534 is included within the total provision for the new World of Work extension at Birkdale High School, Southport. £342,534 is included with the 14-19 Diplomas funding, with £5,000 school DFC contribution.

Financial

Tenders for the works were received on Wednesday 20th January 2010. Details of the tenders received are outlined within paragraph 2.2.

The total scheme cost remains within the total funding available for the 14-19 Diplomas budget.

<u>CAPITAL EXPENDITURE</u>	2008/ 2009 £	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	N/A			
How will the service be funded post expiry?	N/A			

Legal: Not appropriate

Risk Assessment: Not appropriate

Asset Management: Not Applicable

CONSULTATION UNDERTAKEN/VIEWS

The Children's Services Department have been consulted and any comments have been taken into account in preparing this report.

FD 302 - The Finance Director has been consulted and has no comments on this report.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being	√		
5	Environmental Sustainability	√		
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People	√		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Children's Services Capital Programme

Agenda Item 11

1.0 BACKGROUND

- 1.1 The funding is to provide Local Authorities, that are not currently in the BSF programme, with additional funding to support the provision of facilities for the delivery of 14-19 diplomas and/or improve facilities for pupils with special educational needs and disabilities. Local Authorities are encouraged to utilise the resources for a small number of projects, for greater impact rather than spending resources thinly.
- 1.2 Members will recall that a report of the Director of Children's Services was presented to Cabinet on the 14th May 2009 outlining the proposed schemes for 14-19 diplomas programme. The proposed programme of works was approved and the Assistant Technical Services Director was requested to develop design proposals for the schemes contained therein. Minute no 17 refers.
- 1.3 Proposals for the scheme at Birkdale High School have been developed which comprise an extension to the existing accommodation and fit out to provide new World of Work Room.

2.0 TENDER ACTION

- 2.1 Tenders to carry out the works have been invited from suitably qualified and experienced contractors, as follows (in alphabetical order):

J Armor Ltd	Melling
Cunningham Brown Ltd	Widnes
Lyjon Co Ltd	Ellesmere Port
Roger Eaves Building Ltd	Fleetwood
Team Northern construction Ltd	Milnthorpe Cumbria
D H Welton & Co Ltd	Failsworth

- 2.2 Tenders were received on Wednesday 20th February 2010, as follows:

Tenderer	Tender	Contract Period
1	£ 289,554.00	22 Working Weeks
2	£ 310,997.00	22 Working Weeks
3	£ 321,386.00	22 Working Weeks
4	£ 329,330.00	22 Working Weeks
5	£ 354,200.00	22 Working Weeks
6	£ 361,239.00	22 Working Weeks

- 2.3 The tenders received will be subject to technical and arithmetical checking. Acceptance of the lowest tender will be subject to such checking.
- 2.4 As the tenders received exceeded the capital budget provision, a review of the provisional sum items currently included within the tender was carried out and reduced by £28,500, as quotations have now been received for some items.
- 2.5 This provisional sum reduction has now been included within the tender addendum and agreed with the lowest tenderer, with the revised tender agreed at £261,054.

3.0 FINANCIAL IMPLICATIONS

- 3.1 There is funding totalling £8,000,000 included currently within the Children's Services capital programme for the delivery of the 14-19 Diplomas programme. Proposals for the SEN facilities are still to be developed and £5,000,000 is designated to the 14-19 diploma delivery schemes.

Agenda Item 11

- 3.2 An allocation of £347,534 is included within the total provision for the new World of Work extension at Birkdale High School, Southport. £342,534 is included with the 14-19 Diplomas funding, with £5,000 school DFC contribution.
- 3.3 Subject to acceptance of the lowest tender received the total financial implications for the scheme can be summarised, as follows.
- 3.4 Subject to the total scheme cost not exceeding the current budget provision Cabinet is requested to give consideration to accepting the lowest tender received.

Lowest Tender Received	£261,054.00
IT Equipment	<u>£40,000.00</u>
Total Works Cost	£301,054.00
<u>Add</u>	
Statutory Fees and Other Charges	£2,441.00
Legal Department Fees	£3,000.00
Loose Furniture	£5,000.00
Site Survey/Ground Investigation	£418.00
Professional Fees	£34,373.00
Total Scheme Cost	<u>£346,286.00</u>

- 3.5 The Total Scheme cost is within the total funding available and the lowest tender received can therefore be considered for acceptance.

4.0 RECOMMENDATIONS

It is recommended that:

- i) Cabinet approves the allocation of £346,286.00 in the Children's Services Capital programme for this scheme, funded entirely from the 14-19 Diplomas budget and school DFC contribution.
- ii) Subject to checking and (i) above Cabinet approves acceptance of the lowest revised tender received in the sum of £261,054.00 as submitted by Lyjon Co Ltd.
- iii) Subject to (i) and (ii) above the Legal Director be requested to enter into a formal contract with the successful tenderer.

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Agenda Item 12

REPORT TO: Cabinet

DATE: 4th February 2010

SUBJECT: Meols Cop High School, Southport - Dining Room Conservatory

WARDS AFFECTED: Kew, Norwood

REPORT OF: Alan Moore, Strategic Director - Communities

CONTACT OFFICER: David Kay
Architecture And Buildings Manager

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

This report is to advise Members of tenders received for the Proposed Dining Room Conservatory at Meols Cop High School, Southport.

REASON WHY DECISION REQUIRED:

The value of the tender received exceeds the approval of the Chief Officer.

RECOMMENDATION(S):

It is recommended that:

- i. Cabinet approves acceptance of the lowest tender received in the sum of £182,610.00 from tenderer no. 1
- ii. Subject to (i) above the Legal Director be requested to enter into a formal contract with the successful tenderer.

KEY DECISION: No

FORWARD PLAN: Not Appropriate

IMPLEMENTATION DATE: Immediately following expiry of the call in period

Agenda Item 12

ALTERNATIVE OPTIONS:

All alternative options have been considered and have been discounted.

IMPLICATIONS:

Budget/Policy Framework: Included within the Children's Services Capital Programme is funding of £245,400.00 for this scheme comprising: £70,000.00 targeted Capital for Healthy Eating and £175,400.00 from Devolved Standards Fund Grant. Subject to acceptance of the lowest tender received the overall financial implications may be summarised as follows:

Financial:	Lowest Tender Received	£182,610.00
	Add	
	Statutory Fees & Charges	£ 1,500.00
	Legal Department Fees	£ 3,000.00
	Furniture	£ 5,000.00
	Professional Fees	£ 18,115.00
	Total Scheme Cost	£210,225.00

The lowest tender has been checked arithmetically and technically and been found to contain no obvious errors.

	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
<u>CAPITAL EXPENDITURE</u>				
Gross Increase in Capital Expenditure			140,255	
Funded by:				
Sefton Capital Resources				
Specific Capital Resources Devolved Standards Fund Grant			140,255	
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: None

Risk Assessment: Project covered by CDM Regulations.

Asset Management: Not appropriate

CONSULTATION UNDERTAKEN/VIEWS

THE CHILDREN'S SERVICES, FINANCE AND CLIENT DEPARTMENTS HAVE BEEN CONSULTED AND ANY COMMENTS HAVE BEEN TAKEN INTO ACCOUNT IN PREPARING THIS REPORT.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	✓		
2	Creating Safe Communities	✓		
3	Jobs and Prosperity	✓		
4	Improving Health and Well-Being	✓		
5	Environmental Sustainability	✓		
6	Creating Inclusive Communities	✓		
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People	✓		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Capital Programme

Agenda Item 12

1.0 BACKGROUND:

- 1.1 The Children's Services Capital Programme makes provision a sum of £245,400.00 to enhance the dining room facilities at the school. The funding comprises Targeted Capital (Healthy Eating) £70,000.00 and Schools Standards Funding £175,400.00.
- 1.2 Approval has been given by the Department for Children's Services for the schools proposed scheme detailed below.
- 1.3 The school propose to extend the existing dining room by way of a conservatory type extension to give better circulation and break out seating areas. The scheme includes for disabled access facilities by way of a lift and ramped entrances.

2.0 TENDER ACTION

- 2.1 Tenders to carry out the works have been invited from suitably qualified and experienced contractors as follows (in alphabetical order)

J. Armour Ltd	Melling
Davies Maintenance Ltd	Burscough
D. Henderson & Son	Southport
Lyjon Ltd	Ellesmere Port
Rigby Building Ltd	Southport
Thomas Winstanley & Son Ltd	St Helens

- 2.2 Tenders were received on 14th January, 2010 as follows:-

Tender No.	Tender	Contract Period
1	£182,610.00	16 weeks
2	£232,500.00	16 weeks
3	£227,452.00	16 weeks
4	£217,233.00	16 weeks
5	£189,117.00	16 weeks
6	£239,450.00	16 weeks

- 2.3 The lowest tender has been checked arithmetically and technically and been found to contain no obvious errors.

3.0 FINANCIAL IMPLICATIONS

- 3.1 Included within the Children's Services Capital Programme is funding of £245,400.00 for this scheme comprising: £70,000.00 targeted Capital for Healthy Eating and £175,400.00 from Devolved Standards Fund Grant. Subject to acceptance of the lowest tender received the overall financial implications may be summarised as follows:

3.2	Lowest Tender Received	£182,610.00
	Add	
	Statutory Fees & Charges	£ 1,500.00
	Legal Department Fees	£ 3,000.00
	Furniture	£ 5,000.00
	Professional Fees	£ 18,115.00
	Total Scheme Cost	£210,225.00

- 3.3 The funding available is sufficient to meet the scheme and the lowest tender can therefore be considered for acceptance.

4.0 ACCEPTANCE

It is recommended that:

- i. Cabinet approves acceptance of the lowest tender received in the sum of £182,610.00 from tenderer no. 1
- ii. Subject to (i) above the Legal Director be requested to enter into a formal contract with the successful tenderer.

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Agenda Item 13

REPORT TO: Cabinet Member - Regeneration
Cabinet Member - Technical Services
Cabinet

DATE: 20th January 2010
27th January 2010
4th February 2010

SUBJECT: Funding Opportunities – Progress Report 3

WARDS AFFECTED: All

REPORT OF: Alan Moore, Strategic Director Communities

CONTACT OFFICER: Mo Kundi 3447
Stuart Waldron 4006

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To inform Members of the progress made with regard to Expressions of Interest submitted for funding, and provide an update of further external funding opportunities.

REASON WHY DECISION REQUIRED:

To comply with standard portfolio reporting procedures and to seek endorsement of the Expressions of Interest submitted to date.

RECOMMENDATION(S):

It is recommended that:-

Cabinet Member for Regeneration:-

- Endorse the submission of Expressions of Interest as shown in Annex A of this report,

Cabinet Member for Technical Services, and Cabinet :-

- Note the report

KEY DECISION: NO

FORWARD PLAN: NO

IMPLEMENTATION DATE: Immediately after the call in period

Agenda Item 13

ALTERNATIVE OPTIONS:

There are only limited opportunities to secure external funding to deliver Sefton Council projects, particularly under the current European funded North West Operational Plan. Failure to respond to bidding opportunities would either prolong the time taken to deliver these projects, and or in the worse case scenario may not happen at all.

IMPLICATIONS:

Budget/Policy Framework:

Financial: There are no financial implications as a result of this report.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources:-				
Sefton LTP				
Section 106 Money				
Specific Capital Resources:- ERDF RDA				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?	N/A			

Legal: N/A

Risk Assessment: N/A

Asset Management: N/A

CONSULTATION UNDERTAKEN/VIEWS:-

FD 2 THE FINANCE DIRECTOR HAS BEEN CONSULTED AND HIS COMMENTS HAVE BEEN INCORPORATED INTO THIS REPORT

Legal,
Technical Services

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	/		
2	Creating Safe Communities	/		
3	Jobs and Prosperity	/		
4	Improving Health and Well-Being	/		
5	Environmental Sustainability	/		
6	Creating Inclusive Communities	/		
7	Improving the Quality of Council Services and Strengthening local Democracy	/		
8	Children and Young People	/		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Cabinet Report entitle 'Funding Opportunities Progress Report 2' dated 30th September 2009

Agenda Item 13

1.0 Background

- 1.1 The Cabinet Member (Regeneration), the Cabinet and the Cabinet Member (Technical Services), at their meetings on 23rd September, 30th September and 2nd October 2009 respectively considered a report entitled 'Funding Opportunities – Progress Report 2'. The report provided information on current funding opportunities, and sought Members endorsement on those Expressions of Interest submitted.
- 1.2 This report provides an update on previously submitted Expressions of Interest, seeks endorsement of Expressions of Interest/Concept Forms submitted since then (please see Annex A), and provides information on funding opportunities that have arisen since the previous report, (please see Annex B).

2.0 RDA/ERDF Public Realm Projects

- 2.1 Members may recall the Dunningbridge Road Corridor scheme was approved for more detailed designed and costing by the RDA. Further report will be presented when RDA funding has been secured to include the scheme in Council's Capital Programme for 2010/11. The total cost of the scheme is £1.2 million, of which RDA will be funding £800,000, with the balance coming from Sefton LTP (£100,000) and Section 106 money (£300,00).

3.0 Action Area 4.3 – Development of Sites

- 3.1 Regrettably the RDA has approved none of the three external projects submitted under these measures. In the case of TREND, this project passed the Expression of Interest hurdle, but due to the applicant seeking revenue support, it was turned down. With regard to SAFE Production Ltd the applicant was relying on securing a site on Canal Street, Bootle, but was unsuccessful. Alternative sites are being explored, but due time constraints it is unlikely that this project would be implemented.

Applicant	Scheme	Total Cost	Contributions From:-		Current Status
			ERDF	Applicant's Own	
South Sefton Development Trust	To fit out workspace for social enterprise	£100,000	£45,000	£55,000	Unsuccessful
TREND	Start-up workshops	£200,000	£90,000	£110,000	Unsuccessful at concept stage
SAFE Productions Ltd	26 new Start-up Units	£1,000,000	£450,000	£550,000	Unable secure a site

4.0 Action Areas 3.2 & 4.3 – Land Remediation and Site Servicing

- 4.1 Of the three Expressions of Interests submitted under these action areas, the RDA is only supporting the Demolition of Balliol House scheme. The Demolition of Balliol House scheme is currently progressing to Concept stage, and when this is approved further report will presented in the near future. In addition

Agenda Item 13

officers are currently exploring alternative funding from the Contaminated Land Capital Projects Programme 2010/11 for Southport Commerce Park.

Applicant	Scheme	Total Cost	Contributions From:-			Current Status
			RDA/ERDF	Sefton	Others	
Sefton Council	Peerless Site, Bootle	£12,500,000	£12,500,000	-	-	Not supported
Sefton Council	Demolition of Balliol House	£1,415,000	£707,500	£707,500	-	Moved to Concept Stage
Sefton Council	Southport Commerce Park	£2,375,858	£1,101,858	£1,074,000	£200,000	Not supported

5.0 Action Area 1.2

5.1 A very speculative Expression of Interest was submitted on 10th August 2009 as per the RDA's deadline for this Action Area. The aim of this project was to deliver targeted specialist support to rural food producing businesses and supply chains, to service the hospitality sector in Southport. Whilst the RDA liked the bid unfortunately it was not approved as the activities contained in the proposal were only targeted at Sefton, and not sub-regionally. However discussions are taking place with Food NW, whose bid was approved, and they would like to explore the opportunity of including Sefton's proposals in their delivery plan.

6.0 Action Area 1.3

6.1 The Cabinet at its meeting on 17th December 2009 agreed to the submission of a sub-regional project under this action area, for which Sefton Council will be the accountable body. The aim of this some £22.8 million 'REECH' project is to directly stimulate the market for low carbon and environmental technologies and renewable energies via their application within existing social and low income housing. The initial Expression of Interest was approved by the RDA, and officers from the five local authorities, plus Halton, and representatives from TMP, RSLs, will be submitting the concept form by 29th January 2010 deadline.

7.0 Low Carbon Communities Challenge 2010-2012

7.1 The Cabinet at the same meeting on 17th December 2009 also agreed to Sefton Council supporting Formby Parish Council in the development, and submission of a £500,000 bid under the Low Carbon Communities Challenge 2010-2012 Programme. I am pleased to report that the bid was submitted on 29th December 2009, and the first stage decision is expected on 18th January 2010.

8.0 The Big Lottery

8.1 The Frank Hornby Trust has engaged consultants to develop a Stage 1 bid for Heritage Lottery Grant. The Trust is seeking some £200,000 for fit out costs for the Frank Hornby Centre at Maghull Leisure Centre, and the Stage 1 bid will need to be submitted by 28th February 2010 deadline.

Agenda Item 13

9.0 Rural Development Programme for England (RDPE)

9.1 Through the work being carried out by the Altside Business Village Partnership, a developer is proposing to submit a Planning application in January 2010 for the development of a Marina in Lydiate. Discussions have been held between Sefton officers, representatives from the RDPE for Merseyside and the developer, and it is likely that RDPE would be prepared to consider providing significant financial support for this project. Officers are also looking at other funding opportunities under this Programme.

10.0 Rural Strategy and an Action Plan for Merseyside

10.1 A presentation was given at Bootle Town Hall in December 2009 by consultants 'Rural Innovation' on the final draft of the Rural Strategy. Further meeting will be convened early this year with a range of interested public and private sector organisations in order to develop Action Plans for each of the district. Members may recall that the RDA has given an undertaking to financially support these action plans.

11.0 Financial Implications

11.1 The Dunningsbridge Road Corridor project is likely to be approved soon by the RDA, and one of the conditions is likely to be the need to complete the scheme before December 2010. The cost of the scheme is being met from the following:-

• ERDF	= £600,000
• RDA	= £200,000
• Section 106	= £300,000
• <u>Sefton LTP</u>	<u>= £100,000</u>
Total	= £1,200,000

Financial Details of Expressions of Interest Submitted.

Expressions of Interest Submitted to date	Fund Type	Total Project Cost £	ERDF/RDA Funding Sought £	Other External Funding Source £	Contribution from Sefton			Comments
					LTP Budget £	Capital Programme £	Others £	
Dunningsbridge Road Corridor	Public Realm (ERDF/RDA)	1,200,000	600,000 (ERDF) 200,000 (RDA)				400,000	Waiting for RDA decision
REECH Project	ERDF	£22,800,000	£11,400,000	£11,400,000				Concept form to be submitted by 29 th January 2010
Formby Acts on CO2	Low Carbon Communities Challenge	£500,000		£500,000				Bid Submitted on 29 th December 2009
Demolition of Balliol House and (Connley House)	Demolition and remediation works	£1,415,000	£707,500 (ERDF)			£707,500		Concept form to be in by 15 th February 2010
Frank Hornby Trust	Big Lottery – Heritage Grant	£175,000 - £200,000	- -	£175,000 - £200,000 (Big Lottery)	- -	-	£5,000 (WNF)	1st Stage bid by 28 th February 2010
Arts in Empty Spaces	Arts Council England	£30,000						Bid to be in by 13 th January 2010

ANNEX B

CURRENT FUNDING OPPORTUNITIES

Funding Name	Funding Body	Amount Available	Deadline for EOI Submission	Date by which project must start	Date by which project must finish	Key Criteria
Rural Development Programme	National/European Grant	Total Budget for the sub-region £2m	On going	ASAP		<ul style="list-style-type: none"> A range Interventions, including Farm diversification, Rural tourism, supporting rural economy, access etc.
Heritage Grants	Big Lottery	£50,000 to over £5m	Any time	N/A	N/A	<ul style="list-style-type: none"> To conserve and enhance nation's diverse heritage To encourage more people to be involved in their heritage
Future Jobs Fund	Dept. for Works and Pensions	£1.0 billion	Any time	N/A	N/A	<ul style="list-style-type: none"> To create 150,000 new jobs Looking for Partnership bids Must be linked to locally agreed work and skills strategies

Access To Nature	Big Lottery	Total Budget £25m, and grants available between £50,000, and £500,000 (Can be more if project nationally significant) Intervention rate between 70% and 90%	Stage 1 closes 1 st February 2010, and stage 2 closes 4 th May 2010	N/A	N/A	Access to Nature aims to encourage more people to enjoy the outdoors, particularly those who face social exclusion or those that currently have little or no contact with the natural environment - perhaps because they lack the confidence to get out and enjoy natural places or have few opportunities to do so.
Arts in Empty Spaces	Arts Council England	Total Budget £500,000	Starts from 1 st April 2010	N/A	N/A	Priority given to those local authorities in receipt of Empty Shops Revival Fund, which Sefton is.
Contaminated Land Capital Projects Programme 2010/11	DEFRA	Yet to be determined		April 2010	March 2011.	fund intrusive investigation projects on land which is potentially contaminated, and remediation projects on sites which are contaminated. Money paid under the Programme is for capital expenditure. The Programme exists to help authorities carry out duties under contaminated land legislation (Part 2A of the Environmental Protection Act 1990).

<p>E.ON Sustainable Energy Fund</p>	<p>E.ON</p>	<p>£20,000</p>	<p>Any time</p>	<p>N/A</p>	<p>N/A</p>	<p>Grants of up to £20,000 to community groups and not for profit for:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> the purchase and installation of one or more renewable energy technologies (e.g. wind, solar thermal, PV, wood etc) <input type="checkbox"/> the renovation of existing facilities to incorporate micro-generation technology (e.g. the reinstatement of a watermill and the purchase of a turbine to produce hydro-electricity) <input type="checkbox"/> an energy efficiency makeover for building that could demonstrate significant energy savings and also behavioural change amongst users <input type="checkbox"/> the use of new or innovative technology to deliver either energy savings or micro-generation capacity. <p>To be eligible for support from the Sustainable Energy Fund, organisations must benefit specific groups namely: Education, vulnerable people; and people in fuel poverty.</p>
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<p>European Commission and European Investment Bank launch European Local Energy Assistance (ELENA) facility</p>	<p>European Local Energy Assistance Grant (UK)</p>	<p>€15 million grant aid</p>	<p>Any time</p>			<p>The European Commission and the European Investment Bank (EIB), the bank of the EU Member States, have launched a grant aid initiative to help local and regional authorities make investments in energy efficiency and renewable energy. The ELENA facility aims at helping cities and regions implement viable investment projects in the areas of energy efficiency; renewable energy sources and sustainable urban transport</p>

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Agenda Item 14

REPORT TO: Cabinet
Cabinet Member – Technical Services
Cabinet Member – Regeneration
Cabinet Member – Leisure and Tourism

DATE: 4th February 2010
10th February 2010
17th February 2010
24th February 2010

SUBJECT: 'SHOP SEFTON 2010' – Supporting Our Town Centres

WARDS AFFECTED: All

REPORT OF: Andy Wallis Planning & Economic Regeneration Director
Graham Bayliss – Leisure and Tourism Director

CONTACT OFFICER: Mo Kundi
0151 934 3447
Phil Wroe – Leisure and Tourism Dept
0151 934 5094

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To inform Members of the proposal to enter into a partnership agreement with Liverpool Biennial in order to deliver a range of activities within our town centres that would help to enhance their viability and vitality.

REASON WHY DECISION REQUIRED:

To comply with standard portfolio reporting procedures and to seek Members approval to enter into a partnership agreement with Liverpool Biennial.

RECOMMENDATION(S):

It is recommended that:-

Cabinet

1. Note, and endorse the bid submitted to Arts Council England
2. Agree that Sefton Council enter into a Partnership Agreement with Liverpool Biennial as outlined paragraph 8.0 of this report,
3. Give the authority to the Legal Director to execute the partnership agreement, and

Cabinet Members for Regeneration, Technical Services, and Leisure and Tourism:-

4. Note the content of the report
5. Request further progress reports

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: After the call in period

Agenda Item 14

ALTERNATIVE OPTIONS:

Officers have explored the option of Council renting empty shops in a number of locations within Sefton, and using these premises for a range of activities, including arts work shops, window dressing, business advice centres, entertainment etc. that would generate greater footfall and raise the profile of these centres. Unfortunately the cost of leasing and paying for rent and other overheads means that the balance of the £48,131 DCLG grant will not be sufficient for one shop let alone for a number of them in different locations.

By entering into a partnership agreement with Liverpool Biennial means that Sefton has the opportunity to draw down further funding (up to £30,000) from the Arts Council to enhance the project, and at the same time undertake activities at all major centres for nine months. Not to enter into a Partnership Agreement would mean not only the loss of Arts Council funds, but also very limited amount of activity to enhance the viability and vitality of our town centres

IMPLICATIONS:

Budget/Policy Framework:

Financial: The balance of DCLG grant is £48,131. In addition a successful bid to Arts Council would draw down up to £30,000, and further £5,000 from Crosby HA

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure		48,131 (Arts Council up to 30,000) + (Crosby HA 5,000)		
Funded by:				
Sefton funded Resources				
Funded from External Resources		48,131 (£35,000)		
Does the External Funding have an expiry date? Y/N	No			
How will the service be funded post expiry?	N/A			

Legal: N/A

Risk Assessment: N/A

Asset Management: N/A

Finance FD 298 - The Acting Finance and Information Services Director has been consulted and his comments have been incorporated into this report.

Legal,
 Technical Services
 Leisure and Tourism Services
 Neighborhoods and Investment Programmes Department

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	/		
2	Creating Safe Communities	/		
3	Jobs and Prosperity	/		
4	Improving Health and Well-Being	/		
5	Environmental Sustainability	/		
6	Creating Inclusive Communities	/		
7	Improving the Quality of Council Services and Strengthening local Democracy	/		
8	Children and Young People	/		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Report entitled 'Support for Town Centres' to CM (Technical) 21st October 2009, CM (Regen) 28th October 2010, Cabinet 29th October 2009, and CM (Leisure and Tourism) 4th November 2009.

Agenda Item 14

1.0 Introduction

- 1.1 Following Members approval on 29th October 2009 on the allocation of £500 each to nine town centres for marketing and promotion of their retail areas, Officers have been exploring possible options on the use of remaining £48,131 DCLG grant to address the adverse impact of economic recession on town centres.
- 1.2 Officers have had a number of meetings with different owners of empty shop premises in different parts of the Borough with the aim of using these premises for a range of activities, including arts work shops, window dressing, business advice centres, entertainment etc. that would generate greater footfall and raise the profile of these centres. Unfortunately the cost of leasing and paying for rent and other overheads means that the remaining £48,131 DCLG grant will not be sufficient for one shop let alone for a number of them in different locations.
- 1.3 Consequently Officers have been exploring potential alternative options, one of which includes working in partnership with Liverpool Biennial to deliver a range of activities in retail centres across the Borough.

2.0 Liverpool Biennial

- 2.1 Members will be aware that Liverpool Biennial, which was established in 1998, is one of the most successful art commissioning agencies in the UK, and is known for presenting the UK's largest festival of contemporary visual art.
- 2.2 Liverpool Biennial, through its Art for Places project, has been working since 2008 with NewHeartlands, Sefton HMR team and associated partners on a major commission for the Leeds and Liverpool canal in Sefton. The aim of this project is to creatively explore new ways of working within the regeneration process, with community engagement at its heart. The commission, Sefton Waterworks, is planned for launch later into 2010.
- 2.3 As part of the above projects' engagement work, Liverpool Biennial has been running the Seaforth Ideas Shop in the former Seaforth Post Office in the heart of Seaforth Village, as a space for artist residencies and community led activities for a period of 12 months.
- 2.4 The Ideas Shop hosted two artist residencies over the twelve months, those of David Bade and Kerry Morrison. The artists were asked to develop work through ongoing engagement with the local community, and create work that had an impact on the physical environment of the shopping area in some way. Both these elements have proved to be very successful, with large scale details of paintings by David Bade sited in the entrance ramp to Seaforth & Litherland train station, and Kerry Morrison's small-scale environment interventions in the Seaforth area, including impromptu planters.
- 2.5 A key lesson of this residency programme is the impact that artist residencies can have on the physical environment of an underused shopping area. This was a key objective of the artists brief. In addition both these residencies stimulated practical actions that the community themselves could take to improve the physical environment of their shopping areas, rather than expect others to create change.

3.0 Shop Sefton 2010 Project

3.1 The aim of Shop Sefton project is to build on the Art for Places work in Sefton and use creative approaches to stimulate activity within Sefton shopping areas, through the funding provided by DCLG through its empty shops initiative and the Arts Council through its empty shops fund. The project is aimed at meeting the following objectives:-

- To create opportunities to stimulate enterprise and economic activity
- To contribute towards creating a unique identity & sense of place for the shopping areas
- To improve the physical environment where possible through creative activity
- To bring communities together and act as a catalyst for local empowerment
- To encourage sustainable cultural activity
- To attract additional funds where possible
- To maximise marketing and publicity opportunities

Shopping areas focused on are:-

- Seaforth Village
- Waterloo – South Road & St. Johns Road
- Bootle Strand and Stanley Road
- Southport shopping area
- Maghull Shopping Centre
- Formby Village
- Birkdale Village
- Ainsdale Village
- Crosby Village

3.2 The Project will be developed in close liaison with relevant Council Departments, Sefton Business Village Partnerships, local schools and other local stakeholders where appropriate. The Project activity will link in with key events already planned in each of the areas.

There are two strands to the Shop Sefton 2010 project.

3.3 The first involves the creation of an artist designed, fully self-sufficient and mobile shop unit. High in profile and aimed as being the public face of the project, the unit will be used to stimulate creative activity in each of the aforementioned shopping areas as part of a nine month programme. The unit will be used:-

- For artist led 'Shop Sefton 2010' activities. Local artists will be asked to create work with the public that creates a personal marketing campaign to animate empty spaces within shopping areas e.g. creating physical murals, painting competitions, flags, banners. This work will be themed on the history of the areas, unique attributes e.g. Formby Asparagus, and devised to come together in a major 'Shop Sefton 2010' project, which is profiled across all of the shopping areas with a key focus on Bootle Strand (linked to the Canal Parade) & Southport town centre. A competition element to this work will emerge once ideas develop.
- As a taster space for small businesses, the 'Have a Go' shop, where local people will be able to test out a business idea whilst getting expert advice and guidance. Local colleges will play a key role in this element of the project.

Agenda Item 14

3.4 The second strand involves the continuation of support to the Seaforth Ideas Shop and establishes a new one in Waterloo. The proposal is to continue Seaforth ideas shop and establish the Seaforth Village Artist Residency project there, whilst also creating a second artist space in Waterloo (shop yet to be identified). The rationale here is to continue the good work already started in Seaforth, and to maximise the opportunity Waterloo offers through its link with Crosby Beach and Anthony Gormley's Another Place installation. Crosby HA would be a key partner in both projects and would be able to draw in living through change funding through HMR.

3.5 Using Liverpool Biennial's experience within the arts arena to select an innovative and high profile artist group to design the mobile shop unit. The unit will be expected to be used daily across the identified shopping areas and the brief will ensure the unit is low maintenance, robust, easily transportable and self-sufficient. Whilst Liverpool Biennial will oversee its ongoing storage for the year, however consideration will need to be given about its long-term future at the end of the project.

4.0 Project Management

4.1 A Steering Group, comprising officers from Leisure and Tourism, Planning and Economic Regeneration, Sefton Business Village Partnerships, Liverpool Biennial, and representatives and other relevant stakeholders will be set up to manage the project. Artists involved in ongoing activity within the unit will be from Sefton and will be selected by the Steering Group.

5.0 Monitoring & Evaluation

5.1 Working with Liverpool Biennial, an evaluation approach will be devised at the start of the project with the input of all stakeholders. A critical facilitator will be appointed who will follow the project and determine its impact after twelve months on the physical, cultural and social transformation of the shopping areas.

6.0 Indicative Timeline

6.1 The timeline below provides some indication as to when and the nature of the activity that would take place. However this is very much dictated by the bid submitted to Arts Council England, and when (and if) that gets approved.

February – March 2010

- Selection of lead artist and approval of mobile shop structure design
- Agreement of the Shop Sefton 2010 engagement project concept
- Developing project publicity for 'Have A Go' shop competition
- Liaison with local schools through extended schools team
- Liaison with local Town Centre Managers and Business Associations

April 2010

- Launch of project concept and mobile shop unit across Sefton with timetable for project
- Launch of 'Have A Go' shop competition.
- Launch of Waterloo shop project

May – November 2010

- Delivery of Shop Sefton 2010 community engagement project
- Running of 'Have a Go' shop competition

December 2010

- Grand finale
- Project Evaluation

7.0 Financial Implications

7.1 It should be noted that the proposed budget is very much indicative at this stage.

Indicative Budget

• Project Management	£ 7,000
• Evaluation	£ 3,000
• Shop Sefton 2010 Mobile Structure	£25,000
• Shop Sefton 2010 Artist engagement projects	£30,000
• Seaforth & Waterloo Shops	<u>£18,000</u>
TOTAL	<u>£83,000</u>

Indicative Income

Empty Shops funds (already secured)	£48,000
Arts Council England (bid submitted 29 th January 2010)	£30,000
Crosby Housing (waiting confirmation)	<u>£ 5,000</u>
TOTAL	<u>£83,000</u>

7.2 It is proposed that the above project will only proceed once all the funding is secured, and when secured Sefton Council will be the 'accountable' body.

8.0 Partnership Agreement

8.1 Liverpool Biennial has a successful history of delivering innovative arts related projects and this is demonstrated by the work they are currently undertaking in Seaforth. By entering into a Partnership arrangement with Liverpool Biennial, Sefton is able to bring something 'different' to retail centres that would not be possible otherwise. Arts related activities that engages local artists and the local community can have a significant positive impact both in terms of raising the profile of retail centres, and increasing footfall.

8.2 In addition, Liverpool Biennial have been instrumental in developing the bid to the Arts Council England, and if successful would lead to additional £30,000 going into the project. Liverpool Biennial have also been in discussions with Crosby Housing Association, who have indicated their willingness to contribute £5,000 towards this project. Both these additional income streams would not be possible without the active participation of Liverpool Biennial.

8.3 It is therefore proposed that Partnership Agreement be drawn up between Sefton Council and Liverpool Biennial to facilitate the development and delivery of Shop Sefton 2010, with Sefton Council acting as the 'accountable' body.

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ADDENDUM
Cabinet Meeting 4th February 2010

Agenda Item 14

‘SHOP SEFTON 2010’ – Supporting Our Town Centres

Amended Recommendations:-

Cabinet

- 1. Note, and endorse the bid submitted to Arts Council England**
- 2. Subject to securing Arts Council grant funding as outlined in paragraph 7.2 of this report, agree that Sefton Council enter into a Partnership Agreement with Liverpool Biennial as outlined in Paragraph 8.0. Such an agreement will ensure that all Partnership arrangements are underpinned by clear and well documented internal financial controls, thereby minimising any risk to the Council as Accountable Body.**
- 3. Note that that the indicative delivery timetable is subject to change, as outlined in paragraph 6.0 of this report**
- 4. Give the authority to the Legal Director to execute the partnership agreement, and**

Cabinet Members for Regeneration, Technical Services, Leisure and Tourism;

- 5. Note the content of the report, and**
- 6. Request further progress report**

Legal Implications:- The Legal Director will draw up a Partnership with Liverpool Biennial once Arts Council Funding has been secured

Risk Assessment:- The project in its proposed form will only proceed once funding has been secured from the Arts Council England.

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REPORT TO: Cabinet Member - Regeneration
Cabinet Member - Leisure and Tourism
Cabinet

DATE: 20th January 2010
27th January 2010
4th February 2010

SUBJECT: Frank Hornby Centre Lease Agreement

**WARDS
AFFECTED:** Park

REPORT OF: Andy Wallis, Planning and Economic Regeneration Director
Graham Bayliss, Leisure Director

**CONTACT
OFFICER:** Mo Kundi – 0151 934 3447
Andrew Walker – 0151 934 2387

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To inform Members of the need to enter into lease agreement with the Frank Hornby Trust for the Hornby Centre space in the Meadow Leisure Complex in Maghull, as part of securing external funding from the Heritage Lottery Fund.

REASON WHY DECISION REQUIRED:

The decision to enter into a lease agreement can only be approved the Cabinet.

RECOMMENDATION(S):

It is recommended that:-

Cabinet Member for Regeneration, and Cabinet Member for Leisure and Tourism

1. Note the content of the report, and

The Cabinet

2. Request the Legal Director to enter into a 25-year lease agreement on peppercorn terms with the Frank Hornby Trust for the Frank Hornby Centre at Meadows Leisure Complex, Maghull, subject to a successful Heritage Lottery bid or other successful external funding, and subject to the production of satisfactory business plan, which illustrates the proposed ongoing revenue funding, and management arrangements arising from the operation of the Hornby Centre.

Agenda Item 15

KEY DECISION: N/A

FORWARD PLAN: N/A

IMPLEMENTATION DATE: Immediately after the call in period.

ALTERNATIVE OPTIONS: The Frank Trust has recently appointed specialist Consultants 'JANVS Design' with the aim of developing and submitting a Heritage Lottery bid for undertaking the fit out works for the Hornby Centre. However, it is a key requirement that Frank Hornby Trust is able to demonstrate that it has long term control over the Hornby Centre, and a 25-year lease agreement is sufficient to satisfy this criteria. Not to enter into this lease agreement means that Heritage Lottery Bid will fail at it first hurdle.

IMPLICATIONS:

Budget/Policy Framework: N/A

Financial: There are no financial implications as a result of this report.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources (LTP)				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			

How will the service be funded post expiry?	
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Legal: N/A

Risk Assessment: N/A

Asset Management: N/A

CONSULTATION UNDERTAKEN/VIEWS
 LEGAL,
 FD 287 The Acting Finance and Information Services Director has been consulted and his comments have been incorporated into this report.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	/		
2	Creating Safe Communities		/	
3	Jobs and Prosperity	/		
4	Improving Health and Well-Being		/	
5	Environmental Sustainability		/	
6	Creating Inclusive Communities	/		
7	Improving the Quality of Council Services and Strengthening local Democracy	/		
8	Children and Young People	/		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT
 Report to CM (Regen) 15th April 2009, and the Cabinet 16th April 2009, entitled Frank Hornby Trust – Submission of a Funding Bid and Trust Membership
 Report to CM (Regen) 1st October and the Cabinet 2nd April 2008, entitled 'Altside Business Village Partnership - Creation of 'Frank Hornby' Charitable Trust'

Agenda Item 15

1.0 Background

- 1.1 Members may be aware that Cabinet approval was granted on 2nd October 2008 for the establishment of 'Frank Hornby Charitable Trust', with the aim of undertaking activities and events celebrating the life and work of Frank Hornby who lived and died in Maghull. The Cabinet subsequently approved the appointment of Councillor Robertson, and two officers from the Planning and Economic Regeneration Department, Mo Kundi, and John Keogh as Sefton Council's representatives on the Trust Board, which also includes, Aintree Parish Councillor Len Green, and a local businessman Les French acting as the Chair.
- 1.2 As part of the Meadows Leisure Complex, the Cabinet agreed to the creation of a dedicated Frank Hornby Centre within the Complex that would be used for Frank Hornby related activities and events. Since the completion of the Meadows Leisure Complex the Trust has been exploring a number of opportunities for attracting external funding to undertake fit out works.

2.0 Current Position

- 2.1 Members of the Trust have had a number of meetings with representatives from the Heritage Lottery Fund, who have indicated that subject to addressing a number of issues they would welcome an application from the Trust. It should, however, be noted that there is only a limited amount of money available, and Trust's application would be competing with other projects for funds.
- 2.2 In order to assist with the Stage 1 application, the Trust has appointed external Consultants 'JANVS Design (VIDAR Media Group Ltd.)', who have significant expertise and experience in submitting successful applications to Heritage Lottery Fund for this type of projects. The deadline for the

submission of the Stage 1 Heritage Lottery Bid is 28th February, with a decision being announced in June 2010.

- 2.3 A key requirement of most external funding bodies, including the Heritage Lottery Fund is that the applicant must be able to demonstrate a long term control of the premises for which the money is being sought. Members may recall that this was the situation in the case of Lydiate Village Centre, which is currently being built by Lydiate Parish Council on land leased from Sefton Council, with funding from the Big Lottery.
- 2.4 In the case of the Lydiate Village Centre, the lease agreement was for 99 years on peppercorn terms. However it is proposed that a 25 lease agreement on peppercorn terms for the Frank Hornby Centre would be sufficient to satisfy Heritage Lottery Fund's criteria.

3.0 Proposals

It is proposed that:-

Cabinet Member for Regeneration, and Cabinet Member for Leisure and Tourism:

1. Note the content of the report, and

The Cabinet:

2. Request the Legal Director to enter into a 25-year lease agreement on peppercorn terms with the Frank Hornby Trust for the Frank Hornby Centre at Meadows Leisure Complex, Maghull, subject to a successful Heritage Lottery bid or other successful external funding, and subject to provision being made for any ongoing revenue costs arising from the operation of the Hornby Centre.

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Agenda Item 16

REPORT TO: Cabinet Member – Leisure Services
Cabinet

DATE: 27th January 2010
4th February 2010

SUBJECT: Royal National Lifeboat Institution (RNLI) Beach Lifeguard Partnership

WARDS AFFECTED: Ainsdale, Blundellsands, Cambridge, Church, Dukes, Harington, Manor and Ravenmeols

REPORT OF: Graham Bayliss, Leisure and Tourism Director

CONTACT OFFICER: Dave McAleavy, Head of Coast and Countryside 0151 934 2967

EXEMPT/ CONFIDENTIAL: No

PURPOSE/SUMMARY:

The proposal to develop a Beach Lifeguard Partnership with the Royal National Lifeboat Institute (RNLI) was reported to the Cabinet Member for Leisure and Tourism in March 2009, when Officers were authorised to investigate and develop the project to improve beach safety and lifeguard provision on the Sefton Coast.

REASON WHY DECISION REQUIRED:

A partnership specification has been agreed with the RNLI and the legal, personnel and financial requirements considered as part of the process of developing the partnership.

The project, although primarily instigated as a service improvement scheme within the Coast and Countryside Service, is identified in the Strategic Budget Review and was subject to consideration by Cabinet and Council in December 2009.

The partnership agreement and contract has to be completed before the end of February so that the RNLI can procure equipment and enter into contracts with summer lifeguards, enabling the beach safety partnership to commence at Easter 2010.

RECOMMENDATIONS

That the Cabinet Member for Leisure and Tourism:

- i) Authorises officers to complete the “Agreement for the Provision of Lifeguard Services” in order to establish the Beach Lifeguard

Agenda Item 16

Partnership with the Royal National Lifeboat Institution (RNLI) (Beach Lifeguards) so that it may commence on April 1st 2010.

- ii) Authorises the Legal Director to enter into a contract with the RNLI for a period of five years.

That Cabinet:

- iii) Authorise officers to complete the “Agreement for the Provision of Lifeguard Services” in order to establish the Beach Lifeguard Partnership with the Royal National Lifeboat Institution (RNLI) (Beach Lifeguards) so that it may commence on April 1st 2010.
- iv) Authorise the Legal Director to enter into a contract with the RNLI for a period of five years;
- v) Considers building in to the relevant year’s Medium Term Financial Plan the RPIX Index for the value of this contract for its duration.

KEY DECISION: Yes

FORWARD PLAN: Yes

IMPLEMENTATION DATE: April 2010

ALTERNATIVE OPTIONS:

There is no alternative option as the RNLI are the only agency offering this partnership approach.

IMPLICATIONS:

Budget/Policy Framework:

Financial: The contribution to the scheme in 2010/11 is £186,000. This can be met from existing resources within the Leisure Services Budget. The Strategic Budget Review has also identified a saving of £36,000 resulting from the partnership.

<u>CAPITAL EXPENDITURE</u>	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £	2013/ 2014 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N				
How will the service be funded post expiry?				

Legal: See body of report

Risk Assessment: The proposal offers considerable improvements to providing beach safety in Sefton – maintaining the status quo will result in a reduced operation and requirement to source identified savings from other parts of the service.

Asset Management: N/A

CONSULTATION UNDERTAKEN/VIEWS

FD 290 - The Acting Finance and Information Services Director has been consulted and his comments have been incorporated into this report.

Legal Department

BSU Combined HR Unit

RNLI

Southport Lifeboat Secretary and Coxswain

Environmental Protection Department Transport Manager

Trade Unions

Agenda Item 16

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity	√		
4	Improving Health and Well-Being	√		
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People	√		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT
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1. BACKGROUND:

- 1.1 The proposal to develop a Beach Lifeguard Partnership with the RNLI was presented to the Cabinet Member for Leisure and Tourism on the 29th March 2009 (Annex 1). Officers were authorised to progress discussions with the RNLI to consider a partnership approach to delivering and improving beach safety in Sefton and that following consultation with Legal, Personnel and the RNLI, officer's report back on the contractual and financial implications of the proposal.
- 1.2 In July 2009 Departments considered savings measures as part of the Strategic Budget Review and the proposal to develop a Beach Lifeguard Partnership with the RNLI was identified as a possible saving commencing in the financial year 2010/11. On the 3rd of December Cabinet considered the proposal as one of a number of savings options with a recommendation to Council that these options be accepted and implemented with immediate effect. Council agreed the recommendation. It is worth noting that the beach safety partnership was reported in the Strategic Budget Review process describing implementing the partnership while contributing to the review would actually result in an improved beach safety service on the coast.
- 1.3 Since March 2009 the RNLI have been working with Sefton Council to develop a specification for the Council owned beaches and have carried out their own risk assessments. The existing Lifeguard personnel have been involved in this process that has also included equipment trails on the Sefton Coast and lifeguards attending a Senior Lifeguard training course at the RNLI training school in Poole, Dorset. The process has been open and transparent with consultation and meetings taking place that involved all parties and the Trade Unions.

2. Purpose of this Report

- 2.1 To report back to Members as requested in March 2009 to advise that there are no issues that may prevent the Sefton RNLI Beach Lifeguard Partnership progressing with a proposed implementation date of 1st April 2010.

3. Legal

- 3.1 The approach to operating the beach Lifeguard partnership is considered a 'shared funding arrangement' with the cost of the service borne by both the Council and the RNLI. The Local Authority procuring services from the RNLI is subject to European procurement law. However, beach lifeguard services are Part B – non priority - services for the purposes of European procurement rules and the full European regime of advertisement of a contract notice and competitive tendering is not required by Sefton Council for the provision of lifeguarding services in a partnership with the RNLI.

Agenda Item 16

- 3.2 In 2009 the Legal Director considered the detail in a draft Agreement for the Provision of Lifeguard Services, prepared by the RNLI and this was returned with minor amendments for the RNLI to consider. The Legal Director is currently considering a revised draft 2010 Agreement for the Provision of Lifeguard Services in Sefton.
- 3.3 The 2010 draft agreement differs little only in that the RNLI have included detail in respect of Licence/s for the location of and authority to access their temporary and non-temporary shore-side accommodation. In Sefton the RNLI will be locating a temporary shore-side facility at each beach and be allocated office space for a Senior Beach Lifeguard in the Coast and Countryside Service office at the Crosby Lakeside Adventure Centre and in the purpose built tower at the Ainsdale Discovery Centre. Sefton will not be leasing any buildings to the RNLI, or at this stage in the partnership is either of the parties considering a new build.

4. Personnel

- 4.1 Three full-time Lifeguards will transfer to the RNLI as part of the partnership agreement, and it has been agreed that this will be done under TUPE (Transfer of Undertakings (Protection of Employment) provisions. The HR Unit of the Combined Business Support Unit has been liaising with the RNLI HR officers to reconcile any issues relating to this aspect of the agreement.
- 4.2 The RNLI have indicated that post transfer it is their intention to assimilate the staff into the post of Senior Beach Lifeguard as part of the RNLI operational structure, with a lifeguard designated for each main beach area. For two of the staff involved this will effectively result in a promotion and the RNLI have already begun negotiations with the staff and their nominated Trade Union representative.
- 4.3 The RNLI presented their outline operational structure for Sefton. This structure includes a number of new posts within their organisation, both senior and additional to the three Senior Lifeguards above.
- 4.4 This reflects the RNLI's plans to use Sefton as a regional base to expand services for North West Operations. Two of the additional posts will be responsible for the management of the Sefton Beach Lifeguard Partnership and the third is likely to be a Lifeguard Supervisor. The RNLI have had a positive liaison with the staff and have indicated that they would like to consider them for these posts. As soon as there is notification of a formal commitment from Sefton they will invite them for interview to assess their suitability. Should all three be successful in achieving career enhancement through this process then it is unlikely TUPE will apply, although the RNLI have indicated that they may still negotiate some terms and conditions in respect of holiday entitlement etc based on continuity of service. This is purely speculative at this stage and is not part of the current proposed agreement.

- 4.5 Due to the openness of the process to develop this partnership, Sefton personnel affected by the proposal have had considerable contact with RNLI officers and attended the Senior Lifeguard training course at the RNLI head quarters in Poole. They are also considering enrolling as RNLI Volunteers and although this a private matter between them and the RNLI it is indicative of the level of collaborative working between our staff and the RNLI.
- 4.6 The RNLI have also indicated that there will be an additional post established to maintain vehicles and equipment.
- 4.7 The BSU Personnel/HR will continue to work with the RNLI to deal with any outstanding arrangements and officers will ensure that any opportunities for Sefton staff involved are optimised. Any issues relating to pension transfer are being resolved with the RNLI and they have indicated that they will be applying for admitted body status (ABS) to join the LGPS. It is encouraging that they already have ABS following successful transfers in other regions.
- 4.8 Trade Union's – all three relevant Trade Unions have been consulted. However as the three members of staff are members of UNITE the Senior Shop Steward is representing them in discussions. UNITE has met with the RNLI and its Members.

5. Finance, Specification and Monitoring

- 5.1 As mentioned earlier in the report the approach to operating the beach safety partnership is considered a 'shared funding arrangement' with the cost of the service borne by both the Council and the RNLI. The Council will be expected to fund the 'lifeguard patrol' staffing element of the specification with the RNLI funding all equipment, shore-side accommodation, training, uniform and education programme.
- 5.2 The cost of the Sefton Council 'contribution' in the first year is £185,676. This will be revised annually to reflect agreed changes to the specification or the application of the appropriate price index. The specification is unlikely to change in the first two years, but members should note that the draft agreement specification includes deploying lifeguards at Lifeboat Road, Formby, where currently Sefton do not have any provision during the summer. Following consultation with the Finance Department the funding for the Sefton contribution has been identified in the Coast and Countryside salaries and wages revenue budget.
- 5.3 Apart from the expansion of the service to Formby the specification is the same as the operation and staffing levels currently deployed by Sefton, The major improvements will be the standard and level of training, equipment and accommodation. Members are asked to refer to the report of the 29th March 2009 attached as Annex 1 to consider other benefits to Sefton.

Agenda Item 16

- 5.4 The Strategic Budget Review identifies a budget saving of £36,000 and this is made up from numerous budget headings in the Coast and Countryside revenue budget including all support costs - training, associated vehicle/equipment costs, uniform and equipment.
- 5.5 The Senior Coast and Countryside Officer will be Sefton's main contact with the RNLI and will have authority to represent Sefton on a day to day basis. The RNLI will be operating as a key part of Sefton's beach management operation and there will be considerable day to day interaction. In respect of assessing performance and the success of the partnership, Sefton and the RNLI will meet twice a year to review aspects of the operation as defined in the contract. This will be at the commencement of the season and again following the end of the season.

6. Wider Partnerships

- 6.1 At the meeting on the 29th March members asked officers to consider the Southport Lifeboat in discussions with the RNLI. The Head of Coast and Countryside instigated a meeting between the Southport Lifeboat and the RNLI and the outcome was positive with a wish to continue developing working arrangements agreed between the two parties if the Beach Lifeguard Partnership went ahead.

7. Points to Consider

- 7.1 The implementation of this five year Beach Lifeguard Partnership will improve beach safety in Sefton and will raise water safety awareness for residents and visitors considerably. The RNLI are keen to work with Sefton Council and this is reciprocated by Sefton in respect of raising the profile of the work of both partners. The partnership offers considerable 'best value' while also contributing to the Strategic Budget Review and therefore reducing the impact on other parts of the Coast and Countryside Service.
- 7.2 The RNLI have started their national recruitment of summer lifeguards and would wish to commence the interview of Sefton personnel for the new posts as soon as possible as well as identifying the contingent of Summer Lifeguard's for the Sefton beaches.
- 7.3 The RNLI have indicated that their operational base in Sefton is likely to be located centrally in Formby.

8. Recommendation/s

That the Cabinet Member for Leisure and Tourism:

- 8.1 Authorises officers to complete the "Agreement for the Provision of Lifeguard Services" in order to establish the Beach Lifeguard Partnership with the Royal

Agenda Item 16

National Lifeboat Institution (RNLI) (Beach Lifeguards) so that it may commence on April 1st 2010.

- 8.2 Authorises the Legal Director to enter into a contract with the RNLI for a period of five years.

That Cabinet:

- 8.4 Authorises officers to complete the “Agreement for the Provision of Lifeguard Services” in order to establish the Beach Lifeguard Partnership with the Royal National Lifeboat Institution (RNLI) (Beach Lifeguards) so that it may commence on April 1st 2010.
- 8.5 Authorise the Legal Director to enter into a contract with the RNLI for a period of five years;
- 8.6 Consider building in to the relevant year’s Medium Term Financial Plan the RPIX Index for the value of this contract for it’s duration.

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ANNEX 1

REPORT TO: CABINET MEMBER – LEISURE AND TOURISM

DATE: 25th March 2009

SUBJECT: Royal National Lifeboat Institution (RNLI) Beach Lifeguard Partnership Proposal

WARDS AFFECTED: Cambridge, Ainsdale, Harington, Ravenmeols, Blundellsands, Church

REPORT OF: Graham Bayliss, Leisure Director

CONTACT OFFICER: Dave McAleavy, Head of Coast and Countryside
0151 934 2961

**EXEMPT/
CONFIDENTIAL:**

PURPOSE/SUMMARY:

The report describes a proposal for the development of a partnership approach to managing beach safety on the Sefton Coast between Sefton Council and the RNLI. Members will be aware that the Leisure Services Department operate a Beach Lifeguard service at Southport, Ainsdale and Crosby.

REASON WHY DECISION REQUIRED:

1. To authorise Officers to progress discussions with the RNLI, undertake an assessment of personnel and procurement issues, carry out risk assessments and investigate the financial implications of an RNLI partnership with Sefton Council.

RECOMMENDATION:

1. That Officers progress discussion with the RNLI to consider developing a partnership approach to delivering and improving beach safety in Sefton.
2. That following discussion with the Legal and Personnel Directors and the RNLI, officers report back to the Cabinet Member on the contractual and financial implications of the proposal.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: Following expiry of the call in period.

Agenda Item 16

ANNEX 1

ALTERNATIVE OPTIONS:

Maintaining the existing service restricts the Council's ability to improve the beach safety service and will restrict investment in beach safety.

IMPLICATIONS:

Budget/Policy Framework: None

Financial:

<u>CAPITAL EXPENDITURE</u>	2006/ 2007 £	2007/ 2008 £	2008/ 2009 £	2009/ 2010 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Revenue Contribution to Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? YES				
How will the service be funded post expiry?				

Legal:

Risk Assessment: A risk assessment will be developed as part of discussions with RNLI

Asset Management:**CONSULTATION UNDERTAKEN/VIEWS:**

ANNEX 1

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1.	Creating a Learning Community		√	
2.	Creating Safe Communities	√		
3.	Jobs and Prosperity		√	
4.	Improving Health and Well-Being	√		
5.	Environmental Sustainability		√	
6.	Creating Inclusive Communities		√	
7.	Improving the Quality of Council Services and Strengthening local Democracy	√		
8.	Children and Young People	√		

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT:

1. The RNLI submission to Sefton Council for the provision of a Lifeguard Service

Agenda Item 16

ANNEX 1

1.0 BACKGROUND

- 1.1 The Royal National Lifeboat Institution (a registered charity) currently provides a 24/7 on call lifeboat service to cover search and rescue requirements to 100 nautical miles out from the coast of the United Kingdom and Republic of Ireland. The RNLI also provides beach lifeguard services on many of beaches in the South, East, & West of England and Wales. More recently this has expanded to beaches in other parts of the country and discussions are taking place with Councils in the North East and Wales. The RNLI currently provide Beach Lifeguard services in the following areas: Bournemouth, Poole, Weymouth, Exmouth, South Hams, Caradon, Carrick, Kerrier, Penwith, Restormel, North Cornwall, Torridge, North Devon, North Norfolk, Great Yarmouth and Pembrokeshire.
- 1.2 The RNLI Lifeguards also provide beach safety education on a national basis through a number of well promoted programmes and there is a significant bank of resources to support educational work.
- 1.3 The RNLI are discussing partnerships with a number of Councils in the north of England and have expressed a strong desire to work with Sefton Council. The RNLI have submitted a proposal to Sefton Council based on risk assessments and existing current provision on the Sefton Coast.
- 1.4 This type of service historically has been delivered by a local authority, as in the case of Sefton, or recently, through a contract with the RNLI Lifeguard Service. There is no private supplier market for this type of specialist service.
- 1.5 The RNLI acknowledges and aims to follow the objectives of local authority partners:
 - To provide the public with a safe and enjoyable beach experience
 - To ensure that all lifeguard personnel are appropriately trained and qualified and that all lifeguard services provided are cost effective; comply with widely accepted service industry standards and best practice; and are within all relevant requirements prescribed by legislation, local laws and byelaws
 - To ensure a high level of customer service is maintained and all services are provided in a friendly, courteous and professional manner;
 - To provide all the labour, management, equipment and resources necessary to maintain an efficient and effective lifeguard service;
 - To work in cooperation with other agencies and community groups, fostering the responsible use of beaches;
 - To increase public safety through proactive measures, including education and awareness;

ANNEX 1

- To encourage beach users observance of Council byelaws and regulations
- 1.6 The RNLI have successfully agreed contracts with current partners and in doing so there is now a good understanding of the requirements of EU procurement law and that of the Transfer of Undertakings (Protection of Employment) arrangements. Sefton officers will consider the implications in discussions with the RNLI.
 - 1.7 In most cases there is no permanent staff involved as lifeguards are generally employed during the summer season only. In Sefton, as with numerous other Councils, there are full-time permanent lifeguards. Sefton has three Lifeguards who are 'permanent' and others employed on a fixed term and casual basis. This is due to the need to provide safety cover for "Another Place" and in the last year, the Crosby Marine Lake The latter related to the Sefton WATER Centre development. It is anticipated that the safety cover required at the moment will decrease. Subject to Cabinet Member approval, officers will discuss the proposal with the Personnel Director on issues relating to the transfer of staff.
 - 1.8 Because there is no private supplier market for this type of specialist activity other Councils who are now in partnership with the RNLI have already considered the legal implications in respect of procurement and have found that the standard contract tender procurement arrangements are not applicable and have been able to suspend their Council contract procedure rules to award a contract to the RNLI. The RNLI Lifeguard Service is set up as a trading arm of the charity and there are no complications in respect of State Aid rules. Subject to Cabinet Member approval officers will consult the Legal Director on the issues above.

2.0 Existing provision

- 2.1 Members will be aware that Sefton Council operates a lifeguard service as part of the Leisure Services Department, Coast and Countryside Service. This service is being delivered to a relatively high standard in respect of training and deployment, but there are no dedicated facilities on beaches along the coast and offices are not ideally placed – all beach accommodation is hired in during the summer.
- 2.2 Recruitment of beach lifeguards has always been difficult as it is seasonal and tends to attract young people who are in full-time higher education. Lifeguards generally work two or three seasons and staff turnover is very high. Under the terms of the partnership contract all training and recruitment is undertaken by RNLI. The submission to Sefton Council includes lifeguards at Formby, Members will be aware that the Council's current provision does not include any lifeguards at Formby.
- 2.3 Equipment provision will improve under the terms of a partnership contract with the RNLI and each beach will have a lifeguard vehicle and other equipment

Agenda Item 16

ANNEX 1

such as personal watercraft. Sefton will not provide any equipment or indeed any capital costs.

3.0 The RNLI Lifeguard Services Proposal

- 3.1 The actual cost to Sefton Council will be for patrol time only, the costs of this rising annually using an appropriate price index. Detailed costings will be reported to the Cabinet Member. There will be no need for Sefton to fund training, uniform, building, vehicles and equipment as all this will be funded by RNLI, resulting in a considerable investment in Sefton.
- 3.2 The RNLI will provide on-beach accommodation as provided at other beaches around the country and will establish an operational base in Sefton. In anticipation of working with other Councils in the region, it is possible that the RNLI will establish a key operational base with support infrastructure for a wider north-west service. Overall the proposal is likely to create additional jobs in Sefton.
- 3.3 The RNLI comprehensive national beach safety awareness and education programme will also be 'rolled' out in Sefton and can work with the Coast and Countryside Service to provide information to schools, individual groups and the wider public.

4.0 Conclusion

- 4.1 Early progress in developing a partnership with the RNLI will allow for a partnership to be in place by summer 2010. The next opportunity is likely to be 2012. Early indications are that the RNLI proposals are within existing staffing budgets and the Cabinet Member should note that there may be opportunities to include possible savings in respect of plant, fuel and leasing in the budget process. Members will recall that the Coast and Countryside Service now has a reduced service, as three posts have been lost to budget savings over the last three years. The proposal is likely to increase staffing levels on the coast.
- 4.2 Members need to be aware that this partnership will be 'like for like' and does not include the establishment of an RNLI Lifeboat in Sefton. The RNLI will be a declared facility of the Marine and Coastguard Agency and is likely to have good day to day working arrangements with the Coastguard; because of this there is also likely to be a stronger relationship with other declared facilities such as the Southport Lifeboat. The RNLI have indicated that there are other locations where a private lifeboat operates and there is a strong relationship with the RNLI and this actually increased the number of incidents the private lifeboat responded too. The process of developing the partnership can include discussions with the Southport Lifeboat.
- 4.3 The RNLI can offer all year round employment to Beach Lifeguards through their international work. Career lifeguards can be allocated work in different countries according to seasonal variations. Sefton's existing Beach Lifeguards

ANNEX 1

are aware of the partnership approach by the RNLI and have been advised accordingly.

- 4.4 The high profile work of the RNLI as a national organisation with an international reputation will help in promoting the beaches and marketing the Sefton Coast as a major leisure and tourism destination.
- 4.5 Developing a partnership with the RNLI will contribute to the Council's aim to continually improve services while making effective use of existing budgets.

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Agenda Item 17

REPORT TO: Cabinet

DATE: 4 February 2010

SUBJECT: Carbon Reduction Commitment Scheme

**WARDS
AFFECTED:** All

REPORT OF: Alan Lunt - Neighbourhoods and Investment Programmes
Director
Lynton Green - Acting Finance & IS Director

**CONTACT
OFFICER:** Ian Weller - Energy Team Manager Ext 4221
Kevin McBlain – Financial Management Ext 4049

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To inform Members of the implementation of the Government's Carbon Reduction Commitment Scheme, which commences from 1 April 2010.

REASON WHY DECISION REQUIRED:

Cabinet has delegated authority to deal with such matters.

RECOMMENDATION(S):

That Cabinet :

1. Notes the contents of this report
2. Notes the intention to bring further reports about the progress of the scheme in Sefton as it develops.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: Immediate following the expiry of the 'call in' period for the minutes of this meeting.

Agenda Item 17

ALTERNATIVE OPTIONS: The Council has no option in joining the scheme, having met the Government's entry criteria.

IMPLICATIONS: Not working towards cutting the Council's Carbon Emissions through the CRC Scheme, could lead to the Council facing severe financial and legal penalties on an increasing scale, as the scheme progresses.

Budget/Policy Framework:

Financial: The Council's MTFP already includes £50k to address what is currently considered to be the maximum penalty we could incur when the scheme's trading regime commences in 2011/12. This might be considered a worse case scenario.

<u>CAPITAL EXPENDITURE</u>	2009 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure			50k	
Funded by:				
Sefton funded Resources			50k	
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: The scheme imposes statutory obligations on the Council.

Risk Assessment: There are Financial risks associated with failure to reduce our stated Carbon Emissions, in the form of penalties, as well as risks associated with the trading of carbon allowances through the

scheme. Other financial penalties also exist for general non-compliance of the scheme regulations.

There are however, also rewards available through the scheme for good performance but these are dependent upon the Council's measurable reductions in Carbon emissions and its standing in a national League Table.

Asset Management:

There will be implications in due course.

CONSULTATION UNDERTAKEN/VIEWS

Legal and Admin Services

Children Schools and Families

Finance Department – FD 304 - The Acting Finance and Information Services

Director has been consulted and his comments have been incorporated into this report

Neighbourhoods and Investment Programmes Department

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		✓	
2	Creating Safe Communities		✓	
3	Jobs and Prosperity		✓	
4	Improving Health and Well-Being		✓	
5	Environmental Sustainability	✓		
6	Creating Inclusive Communities		✓	
7	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8	Children and Young People		✓	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

Agenda Item 17

1. INTRODUCTION

- 1.1 The CRC Energy Efficiency Scheme (CRC) formerly known as the Carbon Reduction Commitment Scheme, attaches a financial value to an environmental goal, linking true costs with a measurable Carbon footprint in a bid to drive down national Carbon emissions, as agreed within International EU and UK agreements on reducing Global Warming. It is a highly complex scheme and full understanding of it is essential to avoid future difficulties.
- 1.2 The CRC will pass into legislation before the end of this financial year, and is set to commence from 1 April 2010, following a lengthy consultation period, which ended in October 2009.

2. COMPLIANCE

- 2.1 Compliance is compulsory on all Public and Private Sector Organisations, provided they meet the criterion, of having half hourly meters using over 6,000 MW of electricity pa during the base year of 2008/9. Sefton easily met this criterion, and therefore our registration into the scheme is compulsory.

3. SCHEME DETAILS/REQUIREMENTS

- 3.1 The scheme encompasses all groups who are included within the Council's energy contracts, with some exceptions such as Further Education Colleges. Sefton Schools however, are included, and will form part of the Council's baseline data statement for registration.
- 3.2 The scheme includes, principally, all gas and electricity consumption and their relative emissions, and can allow for power generating schemes, which put energy back into the grid. Vehicle emissions are excluded at present. At least 90% of all energy consumption must be incorporated into the scheme.
- 3.3 The scheme falls under the responsibility of the new, Department for Energy and Climate Change (DECC) under the control of the Department for the Environment, but will be managed by The Environment Agency and all eligible Bodies must register with them, electronically, during the period April to September 2010. As lead Officer for the scheme in Sefton, control will be rest with the Finance and IS Director.
- 3.4 A timetable (attached as Annex A) has been drawn up by DECC for the phased introduction of the scheme. Phase 1 will run from 2010/11 – 2012/13, with Phase 2 the 'capped trading phase' running from 2013/14.
- 3.5 Each organisation must declare its estimate for Carbon emissions (CO₂) during 2010/11, measured in tonnes. This involves gathering data on both gas and electricity usage, and converting this, using given factors, to arrive at the

Council's Carbon Footprint. This initial declaration will be critical to future rewards and penalties from the scheme.

- 3.6 The Energy Team are currently working with the Council's energy suppliers to gather and agree data readings from every Council site included under the scheme. This is an ongoing process, and data is kept in the Energy Team's Systemslink Energy Database system.
- 3.7 The data held is currently being further augmented by roll out of the an energy web portal for all Sefton Buildings, allowing site managers to enter their own readings on a regular basis. The benefits of this are two-fold a) to increase accuracy of energy/carbon data held and b) ensure accuracy of billing and flag up any problems proactively. Currently approximately 50 sites across all Directorates are linked in this way.
- 3.8 Estimating CO₂ emissions may be difficult and carries with it, some risk in terms of ensuring that all Council assets are included, and that initial measurements and forecasts of usage are as accurate as they possibly can be. In addition, the estimates of energy usage and carbon emissions may also be adjusted by, the forecast effects of energy efficiency schemes within the Authority. This can never be an exact science, but needs to be based on sound principals with a good trail of evidence used in the calculations.
- 3.9 Such evidence must be kept and will be tested periodically through an independent audit regime, to verify the declarations made. Any significant data found to be inadequately supported or missing, may see the imposition of a fine of up to £40 per tonne of CO₂ relating to the missing or unsupported data.

4. TRADING CARBON ALLOWANCES

- 4.1 One of the key drivers of the scheme, a trading element, applies with effect from 1 April 2011. This treats Carbon Emissions in terms of 'tradable allowances' to be bought and surrendered each year on the basis of declared and actual results.
- 4.2 Each year, commencing from 1 April 2011, the Council will declare its estimated position for CO₂ emissions. On the basis of the declared tonnages, the Council must purchase Carbon Allowances, initially through the Environment Agency. These will be charged at a fixed starting price for the first couple of years (phase one), at £12 per tonne of CO₂.
- 4.3 Purchases of Allowances may be made at any time during a financial year, and it is envisaged that most Authorities will buy as they go, monitoring closely their energy usage and carbon emissions. With prices fixed at £12 per tonne CO₂, and without a limit on the number of allowances available to buy, the initial phase of the scheme may not be too problematic. In later years (phase two), the volume of available allowances will be 'capped', and it is expected that prices will

Agenda Item 17

increase in the future to more closely align with the secondary energy markets as the scheme moves towards an 'auction' process with bids being required to obtain allowances through DECC. Trading will also open up to allow Organisations to buy from other groups or directly through the Energy Markets in the future.

- 4.4 It is anticipated that special knowledge of market trading may therefore be required in later years as the scheme develops.
- 4.5 Further reports will be brought back to Members in respect of this element of the scheme as required.

5. NATIONAL LEAGUE TABLE AND REWARDS AND PENALTIES

- 5.1 Once actual results of a given year's CO₂ emissions are known, these will have to be officially declared and underwritten by the Finance and IS Director as correct and submitted in a Carbon Footprint report, along with an equivalent number of the bought allowances. Any excess allowances bought, may be banked and carried forward to the following year, or sold, as the Organisation wishes. However, this changes at the end of phase one, when all allowances must be submitted, and Organisations start from scratch.
- 5.2 Authorities will have until 31 July each year to declare their outcomes from the previous year. The first Carbon Return will be due on 31 July 2011, and will be in respect of the outcomes from the 2010/11 financial year.
- 5.3 The outcomes will then be considered by DECC, along with agreed measures known as 'metrics', which will be used to determine two things. Firstly, where the Authority will sit in a new 'National League Table' for Carbon Emissions, and secondly, how much an Authority will either be rewarded or penalised. In the early phases of the scheme, all rewards will come from the monies generated by the purchases of allowances.
- 5.4 Rewards or penalties will be announced, along with the publication of the League Table, in October of the same year. Amounts will then be paid back to Authorities at this time, and if penalties are incurred, organisations will be forced to fund any shortfall from their previous purchase of allowances, out of their revenue accounts. Rewards will be achieved for good results, and some organisations may expect more funds back than they paid out for allowances. The rewards and penalties however will be capped in each of the first 5 years of the scheme, and will increase incrementally, starting at +/- 10% in year one, up to +/-50% in year five. These caps will be reviewed within the first seven years of the scheme.
- 5.5 The allowed measurements or 'metrics' referred to above, will be used in determining League Table position and will carry different weightings in the early years of the scheme.

- 5.6 The first Metric, and a particularly important first year measure, is the ‘early action’ metric. Organisations need to demonstrate that they have either been working towards installing for example, Automated Meter Readers (AMR) in sites, thereby approving the data used in their Footprint, or that they have been working towards the Carbon Trust Standard. These early actions can improve the initial positioning of the Organisation in the League Table, but this Metric drops out after the third year of the scheme on a reducing basis. Dependant on available resource, the Council intends to roll out installation of AMR to all non-half hourly sites within 5 years, based on pilot sites to date. This again will afford far better monitoring and control of energy consumption more generally.
- 5.7 There is also an ‘Absolute’ metric which kicks in proper at year 2 of the scheme, and takes account of the energy schemes underway/introduced by the organisation, including on site generation of power. Weighting is given to what the Organisation is doing towards becoming more energy efficient and towards reducing its Carbon emissions.
- 5.8 The final metric is the ‘Growth’ metric. This metric cuts in at year 2 of the scheme, and will measure any allowed growth or savings used in the calculations of the CO2 footprint through planned or natural changes in the Organisational structure/size etc.
- 5.9 The actions an organisation takes towards reducing energy consumption and to become more energy efficient could have many benefits, not least of all, good League Table positioning and the rewards this brings ; as well as reduced energy bills, as consumption goes down. In addition, lower CO2 emissions should lead to a reduction in the number of allowances required to be purchased each year – which will become increasingly important, as the numbers and availability of allowances in the market may be in short supply and therefore highly priced in the future.

6. CONSIDERATIONS

- 6.1 There are some important considerations to be made for the successful implementation of the scheme in Sefton.
- 6.2 It will be very important for key Officers to be involved in understanding the way the new Scheme will operate, and to this end, a working group has been established involving Officers from Energy; Estates; Children Schools and Families; Legal and Finance. A diagram showing appropriate responsibilities for operating the scheme effectively is attached at Annex B.
- 6.3 Most of Sefton’s energy costs are concentrated around schools (approx 45% of total) and Street Lighting (approx 18% of total). In respect of schools, the Government’s directive is that they will be included within a Local Authority’s Carbon declaration, however, the schools delegated budgets may not be used to purchase carbon allowances. These must be purchased through the Council’s

Agenda Item 17

general fund revenue account. As they are included in the scheme, schools may be allowed to take a share of any rewards or penalties arising from the scheme, and it is therefore important that they are fully on board with the scheme to understand the implications for themselves.

- 6.4 The Council will need to decide how rewards and penalties are distributed, and it is anticipated that the Council's Energy Database will enable performance to be assessed by site.
- 6.5 An adequate carbon forecasting model will need to be built on, to encompass financial aspects, including sound evaluation of all future energy schemes to ensure these yield maximum savings on future energy bills and carbon emissions. The model will need to be continuously updated in the light of changes, if it is to be relied on as a tool for trading allowances and declaring outcomes. It must also be as accurate as possible if penalties are to be avoided in future.
- 6.6 The Council will also need to ensure it has the necessary skills to enable trading interventions, either through Environment Agency/DECC or via the open markets. The Council must establish a clear trading policy, to safeguard its cash resources and control any actions taken in dealing with the timing of allowance purchases.
- 6.7 Knowledge may be shared with other Authorities, and meetings already take place between the 5 Merseyside Authorities and Halton Council through the Energy Officers Group. As the scheme develops, there will no doubt be an infrastructure build-up of local and national expertise on offer, in support of operating the scheme, which the Council may wish to use over time. The Council already has a close relationship with The Carbon Trust, and has drawn down match funding for a number of small energy saving projects with SALIX in recent years. Such projects are now yielding savings in energy costs and reducing our carbon footprint. Schemes include thermal insulation, heating upgrades/controls, equipment controls and voltage optimisation, all of which have rapid 'payback times' of 5 years or less in most cases. Other carbon networks may be established in the future to share best practice.
- 6.8 The CRCS brings into play a mix of financial and reputational issues, and organisations may find themselves torn between the two, however, at a time of diminishing resources, financial aspects will no doubt carry extra weighting, and it will be quite important that all future schemes involving energy, are considered from a 'green' perspective to ensure that, where resources allow, carbon reducing projects are given some priority. This will have many future benefits through the CRCS.
- 6.9 The CRCS carries with it many risks, but if managed well, could benefit the Authority in the long term and help the Country as a whole, reduce its CO2 emissions. The scheme is seen as a means to drive forward real improvements

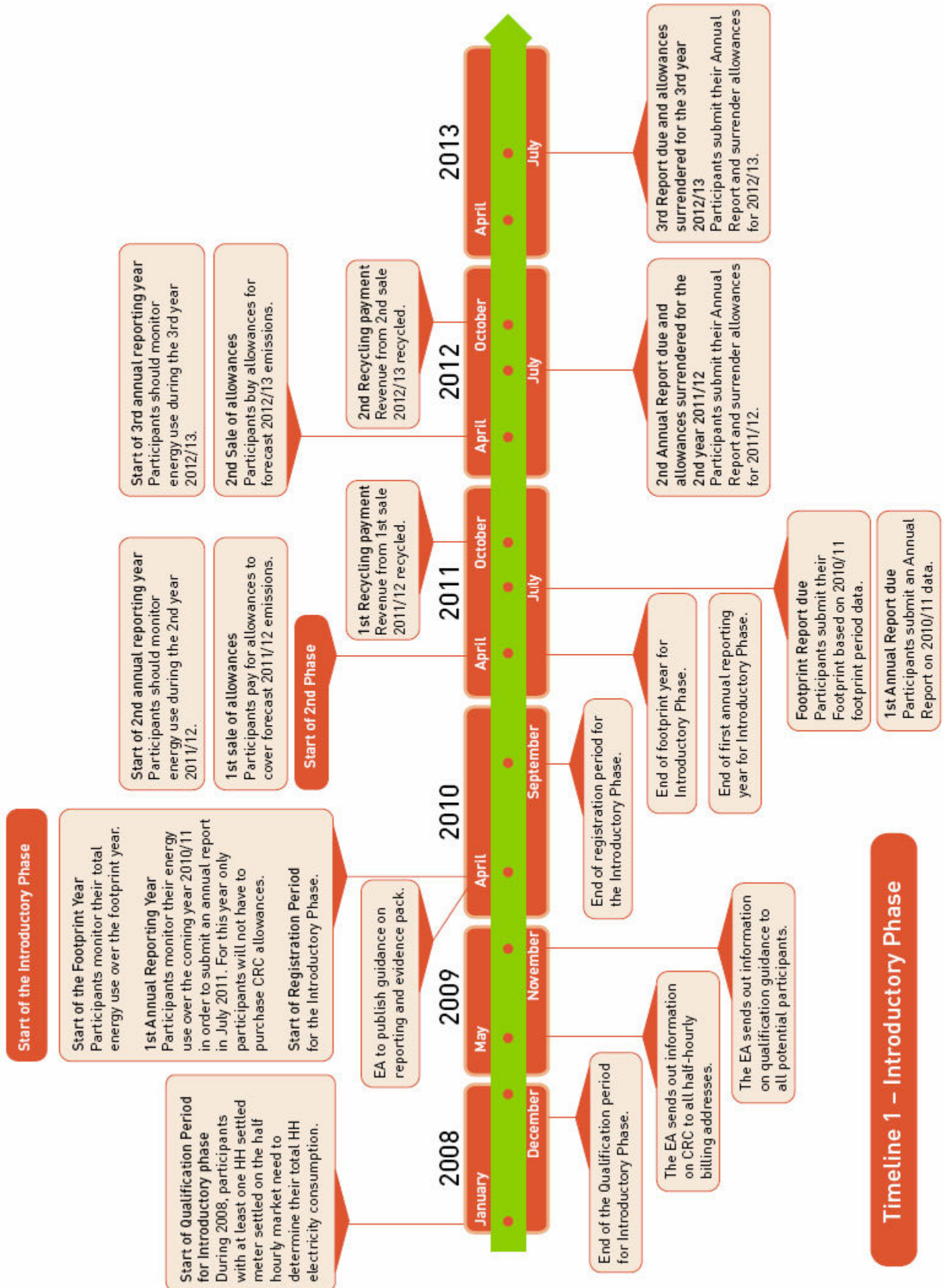
in life quality and sustainability in the future, and the Council must be prepared for its introduction.

7. RECOMMENDATIONS

That Cabinet :

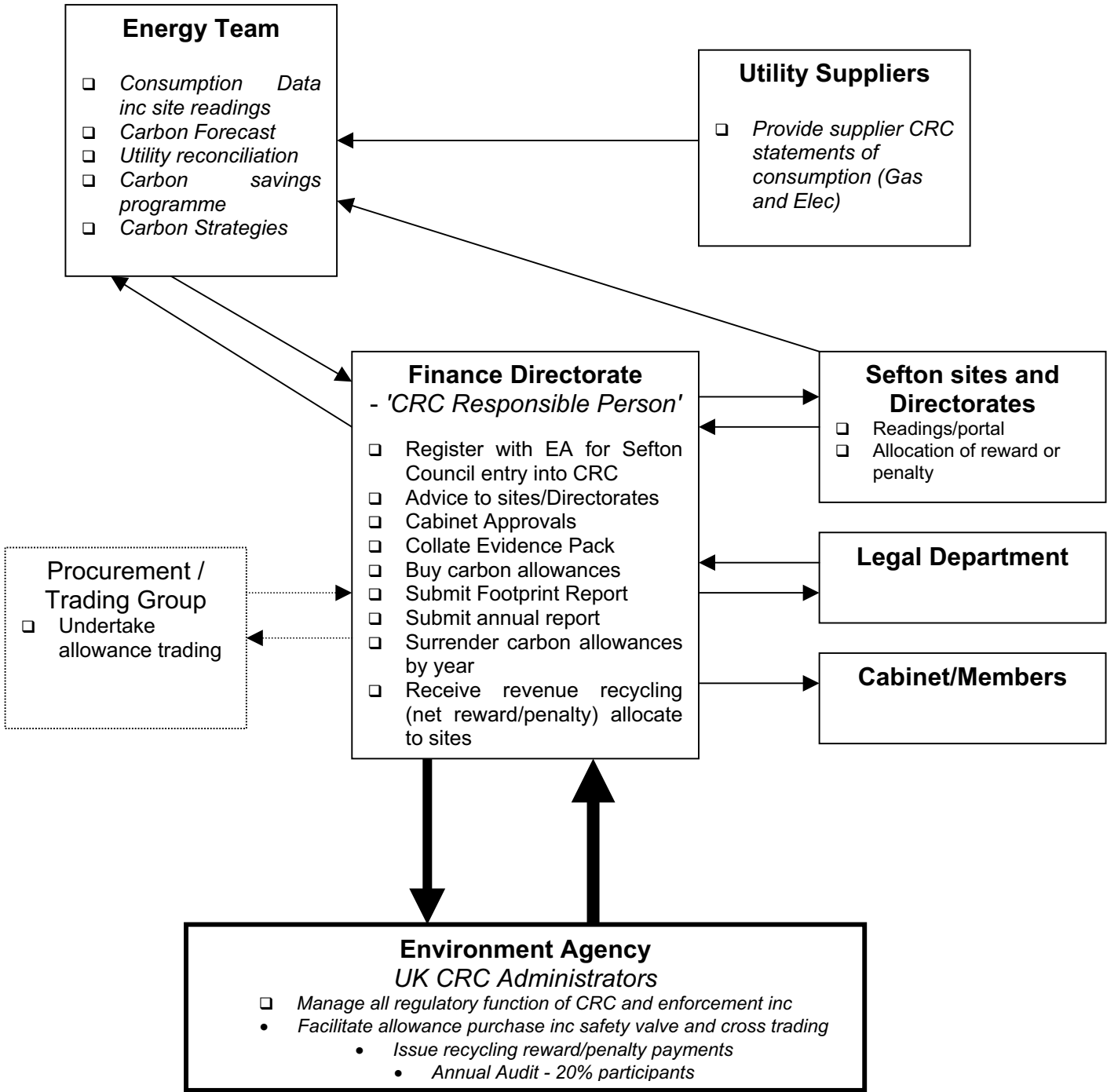
1. Notes the contents of this report
2. Notes the intention to bring further reports about the progress of the scheme in Sefton as it develops.

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SEFTON COUNCIL - CRC FRAMEWORK



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Agenda Item 18

REPORT TO: Licensing & Regulatory Committee
Cabinet

DATE: 18th January 2010
4th February 2010

SUBJECT: General Licensing – Fees And Charges 2010/2011

WARDS AFFECTED: All

REPORT OF: P.J. Moore,
Environmental Protection Director

CONTACT OFFICER: K.T. Coady,
Senior Licensing Officer,
0151 934 2946

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To seek the approval of Members for proposed changes to fees and charges for General Licensing Services in 2010/11.

REASON WHY DECISION REQUIRED:

In order to maintain cost recovery for the General Licensing services provided.

RECOMMENDATION(S):

That Licensing and Regulatory Committee:

- (i) Endorse the proposed fees and charges for 2010/11 as listed in the Annex; and
- (ii) Recommends that Cabinet approve the proposed fees and charges for 2010/11.

That Cabinet:

- (i) Approve the proposed fees and charges for 2010/11 as listed in the Annex.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: 1st April 2010

Agenda Item 18

ALTERNATIVE OPTIONS:

Not to agree the proposed fees and charges which would have significant budgetary implications for the department.

IMPLICATIONS:

Budget/Policy Framework: Fees and Charges are outside the budget setting framework.

Financial:

Many of the licensing fees & charges are set nationally. Where this is not the case and increases are proposed, the increases reflect the costs of inflation and are required for the General Licensing Services to maintain cost recovery for the services provided.

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure	–	–	–	–
Funded by:	–	–	–	–
Sefton Capital Resources	–	–	–	–
Specific Capital Resources	–	–	–	–
<u>REVENUE IMPLICATIONS</u>	–	–	–	–
Gross Increase in Revenue Expenditure	–	–	–	–
Funded by:	–	–	–	–
Sefton funded Resources	–	–	–	–
Funded from External Resources	–	–	–	–
Does the External Funding have an expiry date? Y/N N	When?			
How will the service be funded post expiry?				

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy		√	
8	Children and Young People		√	

Legal: None

Risk Assessment: None

Asset Management: None

Consultation Undertaken/Views

None

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None

Agenda Item 18

Background

1. The majority of fees applicable to local licensing matters are set by Central Government. Where an increase is proposed in the Annex to this report, that increase is inline with inflation.
2. In respect of the Gambling Act 2005 Members will recall that the fees applicable for Premises Licences were set at their Meeting on 26th February 2007 with Temporary Use Notices being set at their Meeting on 26th November 2007. The new regime is still fairly new and has not yet had a chance to fully “bed in”, it is therefore not proposed to change these fees until all premises have been inspected and risk rated by Officers (this exercise is due to be completed by July 2010).

Details	VAT rate	Date of last increase	Annex			Chief Officer Comments
			Previous 2009/10 charges	Proposed 2010/11 charges	Percentage increase on charge	
			£ p	£ p	%	

GENERAL LICENSING

SEX ESTABLISHMENT LICENCES

Initial application))	1.4.09	1171.00	1206.00	3%
Annual renewal) (O))	1.4.09	1171.00	1206.00	3%
Transfer of licence))	1.4.09	587.00	605.00	3%

DANGEROUS WILD ANIMALS))	1.4.09	59.00	61.00	3%
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ZOOS) (O))	1.4.09	609.00	627.00	3%
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ANIMAL BOARDING ESTABLISHMENTS

over 50 animals))	1.4.09	93.00	96.00	3%
6 to 50 animals))	1.4.09	59.00	61.00	3%
1 to 5 animals))	1.4.09	36.00	37.00	3%

PET SHOPS))	1.4.09	59.00	61.00	3%
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RIDING ESTABLISHMENTS))	1.4.09	128.00	132.00	3%
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BREEDING OF DOGS))	1.4.09	59.00	61.00	3%
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TATTOOING, EAR PIERCING

ACUPUNCTURE, ELECTROLYSIS) (O))				
person))	1.4.09	13.00	13.40	3%
premises))	1.4.09	59.00	61.00	3%

HYPNOTIST))	1.4.09	93.00	96.00	3%
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MOTOR SALVAGE))	1.4.09	81.00	83.00	3%
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Agenda Item 18

GAMBLING ACT 2005

REGIONAL CASINO PREMISE LICENCE

Grant))	N/A	15000.00	15000.00	Nil
Annual fee))	N/A	15000.00	15000.00	Nil
Variation))	N/A	7500.00	7500.00	Nil
Transfer))	N/A	6500.00	6500.00	Nil
Re-Instatement))	N/A	6500.00	6500.00	Nil
Provisional Statement))	N/A	15000.00	15000.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

LARGE CASINO PREMISE LICENCE

Grant))	N/A	10000.00	10000.00	Nil
Annual fee))	N/A	10000.00	10000.00	Nil
Variation))	N/A	5000.00	5000.00	Nil
Transfer))	N/A	2150.00	2150.00	Nil
Re-Instatement))	N/A	2150.00	2150.00	Nil
Provisional Statement))	N/A	10000.00	10000.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

SMALL CASINO PREMISE LICENCE

Grant))	N/A	8000.00	8000.00	Nil
Annual fee))	N/A	5000.00	5000.00	Nil
Variation))	N/A	4000.00	4000.00	Nil
Transfer))	N/A	1800.00	1800.00	Nil
Re-Instatement))	N/A	1800.00	1800.00	Nil
Provisional Statement))	N/A	8000.00	8000.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

CONVERTED CASINO PREMISE LICENCE

Annual fee))	N/A	1800.00	1800.00	Nil
Variation))	N/A	1200.00	1200.00	Nil
Transfer))	N/A	810.00	810.00	Nil
Re-Instatement))	N/A	810.00	810.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

BINGO PREMISE LICENCE

Grant))	N/A	2100.00	2100.00	Nil
Annual fee))	N/A	600.00	600.00	Nil
Variation))	N/A	1050.00	1050.00	Nil
Transfer))	N/A	720.00	720.00	Nil
Re-Instatement))	N/A	720.00	720.00	Nil
Provisional Statement))	N/A	2100.00	2100.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

ADULT GAMING PREMISE LICENCE

Grant))	N/A	1200.00	1200.00	Nil
Annual fee))	N/A	600.00	600.00	Nil
Variation))	N/A	600.00	600.00	Nil
Transfer))	N/A	720.00	720.00	Nil

Agenda Item 18

Re-Instatement))	N/A	720.00	720.00	Nil
Provisional Statement))	N/A	1200.00	1200.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

BETTING PREMISE (TRACK) LICENCE

Grant))	N/A	1500.00	1500.00	Nil
Annual fee))	N/A	600.00	600.00	Nil
Variation))	N/A	750.00	750.00	Nil
Transfer))	N/A	570.00	570.00	Nil
Re-Instatement))	N/A	570.00	570.00	Nil
Provisional Statement))	N/A	1500.00	1500.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

FAMILY ENTERTAINMENT PREMISE LICENCE

Grant))	N/A	1200.00	1200.00	Nil
Annual fee))	N/A	450.00	450.00	Nil
Variation))	N/A	600.00	600.00	Nil
Transfer))	N/A	570.00	570.00	Nil
Re-Instatement))	N/A	570.00	570.00	Nil
Provisional Statement))	N/A	1200.00	1200.00	Nil
Change of Licence holder's address))	N/A	10.50	10.50	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

BETTING PREMISES (OTHER) LICENCE

Grant))	N/A	1800.00	1800.00	Nil
Annual fee))	N/A	360.00	360.00	Nil
Variation))	N/A	900.00	900.00	Nil
Transfer))	N/A	720.00	720.00	Nil
Re-Instatement))	N/A	720.00	720.00	Nil
Provisional Statement))	N/A	1800.00	1800.00	Nil
Change of Licence holder's address))	N/A	25.00	25.00	Nil
Copy of Licence))	N/A	10.50	10.50	Nil

TEMPORARY USE NOTICE

Grant))	N/A	100.00	100.00	Nil
Copy of Notice))	N/A	10.50	10.50	Nil

FOR INFORMATION ONLY

Fees prescribed by Parliament

LICENSING ACT 2003

PREMISE LICENCE

Grant / Variation					
Band A))		100.00	100.00	N/A
Band B))		190.00	190.00	N/A
Band C))		315.00	315.00	N/A
Band D))		450.00	450.00	N/A
Band E))		635.00	635.00	N/A
Annual charge					
Band A))		70.00	70.00	N/A

Agenda Item 18

Band B))	180.00	180.00	N/A
Band C))	295.00	295.00	N/A
Band D))	320.00	320.00	N/A
Band E))	350.00	350.00	N/A
Copy of Licence))	10.50	10.50	N/A
Provisional Statement))	315.00	315.00	N/A
Minor Variation))	89.00	89.00	N/A
Vary Designated Premises Supervisor))	23.00	23.00	N/A
Disapply Designated Premises Supervisor))	23.00	23.00	N/A
Transfer))	23.00	23.00	N/A
Interim Authority))	23.00	23.00	N/A
Notice of Interest in premise))	21.00	21.00	N/A

CLUB PREMISES CERTIFICATE

Grant / Variation					
Band A))	100.00	100.00	N/A
Band B))	190.00	190.00	N/A
Band C))	315.00	315.00	N/A
Band D))	450.00	450.00	N/A
Band E))	635.00	635.00	N/A
Annual charge					
Band A))	70.00	70.00	N/A
Band B))	180.00	180.00	N/A
Band C))	295.00	295.00	N/A
Band D))	320.00	320.00	N/A
Band E))	350.00	350.00	N/A
Minor Variation))	89.00	89.00	N/A
Copy of Certificate))	10.50	10.50	N/A
Notification of change of name or Rule))	10.50	10.50	N/A
Change of registered address))	10.50	10.50	N/A

ADDITIONAL FEE / ANNUAL CHARGE WHERE MAXIMUM NUMBER OF PERSONS ALLOWED ON PREMISES IS 5000 OR OVER

Application fee					
5000 to 9999))	1000.00	1000.00	N/A
10000 to 14999))	2000.00	2000.00	N/A
15000 to 19999))	4000.00	4000.00	N/A
20000 to 29999))	8000.00	8000.00	N/A
30000 to 39999))	16000.00	16000.00	N/A
40000 to 49999))	24000.00	24000.00	N/A
50000 to 59999))	32000.00	32000.00	N/A
60000 to 69999))	40000.00	40000.00	N/A
70000 to 79999))	48000.00	48000.00	N/A
80000 to 89999))	56000.00	56000.00	N/A
90000 and over))	64000.00	64000.00	N/A
Annual Charge					
5000 to 9999))	500.00	500.00	N/A
10000 to 14999))	1000.00	1000.00	N/A
15000 to 19999))	2000.00	2000.00	N/A
20000 to 29999))	4000.00	4000.00	N/A

Agenda Item 18

30000 to 39999))	8000.00	8000.00	N/A
40000 to 49999))	12000.00	12000.00	N/A
50000 to 59999))	16000.00	16000.00	N/A
60000 to 69999))	20000.00	20000.00	N/A
70000 to 79999))	24000.00	24000.00	N/A
80000 to 89999))	28000.00	28000.00	N/A
90000 and over))	32000.00	32000.00	N/A

PERSONAL LICENCE

Grant))	37.00	37.00	N/A
Renewal))	37.00	37.00	N/A
Copy of Licence))	10.50	10.50	N/A
Notification of change of name and/or address))	10.50	10.50	N/A

TEMPORARY EVENT NOTICES

Grant))	21.00	21.00	N/A
Copy of Notice))	10.50	10.50	N/A

GAMBLING ACT 2005

FAMILY ENTERTAINMENT CENTRE

GAMING MACHINE PERMIT

PRIZE GAMING PERMIT

Grant))	300.00	300.00	N/A
Renewal))	300.00	300.00	N/A
Existing Operator Grant))	100.00	100.00	N/A
Change of name))	25.00	25.00	N/A
Copy of Permit))	15.00	15.00	N/A

CLUB GAMING PERMIT

CLUB MACHINE GAMING PERMIT

Grant))	200.00	200.00	N/A
Grant (Club Premises Certificate Holder)))	100.00	100.00	N/A
Existing Operator Grant))	100.00	100.00	N/A
Variation))	100.00	100.00	N/A
Renewal))	200.00	200.00	N/A
Renewal (Club Premises Certificate Holder)))	100.00	100.00	N/A
Annual Fee))	50.00	50.00	N/A
Copy of Permit))	15.00	15.00	N/A

LICENSED PREMISES GAMING MACHINE

Grant))	150.00	150.00	N/A
Existing Operator Grant))	100.00	100.00	N/A
Variation))	100.00	100.00	N/A
Transfer))	25.00	25.00	N/A
Annual Fee))	50.00	50.00	N/A
Change of name))	25.00	25.00	N/A
Copy of Permit))	15.00	15.00	N/A

LICENSED PREMISES AUTOMATIC NOTIFICATION PROCESS

On notification))	50.00	50.00	N/A
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Agenda Item 19

REPORT TO: Cabinet

DATE: 4 February 2010

SUBJECT: Executive Response to Overview & Scrutiny Final Reports

WARDS AFFECTED: None Directly

REPORT OF: Samantha Tunney, Assistant Chief Executive

CONTACT OFFICER: Debbie Campbell, Acting Head of Overview & Scrutiny,
Tel: 0151 934 2254

**EXEMPT/
CONFIDENTIAL:** No

PURPOSE/SUMMARY:

To advise Members of a request from the Overview & Scrutiny Management Board, proposing that when a Cabinet Member or Cabinet consider a final report from Overview & Scrutiny Working Group, that they be requested to in future, produce an executive response, compiled by the relevant Service Director and Cabinet Member, to the relevant Overview and Scrutiny Committee.

REASON WHY DECISION REQUIRED:

The Overview & Scrutiny Management Board has recommended this proposal to the Cabinet. The Leaders Group previously considered the matter, and noted it would be submitted to Cabinet for approval. This recommendation is one of a number which are contained in an Action Plan which has been developed following a visit to Tameside Council, as a means of developing the Overview and Scrutiny Function

It is considered that the production of an Executive response would enhance the scrutiny function within Sefton.

RECOMMENDATION(S):

That an Executive response to Overview & Scrutiny Working Group Final Reports be produced in future, by the relevant Service Director and Cabinet Member and submitted to the relevant Overview and Scrutiny Committee.

KEY DECISION: NO

FORWARD PLAN: NO

IMPLEMENTATION DATE: Following the expiry of the call-in period for the Minutes of this meeting

Agenda Item 19

ALTERNATIVE OPTIONS:

Not to implement an Executive response.
However, implementation is considered to be good practice.

IMPLICATIONS:**Budget/Policy Framework:****Financial:**

<u>CAPITAL EXPENDITURE</u>	2009/ 2010 £	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

There are no financial implications as a direct result of this report.

Legal: N/A

Risk Assessment: N/A

Asset Management: N/A

CONSULTATION UNDERTAKEN/VIEWS

Referred to Leaders previously for consideration.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None

Agenda Item 19

BACKGROUND

1. During October 2009 a number of Overview & Scrutiny Members from Sefton Council visited Tameside MBC, to meet and hold discussions with Scrutiny Members from that Authority. Tameside is considered to be a Beacon Council in terms of its Overview & Scrutiny function.
2. The visit was highly successful and has prompted discussions around a number of possible areas where Sefton Scrutiny Members are currently considering changes and enhancements.
3. One of the areas that interested Members was the fact that Tameside produce an Executive response to Overview & Scrutiny Final Reports. An example is attached to this report for information at **Appendix A**.
4. Sefton Scrutiny Members felt that they would wish to adopt an approach along similar lines to the example from Tameside MBC, which is considered to be good practice.
5. Scrutiny Members are of the view that this approach would enable detailed action plans to be developed for the implementation of Working Group Final Report and avoid any possibility of recommendations being overlooked.
6. It is considered that having the Executive response compiled by both the relevant Service Director and Cabinet Member would “add weight” to the response and seek to ensure the implementation of any Working Group recommendations.
7. The Overview & Scrutiny Management Board has considered the matter and agreed to recommend the Cabinet to produce an Executive response to Overview and Scrutiny Working Group Final Reports. The Board also requested the recommendation be referred to a Leaders’ meeting, for consideration, which has duly taken place.
8. Other recommendations from the Overview and Scrutiny Management Board regarding the development of the scrutiny function have recently been considered by the Leaders Group, with comment. The Leaders were of the view that the function should continue to be developed, and were generally supportive of the approach being taken by those members, but made some observations on the several proposals brought to the Leaders attention.
9. The Cabinet is now requested to consider the matter.

RECOMMENDATION

That an Executive response to Overview & Scrutiny Working Group Final Reports be produced in future, by the relevant Service Director and Cabinet Member and submitted to the relevant Overview and Scrutiny Committee.

Executive Response - Healthy Eating in Schools

Post Scrutiny - Executive Response

In Respect of: Healthy Eating in Schools

Date: February 2009

Cabinet Deputy: Lifelong Learning

Recommendations	Accepted / Rejected	Executive Response	Officer Responsible	Action By (Date)
1. That current activities to promote and market school meals to young people and parents continue to be implemented and developed; and are taken on board by all schools.	Accepted - Primary	Primary - Will continue with marketing activities. Need commitment from schools to actively promote school meals (NI52). TMBC to apply to be a pilot authority offering universal Free School Meals for Primary pupils in 2009.	Barbara Hulme	Ongoing
2. That, where possible, all schools implement an effectively	Accepted	Primary schools do keep children in school unless they are taken home by parents/guardians/carers. The council recommends	Elaine Todd	Ongoing

Agenda Item 19

Appendix A.

<p>enforced policy of keeping pupils on school premises at lunch time; including, where possible, providing a range of lunch time activities.</p>		<p>that children in high schools remain on school premises.</p>		
<p>3. That, where possible, schools implement the biometric payment system.</p>	<p>Accepted</p>	<p>We will look at the feasibility of this in terms of cost and manageability. High schools are currently responsible for their own arrangements. However, a biometric solution is planned for those high schools taking the catering service in the future.</p>	<p>Elaine Todd</p>	
<p>4. That primary and secondary schools explore new ways of engaging parents in healthy eating and school meals, for example by publishing menus in school newsletters and local newspapers,</p>	<p>Accepted - Primary</p>	<p>Taster Sessions, Attendance at Parents Evenings, BOGOF promotions. Working with schools to send the menu home to parents. Currently looking at publishing within the Citizen.</p>	<p>Barbara Hulme</p>	<p>ongoing</p>

taster evenings.				
5. That schools explore ways of providing in-house technical support, where required, to support Catering Managers in using computer software for nutritional analysis.	Accepted	We will approach schools to try and provide this, but there might be a cost. This is already done by HQ staff for primary schools. In high schools this function will be provided through the BSF programme for PFI schools and those taking soft FM services,	Elaine Todd	Ongoing
6. That queuing for school meals is kept outside the canteen in order to create a calmer and more orderly atmosphere in the dining room.	Accepted	We can suggest this, but the management and arrangements for pupil supervision lie with the Headteacher and Governors, not the catering service.	Elaine Todd	Ongoing
7. That school canteens are decorated and furnished in order to create a pleasant dining area for pupils. In particular canteens should display posters promoting healthy eating and pupils'	Accepted - Primary	Decoration of the school Dining Halls is a school issue as the hall is multi-functional. We consult with Primary School Headteachers and display posters as appropriate. For high schools undergoing investment as part of the BSF programme, this is a high priority for students and	Barbara Hulme	ongoing

Agenda Item 19

Appendix A.

work relating to healthy eating, in order to create a more inviting environment.		will be incorporated in design proposals.		
8. That the Secondary School Catering Managers' Forum is acknowledged and supported as an invaluable source of support for Catering Managers and an opportunity to develop and share good practice.	Accepted	Although high schools currently manage their own school meals arrangements we can attempt to facilitate this group. Professional support and training will also be provided for school catering managers transferring to the Facilities Management provider as part of the BSF programme.	Elaine Todd	Ongoing
9. That the Primary Care Trust explore ways of making specialist support available to help Catering Managers ensure menus meet statutory nutritional standards.	Accepted	We will have discussions with the PCT to try and provide this. This is already provided to Primary School Catering who maintain their own Nutmeg database system in order to ensure that menus are nutritionally balanced.	Elaine Todd/Pat McKelvey	Ongoing
10. That the Healthy Schools	Accepted	Agreed	Graham Ashford	Ongoing

<p>Team continues to support schools in achieving Healthy Schools Status.</p>				
<p>11. That consideration is given to installing larger serving areas in the new schools to be built as part of the Building Schools for the Future Programme.</p>	<p>Accepted</p>	<p>Effective catering arrangements will be incorporated into the designs for the new schools.</p>	<p>Elaine Todd</p>	<p>Ongoing</p>

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Agenda Item 20

REPORT TO: CABINET

DATE: 4 FEBRUARY 2010

SUBJECT: SELECTION OF THE DEPUTY MAYOR FOR 2010/11

WARDS AFFECTED: ALL

REPORT OF: LEGAL AND DEMOCRATIC SERVICES DIRECTOR

CONTACT OFFICERS: CAROLINE ELWOOD - LEGAL AND DEMOCRATIC SERVICES DIRECTOR
TEL: 0151 934 2032

EXEMPT/CONFIDENTIAL: No

PURPOSE/SUMMARY:

To consider the selection of the Deputy Mayor for the Municipal Year 2010/11 and to remind the Cabinet of the Selection Procedure previously agreed.

REASON WHY DECISION REQUIRED:

Under the present political management framework the nomination of the Deputy Mayor Elect is a matter for the Cabinet to decide, with a recommendation to the full Council.

RECOMMENDATION(S):

The Cabinet is asked to note that Councillor Maureen Fearn stands nominated as Mayor Elect; and is invited to consider the nomination of Deputy Mayor for 2010/11 and to select the Member to be nominated to that Office at the Annual Council Meeting on 20 May 2010.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: Annual Council Meeting on 20 May 2010

ALTERNATIVE OPTIONS:

There are no alternative options.

Agenda Item 20

IMPLICATIONS:

Budget/Policy Framework:	Not appropriate
Financial:	None arising from this report
Legal:	None arising from this report
Risk Assessment:	Not appropriate
Asset Management:	None arising from this report

CONSULTATION UNDERTAKEN/VIEWS

The Chief Executive has been consulted.

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT

None

BACKGROUND:

- 1.1 At the Annual Council Meeting 2009, Councillor Maureen Fearn was elected to serve as Deputy Mayor for the Municipal Year 2009/10. The Council has previously agreed that a Councillor elected to serve as Mayor would first have served as Deputy. Accordingly, Councillor M. Fearn stands formally nominated as Mayor in the 2010/11 Municipal Year. The election can only take place at the Annual meeting of the Council on 20 May 2010.
- 1.2. The Cabinet needs to consider the nomination of a Member to serve as Deputy Mayor in the 2010/11 Municipal Year, in order to offer advance notice to the Member likely to be elected and to enable the necessary personal arrangements to be put in hand. The formal election can only take place at the Annual Meeting.
- 1.3 An early nomination is not, of course, a guarantee of election in May, or indeed the previous decision that Councillor M. Fearn serve as Mayor, as it is possible for alternative nominations to be made at any time up to and including the date of the Annual Meeting.
- 1.4 In practice, however, this would be outside the arrangements agreed by the Council with regards the Selection and Nomination Procedure.

SELECTION CRITERIA

- 1.5 The Council at its meeting on 7 September 2006 endorsed the Cabinet's recommendation that the following selection criteria be applied when considering nominations for the office of Deputy Mayor:
 - Annual rotation between the three main Political Groups on the Council;
 - Selection to be on the basis of seniority of the Member in the Group (flexibility to be afforded within the Group making the nomination);
 - A Member nominated as Deputy Mayor elect, should have served on the Council for a minimum of one full term (four years)
 - The Member selected as Deputy Mayor elect should not be up for election immediately after serving as Deputy Mayor;
 - A Member may serve as Mayor more than once;
 - A Member must be prepared to agree to undertake the role of Mayor as defined in the approved role profile and should meet, or be willing to meet, the requirements in the approved person profile.

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CABINET REPORT		
COUNCILLOR	COMMITTEE	DATE
Peter Dowd	Cabinet Member for Children, Schools & Families	January 2010

BSF

I am delighted the Authority has been invited to be included in the next phase of the BSF Programme, which will generate £80m of capital investment across a number of Sefton Secondary Schools. The Authority has resubmitted its Readiness to Deliver Document as part of the response to this good news. Discussions are now on-going with schools and the national delivery body, Partnership for Schools, on ensuring that we deliver the programme.

As part of this Savio Salesian and St. Wilfrid's will be working with the sponsors of the new Academy, which will replace the two schools. The sponsors are the Archdiocese of Liverpool, the Salesian Trustees and Liverpool Hope University.

St. George of England will close and statutory consultation on this proposal is commencing 20th January 2010, with Governors, staff and parents.

Corporate Assessment

Children, Schools and Families across Sefton have been judged as performing effectively in the recent CAA process, and this endorses the good work undertaken by the Council and its range of partners (through the Children's Trust) to improve outcomes for children, young people and families. We will build on this judgement as we shape the priorities to form part of our next Children and Young Peoples Plan.

Safeguarding

As Members are aware there has been increased demand for social care provision for groups of young people. This is resulting in significant pressures on the 2009/10 budget, and it is anticipated that the 2010/11 budget will be adjusted to reflect this level of demand for services in accordance with the Mid Term Financial Plan. In collaboration with Sefton Local Safeguarding Board (LSCB) we are continuing to improve our procedures and provision to enhance the early identification intervention and prevention services available to families.

Agenda Item 21a

New Youth Representatives

I am pleased to let you know that Georgia Briggs representing young people in the North (including Formby) and April Barrett representing young people in the South and Mid areas have been appointed as Youth MP's for 2010 and Ryan McFarlane and Callum Williams representing young people in the North (including Formby), Mathew Bishop and Jacob Beaman representing the South and Mid areas have been appointed as Deputy MP's for the same period following the election process involving young people right across the Borough. It is pleasing to note again that there was a high level turnout of young people voting as part of their commitment to the democratic process.

CABINET REPORT – COMMUNITIES PORTFOLIO

4 February, 2010

Sefton Equalities Partnership

Equality Framework for Local Government

The new Equality Framework for Local Government has now been introduced and work is underway in migrating the Council's performance into the new system. The new framework consists of three levels as opposed to the current five and early work puts the council at 84% of the overall framework and at 55% of Level 3 in the new framework, working towards excellence.

Holocaust Memorial

The Equalities Partnership has been working with Sefton Unison, the Holocaust Memorial Steering Group and the Civic Mayoral Services to produce the 'Legacy of Hope' booklet to commemorate the 65th Anniversary of the liberation of Belsen. The booklet will be distributed at the Holocaust Memorial Service on the 24th January and thereafter distributed widely across Sefton.

Quality

The Equalities Partnership and NHS Sefton were highly commended for their work with under-represented groups and the support they receive to access volunteering.

The Equalities Partnership has been shortlisted for the national Local Government Chronicle (LGC) Awards the outcome of which will be known at the end of March.

External Funding

The Equalities Partnership has successfully gained funding from the Equality and Human Rights Commission to develop a local project to provide advocacy support to people with disabilities and limiting long term illness to access volunteering and employment.

Community Safety Department

Community Safety Area Partnerships (CSAPS)

The CSAP process continues to demonstrate how collaborative working between agencies and organisations continues to deliver reductions in priority crime and disorder issues across Sefton. Priorities are identified and agreed by Members every three months, using a balanced combination of information provided by the Strategic Intelligence Assessment, combined with findings from perception data generated by the Safer and Stronger Perception Surveys. By using this dual approach to set priorities, knowledge of the negative impacts that affect our communities (crime statistics) are combined with understanding (perception survey) to increase the

Agenda Item 21b

CABINET REPORT – COMMUNITIES PORTFOLIO

4 February, 2010

insight into our communities, which in turn helps Members to plan and deliver effective and visible interventions to reduce the crime and disorder harms affecting them.

CSAPs are held every month in each Area Committee Area and continue to be well attended, with new partners continually joining, for instance, Connexions, Sefton's Parenting Practitioners and Area Managers from Children's Services.

The work of CSAPs focuses specifically on the outcome oriented National Indicator NI 21 – *Dealing with local concerns about anti-social behaviour and crime by local council police*. The following table compares the levels of reported anti-social behaviour between June and August 2008 and the same period in 2009

All ASB			
No. Of Incidents Reported			
Jun to Aug 2008	Jun to Aug 2009	Change	% Change
3577	3060	-517	-14.5

There is also evidence that this reduction in ASB is recognised by residents. The following table, using data from the perception survey demonstrates significant changes in residents' opinion about crime and disorder and how it affects them.

Percentage of people who do NOT think that the following is a problem...			
	Aug 08	Aug 09	% Change
Crime	79.3	81.6	-2.3
Community ASB	70.5	73.2	-2.7
Environmental ASB	77.8	79.1	-1.3

* Cohesion & Satisfaction

In addition the CSAPS also consider use data from the perception survey so that we can measure levels of satisfaction in terms of Community Cohesion, using the changes in perceptions around, 'how well informed people feel', 'how much people they can influence decisions' and 'how involved people feel within the community'.

Overall Satisfaction levels regarding Community Cohesion			
ACA	Aug 08	Aug 09	Change
Crosby	28.0	31.6	+3.6
Formby	33.0	37.3	+4.3
Linacre / Derby	25.3	26.0	+0.7
Litherland / Ford	23.6	25.4	+1.8
Sefton East Parishes	19.9	22.9	+3.0
Southport	38.2	40.9	+2.7
St Oswald / Netherton and Orrell	19.7	21.7	+2.0

CABINET REPORT – COMMUNITIES PORTFOLIO

4 February, 2010

* Reducing Inequalities

A key element of delivering improvements in community safety is reducing inequality – in effect, tackling issues and problems in areas with the highest prevalence of crime and disorder at a faster rate than the average rate for the whole Borough. The following examples demonstrate how the CSAPs have “narrowed the gap” in Sefton:

* BCS Crime

The average reduction across Sefton between April to September 2008 compared to the same period in 2009 was 2.4%. However in four of the top five wards experiencing the highest prevalence of BCS crime the reductions were as follows:

- Dukes – 23.5% reduction
- Church – 12.1% reduction,
- St Oswald – 9.7% reduction
- Linacre – 3.7% reduction

* ASB Incidents

The average reduction across Sefton between April to September 2008 compared to the same period in 2009 was 9.5%. However in three of the top five wards experiencing the highest prevalence of ASB the reductions were as follows:

- Church – 22.1% reduction
- Dukes – 14.7% reduction,
- Linacre – 12% reduction

* Business Crime

Business crime in Sefton increased by 2.1% between April to September 2008 compared to the same period. However in three of the top five wards experiencing the highest prevalence of business crime demonstrated the following reductions:

- Kew – 12.7% reduction
- Linacre – 9.5% reduction
- Dukes – 2.1% reduction

New Funding: Anti-Social Behaviour: Tackling not tolerating.

In November 2009 it was announced that Sefton, as one of the 30 Pioneer Areas was to benefit from a new package of measures specifically introduced to add value to the above programme and to further assist local partners tackle anti-social behaviour and to keep communities informed and safe. In Sefton the measures announced will assist in the delivery of the Pioneer Programme and will see a further investment of £40,000 made available this financial year from Communities and Local Government funded through S.31 of the Local Government Act (LGA) 2003.

Agenda Item 21b

CABINET REPORT – COMMUNITIES PORTFOLIO

4 February, 2010

It has been stated in the guidance that the areas receiving the funding will be allowed to determine how best to spend the funding in line with however there are clear expectations as to how the funding should be used to address anti-social behaviour.

Given the Home Secretary has set Crime and Disorder Partnerships the challenge to set, agree and publicise minimum standards of service on how anti-social behaviour will be addressed by March 2010 there is advise and a clear expectation from Government Office that this funding would and should support that work as well as for example:

- Training for front-line staff
- Communicating Confidence
- Support for Community led projects to engage young people
- Offering support to victims of anti-social behaviour

The final decision on how to use the funding to best effect is a decision for the Crime and Disorder Reduction Partnership (CDRP) who will agree a spend profile at their next meeting in February.

Family Justice Centre

In consultation with vulnerable victims of violence and abuse we have learnt of their deep and abiding desire for a Family Justice Centre approach to receiving holistic wrap around services that work together to identify their needs and reduce the risks they experience. Their experience tends to be one of agencies that seem to provide 'seem less' services rather than seamless services, and we have become increasingly convinced that improved collaborative service delivery is the way forward.

To this effect Sefton has adopted the Government's 'Coordinated Community Response' (CCR) model as integral to our delivery mechanisms for our Domestic and Sexual Violence Strategy (2007-2010)

In March 2009 Sefton worked with GONW to facilitate a successful conference, co-delivered by the International Family Justice Centre Alliance that enabled a project team to begin the process of achieving 'buy in' for the vision of our service users and SSCP. We have now established a strong and effective working relationship with the International Family Justice Centre Alliance (IFJCA), based in San Diego where the collaborative service delivery model was initially developed, including the development of a business plan that will enable us to realise our shared vision if this was judged to be feasible. We have also already had some initial discussions with the IFJCA about the feasibility of Sefton becoming both a national and European regional centre of excellence and learning, to ensure that the lessons learnt throughout this project can be replicated in other communities.

CABINET REPORT – COMMUNITIES PORTFOLIO

4 February, 2010

A project team has been established which includes senior officers from across the Council departments, Merseyside Police, CPS, NHS Sefton, MerseyCare, Merseyside Fire and Rescue Service, and other key partners, and also includes the GONW Violent Crime Lead as an integral member.

In August 2009 the project team submitted a bid to the Home Office under the Home Secretary Priority Fund to fund a feasibility study that would enable Sefton to establish whether an extended version of a Family Justice Centre could be achieved. In October 2009 the Home Office confirmed that this bid had been successful, and Sefton has been awarded £110k to develop and implement phase 2 of the project plan, which whilst in itself does not commit the council to any future spend, does now allow the development of a feasibility study.

Performance Indicators LAA Stretch Targets 2007 – 2010

The Safer Stronger Communities Partnership has responsibility in relation to the delivery of 4 LAA stretch targets with reward. The measurement period in relation to 3 of those ended in October 2010, however these results require validation but show a positive result.

** Percentage of respondents who think selling or using drugs is a very big/fairly big problem*

Buying and Selling Drugs target for 100% stretch 28.7%. Final aggregate May - October 20.97% therefore we have exceeded target by 7.73 percentage points and will be able to apply for 100% of performance reward grant £863K

** Percentage of residents who are very well informed/fairly well informed about what is being done to tackle anti-social behaviour in their local area*

ASB Informed target for 100% stretch 40.9%. Final aggregate May – October 43.52%, therefore we have exceeded target by 2.62 percentage points and will be able to apply for 100% of performance reward grant £863K

** Percentage of residents who strongly agree or agree that their neighbourhood is a place where people from different backgrounds get on well together*

Different Backgrounds target for 60% stretch 65.8%. Final aggregate May - October is 65.82%, therefore we have exceeded the 60% target by 0.02 of a percentage point. Based on this calculation we will be able to apply for 60% of performance reward grant circa £500K

The estimate of associated applied for PRG for the above indicators equates to circa £2.2m

Councillor Porter
Cabinet Member - Communities

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CABINET – 4 FEBRUARY 2010

CORPORATE SERVICES – CABINET MEMBERS' REPORT

LEGAL & ADMINISTRATIVE SERVICES DEPARTMENT

1. The Planning, Environmental and Property Team

BSF – The school sites have been registered at the HM Land Registry and the Team will be dealing with all of the property related matters during the BSF project

HMRI – The team deal with the voluntary acquisitions and shop leases

Pontins – The team will be dealing with the legal work in connection with the major redevelopment proposals

Voluntary Registration – Ongoing work to complete the registration of all of the titles to the Council's land

Thornton to Switch Island Link Road – The team will deal with the acquisitions, land swaps and title issues in conjunction with the CPO

Cultural Centre – The team are dealing with negotiations with Tenants and the legal work following these negotiations

Land Registry Portal – The Team are working on setting up a land registry portal which will service several different Council departments

2. The Child Care and Social Services Team

The Child Care Team continue to be very busy and the number of new cases has risen dramatically during the last 12 months. Re-sourcing issues are currently being addressed.

3. Electoral Services

The Electoral Services team are busily making preparations for local government and parliamentary general elections in 2010. The uncertainty of the date of the parliamentary general election creates a host of logistical problems in terms of planning for the election, particularly if the parliamentary general election is combined with the local elections on Thursday 6 May 2010.

Agenda Item 21c

4. Committee & Member Services

In addition to the administrative support provided for various Cabinet / Committee meetings, the Section has supported the following:

School Admission Appeals

During the period 5 December 2009 to 21 January 2010, 20 School Admission appeal hearings (19 High School and 1 Primary School) and 1 School Exclusion appeal were organised. The original date for the Exclusion hearing was postponed due to the extreme weather conditions and re-arranged to a new date. The hearings were clerked by the Section.

Members' ICT Issues

During the period from, 5 December 2009 to 21 January 2010, The Members' ICT Support Officer provided training on IT issues to 8 Councillors and dealt with 34 requests for IT support from Councillors.

5. Civic & Mayoral Services

NACO Application

Civic & Mayoral Services is currently putting together the application for "Civic Office of The Year Award" which has to be submitted by the 31st January with the award being announced in March. This award receives national press coverage and also LGA Coverage and is certainly one we aspire to win!

Last year we received a special mention for some of the innovative projects we had undertaken.

NACO (National Association of Civic Officers)

In March 2009, Sefton joined and attended the NACO Conference and training event in Scarborough. At this event I was elected onto the NACO Executive and as such am responsible for developing Civic & Mayoral Initiatives nationally.

In January this year at Southwark, after a year of getting the bid together I will be presenting Sefton's case for hosting the 2011 NACO Conference in Southport, where a final vote will take place. If successful it will be held at the Floral Hall with accommodation solely booked at the Ramada and The Royal Clifton.

It is hoped 250 plus Civic Officers from all over the UK will attend the Conference and Training event, which is usually attended by a Minister and opened officially by the Mayor of the welcoming Borough.

ABBA Night

The Mayor of Sefton's Charity Night this year takes place one month earlier due to availability and is at the Floral Hall. Early indications show that we will hopefully reach 400

Southport & Bootle Town Hall Leaflets

In January after 18 months of rewriting and picture taking the Southport Town Hall leaflet has now been created and printed. This work was required as the old leaflet was a black and white photocopy and had not been updated since approx 1995.

The Bootle Town Hall leaflet is currently under construction and then will be presented to the Mayoral Working Group for consideration.

Civic Receptions

The Parish Luncheon took place recently and was an over whelming success with excellent comments about the food.

We now have two further events to organise the Business & Tourism Reception and the Civic Heads Luncheon

Heroes Welcome Campaign

This campaign goes from strength to strength and is now to receive a further publicity spread in the local newspapers. The scheme is administered by the Head of Civic & Mayoral Services.

PERSONNEL DEPARTMENT

A. Pay & Grading Review/Equal Pay

1. The Council's proposed pay structure was referred to the Trade Unions national officers for comment in November but no formal approval has been received yet. If it is not possible to reach agreement about implementation in the near future then Pay and Grading Committee may have to take a decision to impose the new pay arrangements via dismissal and re-engagement process.
2. Consultation with the Trade Unions is continuing on a regular basis and progress is being made on developing several committee reports that are connected with implementing the review.
3. Revised equal pay settlement offers were made to employees in December as a measure to try and reduce the Council's liabilities. Previous offers were enhanced by a further 5% but this has failed to stimulate the desired reaction. Tribunal dates in February, that were set to consider various jurisdictional issues associated with the claims, have been cancelled at the request of the Trade Union solicitors.

B. Establishment Control, Pensions, Payroll & HR Transactional Services

4. The weekly Client meetings continue and we are progressing in several areas including the introduction of new process and improving data quality. Protocols continue to be developed as and when required.
5. The Establishment Control Team is now involved in updating ResourceLink with frozen/deleted/vacant posts following vacancy panel meetings and reporting on the associated savings to the Finance Department.
6. The Establishment Control Team is in the process of preparing Workforce Data that will be published to all Service Directors on a regular basis.
7. The Pensions Officer is currently working closely with the policy team to develop pension policies.

Agenda Item 21c

- c. Health Unit
8. The Health Unit structure is now an active part of the wider review of Corporate Services, taking the opportunity to further improve the Council's management of sickness absence and to address re-skilling of staff in dealing with H&S management system audits.
 9. The balance between bought-in and internally-provided occupational health services is also being investigated to produce Strategic Budget Review savings agreed via Council.
 10. The Corporate H&S Forum (is due to) meet on 20 January to discuss the progress the Health Unit has been making against its annual work plan, and to be made aware of where improvements will be needed. The Forum is chaired by the Chief Executive, and provides the senior management oversight of H&S issues.

D. Corporate Learning & Development Unit

Passport to Move On Programme

11. The first intake of 14 young people on the Passport to Move On Programme started on 14 January 2010: they are located as follows:

<u>Apprenticeship</u>	<u>Department</u>
Alarm Technician	Security x 4
Administration	St Ambrose Barlow
IT	St Ambrose Barlow
Administration	Resource Procurement & Management Unit
Administration	CSF - Business & Support
Administration	Personnel
Administration	Resource Procurement & Management Unit
Childcare	Thornton Children's Centre
Alarm Technician	Careline
Administration	Careline
Administration	Supporting People's Team

Group 2 recruitment day is 12th February 2010.

Coaching Skills for Managers

12. As part of the Culture Change workstream, the Chief Executive and Directors have agreed a programme of Coaching Skills for Managers training which is designed to equip managers with the skills to move from a "tell" culture to an "enabling" culture. A priority for CLDU is to deliver 54 courses from April 2010 to December 2011 covering 650 managers and team leaders. This programme is being resourced internally from existing learning and development resources and will not impact on the delivery of the Management Development Programme.

Retirement of Corporate Learning & Development Manager

23. After nearly 36 years with Sefton Council, Jo Lloyd is retiring at the end of March 2010. Interim arrangements have been made pending the outcome of the Corporate Training Review.

FINANCE & INFORMATION SERVICES DEPARTMENT

Budget Issues/Spending Freeze

The department continues to be heavily involved in the Strategic Budget Review. The Medium Term Financial Plan update and preparation work for agreeing a budget and Council Tax for 2010/2011.

The current year budget is still under pressure, and a spending freeze remains in place. The budget will continue to require close monitoring over the remainder of the financial year.

Specialist Transport Unit

A range of cost saving initiatives are currently being undertaken including optimisation of routes and review of staffing and structures. The head of STU did a presentation to the Cabinet Member Corporate Services Briefing on 13th January covering the range of issues being reviewed. As part of Strategic Budget Review restructuring the STU will move out of the Finance & IS Department and into the new Operational Services Department in 2010.

Insurance and Admin Services

Tenders are currently being evaluated for a new Insurance Broker contract and the outcome of that tender will be reported to the Cabinet Member Corporate Services meeting on 3rd February 2010.

Client Unit

ICT – The major engineering projects to upgrade the voice and data networks have been completed successfully. The relocation of the Data Centre from Balliol House to St. Peters House has commenced and is due to complete in April. In parallel to this, ICT staff will be moving across in phases, to ensure that service provision is maintained during relocation.

Customer Services – The Client is heavily involved in the work of the Customer Strategy Group, which is tasked with reviewing Customer Service across the Council.

Revenues & Benefits – Implementation work has commenced to replace the Pericles system with the new Northgate system, following and OGC tender exercise. It is planned that the new system will go live in October 2010.

Procurement

The Procurement Unit is heavily involved in the Strategic Budget Review led Procurement Working Groups, and plans are in place to analyse procurement and commissioning spend across the authority with a view to identifying savings and efficiencies.

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CABINET MEMBER – ENVIRONMENTAL
PORTFOLIO ISSUES – 4 February 2010

<p>REFUSE AND RECYCLING COLLECTION CHRISTMAS CATCH-UP</p>	<p>Over the Christmas period, as in most years, scheduled refuse and recycling collections were re-organised to allow for the loss of normal collection days due to Bank and Public Holidays. This re-organisation included the temporary suspension of Green Waste Collection in favour of providing weekly residual waste collections and temporarily changing the day of collections. Further disruption was experienced as a result of unusually severe weather, rendering road and pavement surfaces extremely hazardous, in the week prior to Christmas and in the first two weeks of 2010. The Refuse Collection and Recycling services continued to collect whenever and wherever it was safe to do so, with resources being applied as flexibly as possible to ensure that as much waste as possible was collected from residents. Further problems were encountered when weather conditions led to the closure of the Waste Transfer and Disposal sites preventing collection vehicles from being emptied. Officers worked with colleagues across Merseyside to manage the situation as well as possible and to ensure that further operational problems, clearing backlogs once the weather improved, were minimised. The Website, Contact Centre and corporate Severe Weather Group were updated on a daily and sometimes more frequent basis to ensure the public had the best information available. Two additional days were worked within Sefton (Saturday 16th and Monday 18th January) which together with the “when/where safe” activity over the Christmas/New Year period ensuring that Green Waste collections and the Alternate Weekly cycle could recommence on time and as planned on Tuesday 19th January. The efforts of staff within these services merits congratulations for the manner in which the services operated in extremely testing circumstances.</p>
<p>OPERATION COLLAR</p>	<p>The outcomes of the first “pilot” phase of Operation Collar were reported to the Cabinet Member Environmental in January 2010. This exercise targeted key “hotspot” locations of dog fouling in the Southport area. Further phases have and will continue to be undertaken in other areas of the Borough. Locations are identified through a consideration of: Community Safety Area Partnership priorities; mapping of public perception and Service Request “hotspot” data; Dog Warden knowledge of fouling sites; and availability of Merseyside Police resources (determined by their operational commitments). The intervention involves one-to-one engagement with local dog walkers within targeted areas to identify whether they are: carrying “fouling bags”; aware of the Bag It, Tie It, Bin It campaign; and aware of the consequences if they allow their dog to foul and do not remove the fouling forthwith. Fixed Penalty Notices are also issued against any offenders observed who fail to remove the fouling forthwith. The intervention has proved extremely popular with the public and has been praised within local press Editorials as an excellent example of the Council listening to local people and as “<i>a tremendous response by Sefton Council...full marks to Sefton and our PCSOs</i>”. The initial phase targeted 23 locations and involved engagement with almost 1,000 dog walkers, 87% of whom were found to be carrying “fouling bags” with the intention of cleaning up after their dog – a positive finding of good dog ownership and responsible behaviour that will assist in challenging the irresponsible minority.</p>
<p>PUBLISHING SENTENCING OUTCOMES</p>	<p>Following the publication of national guidance on the publishing of sentencing outcomes, the Environmental Protection Department, in conjunction with Legal Services and Corporate Communications intend to publish sentencing outcomes from cases brought to court by the council, in-line with that guidance. To date Sefton Council has not publicised the results of prosecutions and has relied on the local press attending court to pick up the story, with mixed results. The guidance indicates that the publication of sentencing outcomes reassures the public, increases confidence in the Criminal Justice system, encourages witnesses to report offences and serves as a deterrent to potential offenders. The approach has been approved by the Cabinet Member Environmental and will be considered by Licensing & Regulatory Committee at its February meeting.</p>

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Health and Social Care Cabinet Member Report

4th February 2010

- **Sefton Dementia Strategy**

Sefton has implemented an Interim Dementia Strategy which builds on, and gives a local interpretation to, the National Dementia Strategy that was launched in February 2009. The Sefton Interim Strategy sets out proposals for the improvement of services for people with dementia over the next 5 years.

The incidence of dementia increase with age and the older population of Sefton is set to increase faster than that of the UK. Dementia can affect adults of any age, but is more common in older people. One person in 20 over 65 has a form of dementia, rising to one in five in those over 80. Dementia in people aged under 65 is relatively rare – less than 3% of all those with dementia.

In Sefton by 2010 there will be 56,300 people aged 65 plus (approximately 20% of the total population) of whom 15,600 are aged 80-84 years and 7,100 85 years and above.

The older population will continue to grow, both in absolute and proportionate terms. By 2025 it is predicted there will be 70,800 Sefton residents aged 65 and above (26% of the total population) of whom 22,300 will be aged 80 plus.

This ageing of the population means costs for health and social care services will rise and are likely to become increasingly unsustainable without service re-design.

Priorities for the next five years include:

- improved public and professional awareness of dementia
- increased early intervention and diagnosis
- improved community services
- improved quality of care for people with dementia in general hospitals
- better care for people with dementia in care homes
- an informed and effective workforce

The full Interim Dementia Strategy can be found on the Intranet:

<http://intranet.sefton.gov.uk/Default.aspx?page=1982>

- **Social Work Taskforce**

The Government has released radical reform proposals for social work in the document “Building a Safe, Confident Future” (www.dh.gov.uk).

Agenda Item 21e

An Inclusive Executive Summary is available on-line, but headlines include:

- The development of a National College of Social Work.
- Licence to practice only granted after a “probationary year”.
- Career Development Framework to be implemented to keep experienced practitioners “practicing”.

Please see the website for further information. Issues relating to this initiative will be included within the Transforming Social Care Workforce Development Workstream.

Councillor Barry Griffiths
Health and Social Care Cabinet Member

**CABINET BRIEFING
CABINET MEMBER LEISURE AND TOURISM
4th FEBRUARY 2010**

Creative Alternatives

Creative Alternatives, Sefton's arts-on-prescription scheme has just issued its annual report. Members will recall that the initial three-year scheme was funded through the Government's 'Invest To Save' programme and has been very successful in helping people with mental health issues by providing access to arts and cultural activities. So much so that it is now considered a national example of best practice and attracts visits from other providers around the country.

Although Government funding has now ceased, the Primary Care Trust are keen for it to continue and have agreed to meet some of its core costs with Arts & Cultural Services venues and staff playing a continuing role in delivering this valuable service through their existing programmes.

Sport and Recreation

Active Workforce: Continues to run successfully, with a new partner joining the programme in January. The Autism Initiatives Organisation has signed up to offer the programme to its staff. The Active Workforce programme has also been used by Local Government as a best practice case study in the field of health improvement.

Quest: Leisure's Sport and Recreation Development Team underwent their first Quest assessment and achieved 87% - the highest recorded Quest score on a first assessment. In the leisure centres, Bootle Leisure Centre and Netherton Activity Centre both achieved 79% and Litherland Sports Park achieved 85% in their Quest assessment. Quest is the leisure industry's quality award.

Leisure Centres: Dunes Splash World has successfully achieved the Visitor Attraction Quality Assurance Award from Enjoy England, the official tourist board for England and part of VisitBritain. The centre was also awarded Best Performer for a Sports and Leisure Facility at the recent APSE Awards, for the second year running. Meadows in Maghull continues to impact on the local community with more than 1,200 members now signed up to the fitness suite in less than three months. Crosby Lakeside Adventure Centre is now progressing towards offering a range of activities for centre members with the appointment of a senior development and operations manager and sports development manager.

BAP Project

The Department's Coast and Countryside Service, Biodiversity and Access Project featured on BBC News Northwest on the 18th January. The feature showed the excellent work of the BAP in developing partnerships to encourage active involvement of hard to reach groups and disengaged young people in coast and countryside areas. It came about following a study that was carried out to consider the value of Objective 1 funding managed by the Mersey Forest. Members may be aware of the workshop partnership with New Directions at Ainsdale, where locally sourced timber is used to manufacture countryside furniture using equipment funded by Obj 1 through the Mersey Forest.

Agenda Item 21f

Marketing

PR – Total equivalent advertising value (EAV) secured via media contract is just over £1.1 million. This is the value of the editorial secured for the Classic Resort, events and retail campaigns.

Print – The new Conference Portfolio will be signed off w/c 25 January. The 2010 Southport Restaurateur Association's 'Eating Out Guide' will be sent to print w/c 25 January.

Golf – The next Golf sub group meeting will be held on 9 February. Planning is underway for a Scottish golf / sports media trip in April. Work has commenced, in conjunction with TMP, on promotion for the Ricoh Womens Open in July.

STBN – Next Alliance meeting on 3 March. Work to start shortly on preparing reports. Membership currently 108.

Website – The visitsouthport.com website will move to the new platform (Enterprise) in spring 2010. Initial design stage is currently underway.

Group Travel - Travel Trade Guide is to be signed off this week (w/c 19 January).

Conferences – Southport will exhibit at International Confex 2010 (23-25 February). Delegate passports are being reprinted and work is about to commence on the spring edition of Conference times.

Dispersal Officer

ICT - In process of moving www.visitsouthport.com and conference website to the Enterprise Platform, which will offer more flexibility, economies of scale and offer the customer a more engaging and user friendly experience. The new version of visitsouthport.com should be up and running by April. Also recently agreed the new technology plan with The Mersey Partnership to take further ICT developments forward in Southport (including Bluetooth boxes around the town, digital signage for conference delegates and mobile applications)

Southport Ambassador Awards - due to take place on Wednesday 3 March. Closing date Friday 22 January, with more than 450 nominations already received. Current Sponsors include TMP, Southport College, Merseytravel, Sefton@Work, Promoting Sefton, Southport Restaurateurs Association, Southport Partnership and Sefton MBC Tourism Department.

The Mersey Partnership Awards - TMP is once again organising the Annual Tourism Awards to recognise and reward excellence across the tourism sector. The event takes place on Thursday 10th June 2010 at the BT Convention Centre, Liverpool. Deadline for nominations is Monday 22nd February. Have organised a free workshop in Southport on Friday 29th January to offer Southport businesses assistance with completing application forms.

Events

British Musical Fireworks Championships draw for 2010 has taken place with all companies confirming participation – this includes 2 participants who failed to display in 2009 due to bad weather.

Programming for Southport Jazz Festival is now nearing completion with over 50 concerts and enhanced free activity on Lord Street.

Planning for Southport Food & Drink Festival has begun, including negotiations with Taste of the North West and Southport's Restaurateur Group regarding participation. A committee report is being presented at to Cabinet Member for Leisure & Tourism on 29th January.

Discussions are taking place with Formby Civic Society and the National Trust regarding potential activity to celebrate the 100 anniversary of flight from Formby Point.

Liverpool John Lennon Airport has once again agreed to become partners for the Southport Air Show. As a result, aircraft displaying at the event will be take off/land at LJLA and they will offer significant support in with marketing and PR activity.

VISITOR ECONOMY

Southport Visitor Economy Strategy is available in draft and being presented at various stakeholder groups including Southport Tourism Business Network, Southport Business Enterprise, Leisure and Tourism Committee & Southport Partnership. Draft implementation plans are now being developed.

Partners for Growth – Finalising project agreements, commissioning research activity to monitor the performance of the initiative and a range of tourism activity including research and new technology initiatives. The first expenditure claim was submitted to TMP in December.

BUSINESS TOURISM

Following the completion of the new business tourism business plan, and the buy-in by the Business Tourism Steering Group – the plan is now well-established is currently being delivered by the team. Targets for the new financial year have been proposed and are due to be approved at the next Steering Group Meeting on 20th January.

Overview of the year so far ..

2009/2010	Confirmed conferences	Provisional reservations	Dates Offered	Dates Released	Fam Visits taken place	Future Familiarisation Visits
Quarter 1 April - June 2009	6	4	1	6	13	6
Quarter 2 July – Sept 2009	6	2	5	2	13	9
Quarter 3 Oct – Dec 2009	9	16	1	6	11	9
Quarter 4 Jan – March 2010						
Total	21	22	7	14	37	24

Our new national PR agency, Davies Tanner have now familiarised themselves with the product and are currently setting up a press desk to handle our account. A member of their team is due to make a short presentation at the next Steering Group meeting, as it is imperative that we have the support of the venues in terms of 'feeding' Davies Tanner with leads etc.

Agenda Item 21f

Southport has hosted a number of extremely successful conferences during this period and feedback from both organisers and delegates has been excellent. A number of the organisations even re-booked to return before the end of their event!

Arvato have been conducting an appraisal of our town commissions system in order to establish better working practices. Their appraisal included research into best practice destinations around the country and the completed report is due in the next quarter.

REPORT TO CABINET – FEBRUARY 4th 2010

COUNCILLOR IAIN BRODIE-BROWN Cabinet Member for Performance and Governance

Comprehensive Area Assessment

The CAA process is now commencing again for the year 2010-2011. Continuing liaison with the Audit Commission has indicated a lighter touch approach this year with the commission seeking to gather information as much as possible from published sources. To this end, Sefton has assembled a Partnership Document Library to aid both internal and external performance management and at the same time, provide the relevant information to the AC.

This repository will contain up-to-date documents and data on all relevant priorities for the Partnership and for key agencies such as the Council, the PCT and the Fire and Police Services.

Organisational Assessment

The Organisational Assessment process is being co-ordinated jointly by the Finance and the P&P teams and an evidence database and a short summary self-assessment are in preparation to meet the deadline of 8th March submission for the Use of Resources Assessment. The managing performance deadline has not been finally set yet but is likely to be no earlier than May.

The Audit Commission has signalled it will be putting a greater focus on value for money in this next round of CAA.

Comprehensive Area Assessment - Workstreams

Responding to the Recession

The Recession Action Planning Group has been taken into the reporting structure of the Economic Development and Sustainability Thematic Group and is now being chaired by Mark Long. The CAA process identified this as a potential area of concern, red tagged in the last assessment, and it is likely there will be some type of focus on this issue in the CAA process this year.

The group is responsible for delivering on the action plan devised partly through the consultation events held by the partnerships. The action plan will be revised based on the up to date monitoring and the prediction that the recession will now start affecting unemployment, the timescale for this revision is by April 2010. The current action plan was reported on to the SBP Executive on the 18th January.

Older Peoples Strategy

Older People was identified as an issue in an early iteration of the CAA, the ACE Division co-ordinated the development of a strategy which will be signed off in the next couple of months. The Strategy will be owned by the Wellbeing Directorate.

Knowing and Understanding

Another red tag area in the CAA was knowing and understanding our communities, this particularly focused on inequalities between geographical communities. The ACE Division has been responsible for directing an action plan involving partners to improve the knowledge base of the Council. The Partnership Intelligence Group, ("Sefton

Agenda Item 21g

Understood”) meets regularly has developed an action plan, with clearly stated deadlines and responsible officers. This action plan will be developed by all members of the Group. In addition to the action plan, a data quality policy has been written for the group, and other underpinning documents including Terms of Reference, Roles and Responsibilities, Document Control Checklist and Stakeholder Questionnaire. The development of this work underpins the Performance Improvement (Intelligence) Workstream of the SBR.

Evidence Base

One of the early developments of the knowing and understanding area was the production of an evidence base which was then commissioned. The evidence base has been used to inform a number of streams of the governance review and will be used to inform the priorities of the refreshed sustainable community strategy. Again this work is crucial to the development of the Intelligence function for the Council and supports in particular, the development of area management.

Health Inequalities

Health Inequalities was raised as an initial rag tagged area, a number of local authority areas in the North West were red tagged for health inequalities. Sefton has engaged with MIEP and are investigating the existing networks that deliver on health inequalities, this has potentially been expanded to include all the Merseyside authorities. Sefton has been selected as a Scrutiny Development Area for Health Inequalities, following a bid by Overview and Scrutiny and NHS Sefton to the Centre for Public Scrutiny.

GOVERNANCE REVIEW

Governance Review – SBP Structure

The governance review of the SBP has been continuing to develop; it has been through a number of processes including discussions at governance review working group and the informal area committee meetings in November and December. A small review group of the SBP has discussed the proposed structure in detail and those proposals have been discussed at the SBP Board (2nd December) and the SBP Executive (18th January).

The Structure has been part of the discussion with elected members in the full Council briefing on the 14th January and will be the basis of the decision to be made at full Council on the 4th March, for implementation in the new municipal year.

The Structure and Membership reflects the principles and broad direction given by the governance review working group over the last twelve months.

Area Management

The governance review workstream regarding area management is strongly linked to the development of the new SBP structure, responding to elected members need to more actively influence partners to deliver on local priorities. This integrated approach has been strengthened recently through joint development of the model for the SBP and area management. The next discussions that will be taking place are with political groups around the enhanced powers of area committees in the new governance model, and what the partnerships may look like. The governance review working group continues to lead on this work.

Partnership mapping

The mapping of all partnerships the Council is currently involved with continues, and this work will link to the development of area based partnerships.

The next stage of development work is to review the governance arrangements of those partnerships where the Council is the accountable body, or where there is a significant SLA in place.

A database is being developed, which will be publicly available which will allow partnership information to be searched. It is anticipated this will come on line in the new municipal year.

Risk Register

The Risk Register for the jointly shared goals of the Local Area Agreement has been completed and has been entered into SPRINT for monitoring purposes. Any potential risks identified through the CAA have also been entered into the Risk Register, this exercise found that many of the risks through CAA were already in the Register which demonstrates effective use of the register. The Finance and Information Services Department are leading on the development of a new Risk Management Framework, which underpins the development of the new Performance Management Framework, referred to below.

Performance Management Framework

A new PMF is under development, and has been discussed by the working group, the Overview and Scrutiny Management Board, the Strategic Leadership Team and engagement with departments will commence shortly. The new framework provides how performance will be managed within Sefton, through clear accountabilities and reporting. The new PMF provides a foundation for the Performance Improvement Workstream of the SBR. It is a key deliverable under the governance review.

Other recent relevant developments include:

- SPRINT Enhancements version 3.1 was uploaded on the 18th January after testing.
- Data Quality - exception reports are produced quarterly using regional and national averages and Sefton's projected direction of travel, exception reporting allows departments to take remedial action if required.

Quarter 3 Corporate Performance/Escalation Policy

Quarter three monitoring has been completed and are currently being verified before quarter 3 reports are produced. Updates on the Corporate Plan, Departmental Service Plans and National Indicators have been completed.

Using Sefton's latest performance, officers have compared our performance with that published regionally and nationally to determine Sefton's direction of travel.

LOCAL AREA AGREEMENT

Review and Refresh

The LAA 2008-11 is currently going through a review and refresh, which is an annual process. Some of the economic targets will be renegotiated because of the impact of the recession. A meeting with GONW will take place on the 27th January.

Agenda Item 21g

Overview and Scrutiny

The first joint report of both Council and Partnership Performance will be presented to the Overview and Scrutiny Management Board on the 23rd February (as outlined above). This will incorporate LAA performance and the intention is Overview and Scrutiny Management Board can use the information to inform work plans of the Overview and Scrutiny Committees and potentially identify partnership areas to become involved with.

Data Disaggregation

Officers Support Group continue to work on data disaggregation on the Local Area Agreement targets. The agreement is to disaggregate where possible on the basis of gender (males and females respective performance). Some information particularly from the Children's Trust has been received and the next step will be to look at all the disaggregated data and incorporate some reporting on that into Overview and Scrutiny Management Board performance report.

Commuications

As part of the SBR rationalisation of common functions, a Workstream on Communications is progressing well. The aim is to rationalise all communications, advertising, marketing, web etc activity across the Council.

Cabinet Member Report		
Councillor	Committee	Date
Ian Maher	Cabinet Member Regeneration	4 February 2010

Stepclever

On 12th January, the Stepclever Board approved a two year Delivery Plan worth £7.2 million, that will pay for an enterprise programme for the six wards of north Liverpool and south Sefton (including Linacre and Derby wards within Sefton). The Plan needs to be ratified by Liverpool City Council as accountable body.

The new programme contains three projects which Sefton Council will lead:

- Enterprise Gateway – an advanced support service to stimulate new businesses and invest in local businesses
- Business Neighbourhoods – action on town centres and local parades
- Property – equipping the community with additional incubator space for new starts.

In addition, south Sefton will benefit from an Innovation Fund, projects to unlock enterprise in young people, and extensive community outreach to motivate potential entrepreneurs.

As total funding has reduced from the previous round of Stepclever contracts, there will be fewer posts in the Sefton-led delivery teams. We therefore anticipate staff on fixed-term contracts will be released if they are not recruited into the new posts, or cannot be redeployed elsewhere in the Council. Appropriate procedures are being developed to retain experienced personnel within the new projects and maximise opportunities available to affected staff.

North Liverpool/South Sefton Strategic Regeneration Framework

In December 2009, the Stage 1 Report of the Strategic Regeneration Framework for North Liverpool/South Sefton was published. It sets out a vision for the area and invites partners including Liverpool and Sefton Councils, NWDA and HCA to commit to the goal of regenerating the one part of Merseyside that has not benefited from the economic renaissance of the last decade. This is a key opportunity to identify the city region's top regeneration priorities for the post-election period, when there is expected to be intense competition for resources and only the strongest and most widely supported investment plans will be funded.

Officers have made comments on the Stage 1 Report. A wider Stakeholder Consultation event is planned for February, with a Stage 2 Report around Easter setting out the strategic options for investing in homes and neighbourhoods, the economy, infrastructure, and local services. Members will be fully consulted as the study unfolds.

RS2010

The Regional Strategy (RS2010) provides a twenty-year investment framework for the North West, which builds on the existing Regional Economic Strategy and Regional Spatial Strategy and develops and embeds a new Skills Strategy for the region.

Agenda Item 21h

A draft Part 1 of the Regional Strategy has been produced by the North West Development Agency in association with 4NW and this is now issued for public consultation. It has been informed by an Issues and Principles paper which was published late 2008. Part 1 provides the overarching vision and proposes strategic priorities.

In terms of focus and implications for Sefton, the strategy recognises the importance of the maritime sector and the Liverpool Superport including access, the potential for tidal power within the Mersey, developing the city region offer around the visitor economy including opportunities to make more of the heritage appeal of Southport, tackling barriers to reduce worklessness in our area and improve enterprise levels, investment in business incubation and growth facilities, support high value jobs in tourism and port-related development, continuing to support housing market renewal, and a focus on investment in utilities infrastructure and strategic employment sites.

The consultation period runs to 26th February 2010.

As part of that consultation The Mersey Partnership is organising a sub regional event, which will be held on 2nd February at the BT Convention Centre, ACC Liverpool from 8.30am to midday. The event will help shape the City Region response.

The RS2010 Part One document and supporting information can be viewed at www.nwregionalstrategy.com

Port consultation

The DfT has recently published for consultation a National Policy Statement (NPS) on Ports.

It provides the framework for future decisions on proposals for new port development to be taken by the Infrastructure Planning Commission (IPC) established under the 2008 Act to deal with nationally significant infrastructure proposals (NSIPs). It applies, wherever relevant, to associated development, such as road and rail links, for which consent is sought alongside that for the principal development.

The NPS sets out the Government's conclusions on the need for new port infrastructure, considering the current place of ports in the national economy, the available evidence on future demand, and the options for meeting future needs. It explains to planning decision-makers the approach they should take to proposals, including the main issues which, in the Government's view, will need to be addressed to ensure that future development is fully sustainable, and the weight to be given to the need for new port infrastructure and to the positive and negative impacts it may bring.

Concerns have been raised that the development needs and regional implications for England are not being considered in the round. With permission already approved for new and expanded ports facilities in the Greater South East – and with more in the pipeline – the role of northern ports is not properly considered.

Organisational Re-structuring

From January 1st 2010, the former Housing Market Renewal Department has been amalgamated with the Neighbourhoods Division (formerly Planning and Economic Regeneration Department) Private Sector Housing Division (formerly Environmental Protection Department), Energy Division (Formerly Technical Services) and Strategic Housing (formerly Health & Social Care). The new Neighbourhoods and Investment Programmes Department activities will fall under the Regeneration portfolio and future reports will reflect this.

Housing Market Renewal Update

The Homes and Communities Agency (HCA) have confirmed funding for the Newheartlands Pathfinder for 2010-11. The full allocation has been made meaning that unlike last year, 10% has not been withheld and allocated later based on performance. This means that Sefton will receive £9.35 million for 2010-11.

On December 23rd, a funding agreement with Bellway homes was finalised enabling Bellway to acquire the former sports ground site at Orrell Lane. By providing a maximum of £700,000 funding for infrastructure / public realm works, the Council has ensured scheme viability that will see 96 dwellings developed on this problematical site, more than £12 million private sector investment secured, circa 50 jobs secured for 3-4 years in the construction industry and £1.65 million commuted sum for open space enhancement secured as part of the 'section 106' agreement. Bellway propose to commence activity on site during March with the erection of a sales office.

Remediation of the Tannery and Penpoll sites continues. Further underground tanks have been identified on the Tannery site which will require investigation to identify if their contents have leaked into adjacent ground. Both sites scheduled for remediation completion during April and June respectively.

Housing Update

An Empty Homes Action Plan has recently been agreed which will start to take action to reduce the number of empty properties we have in the borough, starting in the two priority areas of the HMR area and Dukes / Cambridge, which have the highest proportion of empty properties

Neighbourhoods Issues

The internal recruitment process for three Area Co-ordinators has commenced which will assist to take forward the Area Management / Area Working Agenda. Consultation with Area Committees as to the most effective way of taking forward Governance issues.

Energy Issues

A report has been prepared for Cabinet on February 4th which outlines the 'Carbon Reduction Commitment' scheme. The scheme is mandatory for Local Authorities and legislation will be passed during the current Parliamentary session. The scheme includes, principally, all gas and electricity consumption and their relative emissions, and can allow for power generating schemes, which put energy back into the grid. Vehicle emissions are excluded at present. At least 90% of all energy consumption must be incorporated into the scheme. If Carbon Reduction targets are not achieved then increasingly punitive levies are charged to the Local Authority concerned.

Most of Sefton's energy costs are concentrated around schools (approx 45% of total) and Street Lighting (approx 18% of total). In respect of schools, the Government's directive is that they will be included within a Local Authority's Carbon declaration, however, the schools delegated budgets may not be used to purchase carbon allowances. These must be purchased through the Council's general fund revenue account. As they are included in the scheme, schools may be allowed to take a share of any rewards or penalties arising from the scheme, and it is therefore important that they are fully on board with the scheme to understand the implications for themselves.

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CABINET REPORT		
<i>COUNCILLOR</i>	<i>COMMITTEE</i>	<i>DATE</i>
John Fairclough	Cabinet Member for Technical Services	January 2010

1 Thornton Switch Island Link

The partnership delivering the project, ie Balfour Beatty Contracting, Jacob Consulting, Capita Symonds and the Planning and Economic Regeneration Department held a detailed partnering workshop in early January 2010. This recognised progress to date and confirmed delivery of the next key milestone of submission of the Planning Application by the 1st April 2010, and publication of the Statutory Orders later in April 2010.

In preparation of the Planning Application an awareness exercise is to be undertaken in early February 2010. This will comprise a leaflet distributed widely to residents in the vicinity of the proposed route and two public exhibitions have been arranged to allow members of the public to seek more information. The aim is to give more information of the proposals now more detailed work has been completed and attempt to identify potential issues that can be addressed before submission.

Costs are being reviewed on a regular basis and currently indicate that they can be contained within approved budgets.

2 Local Transport Plan 3

Developing an evidence base for the transport needs to be tackled during the period 2011/12 to 2016/17 is ongoing. This has included initial consultation with Strategic Partnerships, Members and key stakeholders. Wider consultation will be carried out during March 2010.

On completion, having identified all key transport needs and fit with local, regional and national transport priorities work will commence to develop a range of interventions that could deliver the necessary improvements. After detailed assessment and analysis of the benefits priorities and programmes can start to be developed. These will be reported to Members in due course.

Agenda Item 21i

3 **Winter Maintenance Service**

Members will be aware that the recent very cold and snowy weather placed major demands on the Winter Maintenance Service.

I am pleased to report that the approved plan worked very well and all prioritised routes were treated as required during the period. Staff and contractors must be congratulated for their work during this period of intense activity and particularly as matters outside of our control with regard to the availability of salt supplies etc made management and delivery more difficult to control.

As would be expected many issues and additional requests have been raised that will form part of the annual review of the service to ensure resources are used effectively to benefit the majority of highway users.

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A of the Local Government Act 1972.

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